

Date: Monday, 3 November 2014
Time: 3:00pm
Venue: Tea Kiosk, Maungawhau
250 Mount Eden Road
Auckland

TŪPUNA MAUNGA O TĀMAKI MAKĀURAU AUTHORITY

Open Agenda

Chair	Paul Majurey	Marutūāhu Rōpū
Deputy Chair	Hon Christine Fletcher QSO	Councillor
Members	Ngarimu Blair	Ngāti Whātua Rōpū
	Bill Cashmore	Councillor
	Tipa Compain	Marutūāhu Rōpū
	Chris Darby	Councillor
	Glenda Fryer	Deputy Chair – Albert-Eden Local Board
	Grant Hawke	Ngāti Whātua Rōpū
	Dennis Kirkwood	Waiohua-Tāmaki Rōpū
	Kit Parkinson	Ōrākei Local Board
	Simon Randall	Chair – Maungakiekie-Tāmaki Local Board
	Te Warena Taua MNZM	Waiohua-Tāmaki Rōpū
	Edward Siddle	Ministry of Culture and Heritage
	Markerita (Meg) Poutasi	Department of Conservation
	Chris Jenkins	Department of Conservation

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(Quorum is 7 members, who must include the chair or deputy chair and 2 members appointed by the rōpū entities and 2 members appointed by the Auckland Council)

TŪPUNA MAUNGA O TĀMAKI MAKĀURAU AUTHORITY

HUI 2 (6 OCTOBER 2014)

OPEN MINUTES

Minutes of a meeting of the Tūpuna Maunga o Tāmaki Makaurau Authority held in the Reception Lounge, Auckland Town Hall on Monday, 6 October 2014

PRESENT

Chair	Paul Majurey	Marutūāhu Rōpū (Ngā Mana Whenua o Tāmaki Makaurau)
Deputy Chair	Hon Christine Fletcher QSO	Councillor (Auckland Council)
Members	Ngarimu Blair	Ngāti Whātua Rōpū (Ngā Mana Whenua o Tāmaki Makaurau)
	Bill Cashmore	Councillor (Auckland Council)
	Tipa Compain	Marutūāhu Rōpū (Ngā Mana Whenua o Tāmaki Makaurau)
	Chris Darby	Councillor (Auckland Council)
	Glenda Fryer	Deputy Chair – Albert-Eden Local Board (Auckland Council)
	Grant Hawke	Ngāti Whātua Rōpū (Ngā Mana Whenua o Tāmaki Makaurau)
	Dennis Kirkwood	Waiohū-Tāmaki Rōpū (Ngā Mana Whenua o Tāmaki Makaurau)
	Kit Parkinson	Ōrākei Local Board (Auckland Council)
	Simon Randall	Chair – Maungakiekie-Tāmaki Local Board (Auckland Council)
	Te Warena Taua MNZM	Waiohū-Tāmaki Rōpū (Ngā Mana Whenua o Tāmaki Makaurau)
	Edward Siddle	Ministry of Culture and Heritage (Crown)
	Chris Jenkins	Department of Conservation (Crown)

1 Apologies

Moved: Christine Fletcher Second: Dennis Kirkwood

That the Tūpuna Maunga o Tāmaki Makaurau Authority:

- a) accept the apology from Bill Cashmore.

CARRIED

2 Declaration of Interest

Members declared their interest which will be tabled at the next hui.

3 Confirmation of Minutes

Moved: Christine Fletcher Second: Kit Parkinson

That the Tūpuna Maunga o Tāmaki Makaurau Authority:

- a) confirm the ordinary minutes of Hui 1 held on Monday, 15 September 2014, as a true and correct record.

CARRIED

4 Future Planning

Moved: Christine Fletcher Second: Dennis Kirkwood

That the Tūpuna Maunga o Tāmaki Makaurau Authority:

- a) note Table 1 in Attachment A of the agenda which sets out suggested key workstreams and timeframes for the Maunga Authority;
- b) agree to the venues for future hui proposed in Table 2;
- c) agree in principle to the proposed timing of a 'strategic visioning' overnight workshop and site visits set out in Table 2 of Attachment A in the agenda.

CARRIED

5 Maunga Authority Filming and Events Committee

Moved: Chris Darby Second: Tipa Compain

That the Tūpuna Maunga o Tāmaki Makaurau Authority:

- a) appoint four members of the Maunga Authority to a Filming and Events Working Party, comprising Paul Majurey (Chair), Christine Fletcher (Deputy Chair), Te Warena from Ngā Mana Whenua o Tāmaki Makaurau and Kit Parkinson from Auckland Council representatives;
- b) invite the Working Party to report back to the Maunga Authority at Hui 3 (3 November 2014) with: draft Terms of Reference; draft Guidelines for Iwi Consultation; a draft Threshold for Applications and a proposed Fees and Charges Schedule, for adoption by the Maunga Authority;
- c) note that at Hui 3 (3 November 2014) the Maunga Authority will also be invited to establish the Filming and Events Committee;

- d) agree that, in the interim, the decision on any event, filming and commercial still photography applications is delegated to the Chair, Deputy Chair and one each of the Ngā Mana Whenua o Tāmaki Makaurau and Auckland Council representatives to make on a case by case basis and in accordance with the process and assessment criteria set out in the Maunga Authority's "Operating Procedures and Delegations for the Routine Management of the Maunga and Administered Lands".

CARRIED

6 Bylaws

Moved: Christine Fletcher Second: Simon Randall

That the Tūpuna Maunga o Tāmaki Makaurau Authority:

- a) note the Integrated Bylaw Review and Implementation programme in Attachment A of the agenda;
- b) request Auckland Council staff report back on 3 November 2014 on the three bylaws scheduled for consultation; and
- c) agree to the process for providing input into bylaw reviews yet to commence, which is for Auckland Council staff to seek input from the Maunga Authority through scheduled workshops during the pre-consultation and drafting phase prior to it going out for consultation.

CARRIED

7 Public Input Process at Maunga Authority Hui

Moved: Ngarimu Blair Second: Kit Parkinson

That the Tūpuna Maunga o Tāmaki Makaurau Authority:

- a) note the provisions of the Maunga Authority standing orders in relation to public presentations at Open Meetings; and
- b) agree that the Authority be provided with a summary of the register of issues raised by the public in relation to the Tūpuna Maunga on a monthly basis and that this process be reviewed at the 8 June 2015 hui.

CARRIED

8 Maungauika: update

Moved: Christine Fletcher Second: Tipa Compain

That the Tūpuna Maunga o Tāmaki Makaurau Authority:

- a) thank Mace Ward, Manager Regional and Specialist Parks for his verbal update on Maungauika.

CARRIED

Christine Fletcher left the meeting at 4.04pm.

Grant Hawke closed the hui

4.09pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD
AT A MEETING OF THE MAUNGA AUTHORITY
HELD ON

DATE:.....

CHAIRPERSON:.....

Long Term Plan 2015-2025 – Summary of the draft Operational Plan

Author: Jacky Bartley, Senior Project Manager – Co-governance, Financial Plan, Policy and Budgeting

Purpose	Report back on summary of the draft Operational Plan, including request for additional funding to be reported to Budget Committee and Governing Body on 5 November 2014 for decision making.
Recommendations	<p>That the Tūpuna Maunga o Tāmaki Makaurau Authority:</p> <ul style="list-style-type: none">(a) Confirm any amendments to the draft Operational Plan(b) Confirm the total projected funding requirements of \$26.4 million (Net Operational Funding) and \$39.7 million (Capital Funding) for the Tupuna Maunga to be included in the draft LTP 2015-2025.(c) Agree to applying the \$2.5 million from the open space and volcanic cones targeted rate reserve to help fund activities over the first five years of the LTP.(d) Agree the summary of the draft Operational Plan to be reported to Budget Committee and Governing Body for decision making on 5 November 2014.

Summary of the draft Operational Plan

1. A report was presented at Hui 2 (6 October 2014) providing you with an overview of the key milestones and opportunities for involvement in the Long Term Plan 2015-2025 process. The report also outlined a suggested work programme for developing an Operational Plan for the Tūpuna Maunga for inclusion in the Long Term Plan 2015-2025 (which will be finalised in June 2015).
2. At Hui 2 it was agreed by the Maunga Authority that Auckland Council staff would prepare a summary of the draft Operational Plan for consultation. The following actions were agreed:
 - a) *Work with the Chair and Deputy Chair to prepare a summary of the draft Operational Plan incorporating the feedback from the Maunga Authority workshop (Hui 2) .*
 - b) *Report the summary of the draft Operational Plan back to the Maunga Authority meeting on 3 November 2014 and confirm any amendments.*
Report the summary of the draft Operational Plan to the Budget Committee and Governing Body Decision Making meeting on 5 and 6 November 2014."
3. As a result of the agreed actions further work was undertaken to review the indicative funding requirements and identify strategic priorities that the Maunga Authority will be seeking to advocate for through the Long Term Plan 2015-2025 process.
4. A summary of the draft Operational Plan for your review and comment is included as **Attachment A**. Note: the figures shown are subject to inflation.

5. A total funding envelope of **\$26.4 million** (Net Operational Funding) and **\$39.7 million** (Capital Funding) reflects the projected funding requirements for the Tupuna Maunga in the draft LTP 2015-2025.
6. The report to the Budget Committee on 5 November 2014 proposes to provide for this through:
 - Existing draft LTP 2015-2025 budgets for the Maunga Authority of **\$19.1 million** (Net Operational Funding) and **\$8.1 million** (Capital Funding).
 - An additional funding request of **\$4.7 million** (Net Operational Funding) and **\$31.6 million** (Capital Funding).
 - Seeking agreement from the Maunga Authority to apply **\$2.5 million** from the open space and volcanic cones targeted rate reserve to help fund activities over the first five years of the LTP.

Note: The targeted rate reserve will offset the additional funding requirement in the first five years to minimise any impact on rates.

Next steps in the Long Term Plan 2015-2025 process

7. Any amendments you agree at today's hui will be tabled at the 5 and 6 November 2014 Budget Committee and Governing Body meeting.
8. Decisions will be made by the Budget Committee and Governing Body on 5 and 6 November 2014 to confirm the content of the Long Term Plan consultation document and supporting information.
9. The detailed version of the draft Operational Plan has been prepared by Council Officers and will be workshopped with you today. This must be available on request once the LTP consultation period commences.
10. The detailed version of the draft Operational Plan will be updated as a result of today's workshop and reported back to you at your next hui on 1 December 2014 for approval.

Consultation (January – February 2015)

11. A high level summary of the LTP will be consulted on during this period. Supporting information will be available online (including the 1-2 page summary of draft Operational Plan) and the detailed version of the draft Operational Plan will be available on request.

Decision Making (March-May 2015)

12. The Maunga Authority will consider submissions received on the draft Operational Plan.
13. The Maunga Authority will jointly hear submissions on the draft Operational Plan with the Council.

Finalise LTP (May 2015)

14. On conclusion of hearings, final decisions will be made on the LTP. The Operational Plan will be updated to reflect those decisions.

Adoption of LTP (June 2015)

15. The Operational Plan is finalised.

Attachment A

Appendix 10: Summary of the Maunga Operational Plan and Reserve Boards priorities

CONSULTATION DOCUMENT – SUMMARY TEXT FOR ‘CO-GOVERNANCE’

As a result of negotiated outcomes arising from Treaty settlement legislation, Environment Court mediation and historic Crown negotiation, the council has a range of responsibilities in relation to co-governance arrangements with mana whenua.

The five co-governance arrangements that Council is currently involved with include:-

- Ngāti Whātua o Ōrākei Reserves Board
- Tūpuna Maunga o Tāmaki Makaurau Authority (Maunga Authority)
- Parakai Recreation Reserves Board
- Te Motu a Hiaroa (Puketutu Island) Governance Trust
- Mutukaroa Trust Board

The Ngā Mana Whenua o Tāmaki Makaurau Collective Redress Act 2014 requires the Tūpuna Maunga o Tāmaki Makaurau Authority (Maunga Authority) to prepare an Annual Operational Plan for inclusion in the LTP process.

The Maunga Authority adopted an Interim Annual Operational Plan at their inaugural meeting on 10 September 2014. This is currently subject to review as part of the LTP process. A summary of indicative funding requirements are included in Appendix 10 – Supporting Information.

Tūpuna Maunga o Tāmaki Makaurau Authority (Maunga Authority) – Draft Operational Plan

The tūpuna maunga hold a paramount place in the historical, spiritual, ancestral and cultural identity of Ngā Mana Whenua o Tāmaki Makaurau. The Ngā Mana Whenua o Tāmaki Makaurau Settlement is an outcome of the mana whenua and the Crown settling historical Treaty of Waitangi breaches. The settlement recognises that the tūpuna maunga are taonga in relation to which mana whenua have always maintained a unique relationship ; and honours their intergenerational role as kaitiaki.

Ngā Mana Whenua o Tāmaki Makaurau is the collective name of the 13 iwi/hapū with historical Treaty claims in wider Tāmaki Makaurau

The members of Ngā Mana Whenua o Tāmaki Makaurau are:

- Ngāi Tai ki Tāmaki
- Ngāti Maru
- Ngāti Pāoa
- Ngāti Tamaoho
- Ngāti Tamaterā
- Ngāti Te Ata
- Ngāti Whanaunga
- Ngāti Whātua o Kaipara
- Ngāti Whātua Ōrākei
- Te Ākitai Waiohū
- Te Kawerau ā Maki
- Te Patukirikiri
- Te Rūnanga o Ngāti Whātua

The collective approach recognises that the iwi and hapū have various shared customary interests within Tāmaki Makaurau such that a collective settlement approach is appropriate. A collective approach provides a platform for the greater exercise of whanaungatanga and kotahitanga between the iwi/hapū of Tāmaki Makaurau.

The Ngā Mana Whenua o Tāmaki Makaurau Collective Redress Act 2014

The Ngā Mana Whenua o Tāmaki Makaurau Collective Redress Act 2014 came into effect on 29 August 2014. The Act vested the Crown owned land in 14 tūpuna maunga ("Maunga") in Ngā Mana Whenua o Tāmaki Makaurau, on the basis that they are held in trust for the common benefit of the iwi/hapū of Ngā Mana Whenua o Tāmaki Makaurau and the other people of Auckland. The tūpuna maunga are vested as reserves.

The 14 tūpuna maunga ("Maunga") covered by the Act include:-

- Matukutūruru - Wiri Mountain
- Maungakiekie - One Tree Hill
- Maungarei - Mount Wellington
- Maungawhau - Mount Eden
- Owairaka / Te Ahi-ka-a-Rakatura - Mount Albert
- Pukewīwī / Puketāpapa -Mount Roskill
- Te Kōpūke / Titikōpūke - Mount St John
- Ōhinerau / Mount Hobson
- Ohuierangi / Pigeon Mountain
- Te Tātua a Riukiuta – Big King
- Ōtāhuhu – Mt Richmond
- Takurunga / Mount Victoria
- Maungauika / North Head
- Rarotonga / Mount Smart

Tūpuna Maunga o Tāmaki Makaurau Authority (Maunga Authority)

The Maunga Authority is responsible as the administering body for the tūpuna maunga.

The Maunga Authority has six representatives from Ngā Mana Whenua o Tāmaki Makaurau and six representatives from the Auckland Council. The chairperson is elected by Ngā Mana Whenua o Tāmaki Makaurau representatives. The deputy chair is elected by Auckland Council appointees. There is also a non-voting Crown representative appointed by the Minister for Arts, Culture and Heritage for a three year term, which can be extended for any period with the agreement of all parties.

Under the Act each Tūpuna Maunga is declared as a reserve and the Tūpuna Maunga Authority is appointed as the administering body for each Maunga for the purposes of the Reserves Act 1977.

Draft Annual Operational Plan

For each financial year, the Ngā Mana Whenua o Tāmaki Makaurau Collective Redress Act 2014 requires the Maunga Authority and the Auckland Council to agree an annual operational plan to provide a framework in which the Council will carry out its functions for routine management of the maunga and administered lands for that financial year.

The Annual Operational Plan must be prepared and adopted concurrently with the Council's Long Term Plan or Annual Plan and must be included in summary form.

A copy of the draft Operational Plan can be found here [>insert Hyperlink<](#)

Note:

1. This budget reflects the strategic priorities identified by the Maunga Authority for the Tūpuna Maunga. These budgets are subject to change and indicative only.
2. The Maunga Authority and the Council must agree the Annual Operational Plan and budget availability as part of the Long Term Plan 2015-25 process.

Strategic Priorities

The Maunga Authority have identified the following funding priorities for the short, medium and long term investment into the Maunga which are outlined in Table 1 and 2 below.

Table 1. Strategic Priorities - Operational Expenditure

Operational Budget – LTP 10 year forecast Strategic Priorities	Timing of Expenditure		
	Short Term 1-3 Years	Med Term 4-7 Years	Long Term 8-10 Years
<u>Policy Planning</u>			
<ul style="list-style-type: none"> Development of an Integrated Management Plan to set long term objectives and policies. Review of existing Bylaws. 	✓		
<u>Visitor experience</u>			
<ul style="list-style-type: none"> Development of brochures / information for park visitors. 		✓	✓
<u>Conservation & Heritage</u>			
<ul style="list-style-type: none"> Increased resources to manage animal / plant control on the Maunga Increased resources to manage structure trees and vegetation – including removal of exotic species. Landscape protection (restoration of historic sites, re-vegetation, monitoring) Improving maintenance levels of the Maunga 	✓	✓	✓
<u>Community Engagement & Education</u>			
<ul style="list-style-type: none"> Developing partnerships and education programmes Cultural activities 		✓	✓
<u>Maintenance of Infrastructure</u>			
<ul style="list-style-type: none"> Upgrade of park furniture, repairs to buildings, historical assets, including asset condition renewal, maintenance and removal. 		✓	✓

Table 2 – Strategic Priorities - Capital Grant

Capital Grant – LTP 10 year forecast Strategic Priorities	Timing of Expenditure		
	Short Term 1-3 Years	Medium Term 4-7 Years	Long Term 8-10 Years
Visitor Experience <ul style="list-style-type: none"> Signage Replacement including entry signs, toilets, facilities – all signs to reflect Maori name, replace legacy logos with new MA logo Way finding / interpretation - track and trail marking, interpretation of features, notice boards, visual aids, interactive displays Track Upgrades – upgrade tracks to improve access and protection of sensitive site Upgrade and Development of Facilities – develop toilet facilities as required, potential visitor centre for the maunga Car Parking – improve current visitor car parking facilities to encourage walking and reduction in vehicle numbers on summits Park furniture – develop a furniture design that is specific to the maunga to include bins, tables, seats, gates Entrance Upgrade – develop a distinct entry way that reflects the change in ownership and highlights the importance of the sites. To include gates, pedestrian access, parking, landscaping 	✓	✓	✓
Conservation & Heritage <ul style="list-style-type: none"> Fencing / Bollards – installation and upgrade of vehicle barriers, removal of redundant fencing, placement of new fencing, rebuilding of stone walls Landscape Protection – restoration & protection of significant sites, such as pits, terraces, Pa's, vegetation control, restoration plantings. 	✓	✓	✓
Community Engagement and Education <ul style="list-style-type: none"> Pou – installation of pou Information centre – development of displays and information for visitors 	✓	✓	✓

Summary of Indicative Funding Requirements

The funding for Tūpuna Maunga is set at a regional level and is allocated as follows:-

Table 3. Summary of Indicative Funding Requirements

	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	Sub Total
NET OPERATIONAL FUNDING											
Existing budget	1,829,242	1,847,471	1,865,747	1,876,480	1,891,219	1,906,122	1,918,562	1,966,526	2,015,689	2,066,081	19,183,140
Targeted rate	562,920	562,920	562,920	368,158	373,158	69,924					2,500,000
Additional opex requirement (including targeted rate)	-	320,000	320,000	320,000	320,000	623,234	693,158	693,158	693,158	693,158	4,675,866
Total estimated funding requirement	2,392,162	2,730,391	2,748,667	2,564,638	2,584,377	2,599,280	2,611,720	2,659,684	2,708,847	2,759,239	26,359,006
CAPITAL PROJECTS											
Existing budget	581,691	761,144	771,374	810,547	870,549	870,549	870,549	870,549	870,549	870,549	8,148,050
Additional requirement (LTP 2015-25)	949,254	1,069,524	1,069,524	2,533,750	2,413,750	2,413,750	2,413,750	6,237,143	6,237,143	6,237,143	31,574,731
Total estimated funding requirement	1,530,945	1,830,668	1,840,898	3,344,297	3,284,299	3,284,299	3,284,299	7,107,692	7,107,692	7,107,692	39,722,781

Note: The figures above are uninflated and yet to be updated to reflect funding.
FIGURES SUBJECT TO CHANGE AS A RESULT OF BUDGET COMMITTEE DECISION MAKING ON 5 NOVEMBER 2014

Quarterly Report

Author: Peter Jefferies, Commercial Manager, Divisional Finance

Purpose	This report attaches the first Tūpuna Maunga o Tāmaki Makaurau Authority Quarterly Report.
Recommendation	That the Tūpuna Maunga o Tāmaki Makaurau Authority receive the attached Quarterly Report for Q1 of the 2014 – 15 financial year.

Legislative Requirements

1. Section 63 of the Ngā Mana Whenua o Tāmaki Makaurau Collective Redress Act 2014 outlines the requirements in relation to financial management, financial reporting and operational accountability for Auckland Council.
2. The legislation requires that funding and revenue must be held by the Auckland Council and accounted for separately from other funding, revenue or other income of the Council.
3. It also sets out that in each financial year the Auckland Council must report quarterly to the Maunga Authority on funding, revenue and any variations from what has been forecast.

Financial reporting

4. Changes have been made within Council's financial reporting system to enable reporting of maunga related operating costs and revenue to the Maunga Authority.
5. All expenditure relating to the known operational, capital expenditure and revenue associated with the maunga has been identified in the system and is included in the attached Quarterly Report. This Report covers the first quarter of the 2014 – 15 financial year.
6. It is recommended the Maunga Authority receive the attached Quarterly Report.

TŪPUNA MAUNGA O TĀMAKI MAKĀURAU AUTHORITY

QUARTERLY PERFORMANCE REPORT

(SEPTEMBER 2014 QUARTER)

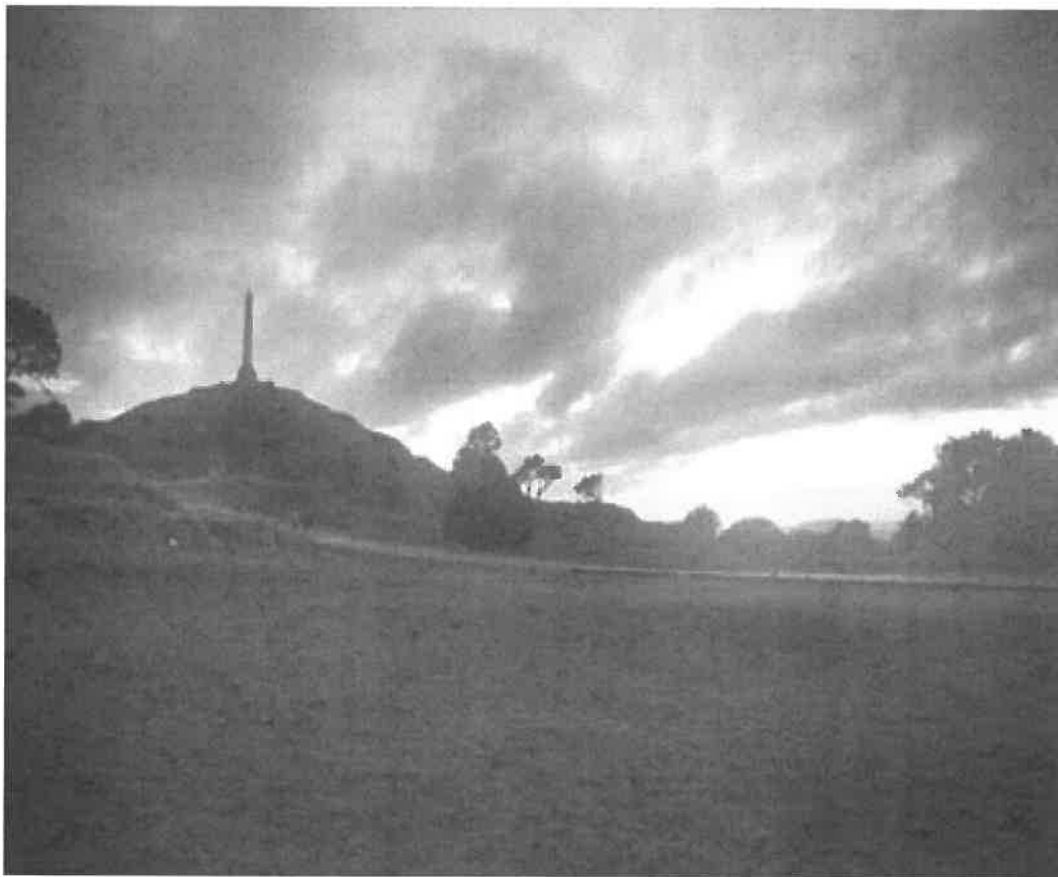


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SECTION 1 – SUMMARY

1.1 Highlights and Achievements

- Adoption of the Interim Operational Plan, Standing Orders and Operating Procedures at the inaugural Tūpuna Maunga o Tāmaki Makaurau Authority meeting.
- Signage audit for all Maunga has been completed. The information captured identifies the number of signs, location, size and graphics. The data will enable the planned roll out of new signage as decided by the Tūpuna Maunga o Tāmaki Makaurau Authority.
- Development of annual plant and animal pest control plan. The plan identifies the risks and priorities targets for the upcoming 12 months.
- Draft fire plan is been developed. The plan identifies the work carried out with the NZ Fire Service to reduce the risk of fire on the Maunga and surrounding properties.
- Completed Maunga wide threaten plant survey – surveys of all the Maunga has been completed recording the locations of threatened plant species, this information will enable better management of sites and ensure protective measures are in place to preserve and protect.
- Undertaken rabbit control on 5 Maunga. An integrated pest programme has been undertaken to reduce the numbers of rabbits and there impacts. The programme involves the fumigation of burrows followed by a strictly controlled shooting programme and the backfilling of burrows.
- Recruited Rob Mouldy as a Park Adviser on a 12 month fixed term contract to undertake contract audits, manage key park relationships and project management.

1.2 Progress against Interim Operational Plan

Matukutururu/ Wiri Mountain

- Completed weed survey and draft contract specifications for maintenance contract.

Maungakiekie/One Tree Hill

- Completed signage audit
- Completed asset data review
- Completed threatened plant survey
- Completed pest animal survey for rabbits and possum
- Repairs underway on the playground train which is being replaced and due to be operational in November 2014

Maungarei/Mount Wellington

- Completed signage audit
- Completed asset data review
- Completed threatened plant survey
- Completed pest animal survey for rabbits and possum
- Completed structure tree maintenance

Maungawhau/Mount Eden

- Completed signage audit
- Completed asset data review
- Completed threatened plant survey
- Completed pest animal survey for rabbits and possum
- Completed consent application and design for Quarry Wall Stabilisation Project
- Shuttle & Guide contract to be extended until April 2015
- Renewed tenancy agreement for Maungawhau Cottage
- Three playground upgrade design concepts have been completed and are ready for review

Mount Albert

- Completed signage audit
- Completed asset data review
- Completed threatened plant survey
- Completed pest animal survey for rabbits and possum

Mount Roskill

- Completed signage audit
- Completed asset data review
- Completed threatened plant survey
- Completed pest animal survey for rabbits and possum
- Removal of woody weed species from access road

Mount St John

- Completed signage audit
- Completed asset data review
- Completed threatened plant survey
- Completed pest animal survey for rabbits and possum
- Removal of old redundant fencing off the summit

Ōhinerau/Mount Hobson

- Completed signage audit
- Completed asset data review
- Completed threatened plant survey
- Undertaken rabbits control programme

Ōhūiarangi/Pigeon Mountain

- Completed signage audit
- Completed asset data review
- Completed threatened plant survey
- Completed pest animal survey for rabbits and possum
- Removal a number of dangerous trees

Ōtāhuhu/Mount Richmond

- Completed signage audit
- Completed asset data review
- Completed threatened plant survey
- Completed pest animal survey for rabbits and possum
- The wall replacement on Great North Road is progressing well, foundation designs are being developed and consents are due to be lodged pre-Christmas

Takarunga/Mount Victoria

- Completed signage audit
- Completed asset data review
- Completed threatened plant survey
- Completed pest animal survey for rabbits and possum
- Upgrade of handrails of staircases
- Watercare vents upgrade has been completed by Watercare Ltd

Te Tātua a Riukiuta/Big King

- Completed signage audit
- Completed asset data review
- Completed threatened plant survey
- Completed pest animal survey for rabbits and possum
- Removal of woody weed species

Mangere Mountain

- Completed signage audit
- Completed asset data review
- Completed threatened plant survey
- Undertaken rabbits control programme removing rabbits

SECTION 2 – NON FINANCIAL KEY PERFORMANCE INDICATORS

These will be reported on once the indicators have been confirmed by the Tūpuna Maunga o Tāmaki Makaurau Authority.

SECTION 3 – FINANCIALS

3.1 Operating revenue and costs

3.1.1 Overall summary total Tūpuna Maunga - operating revenue and expenditure for quarter to 30/09/2014

Key (reference to abbreviations and some common terminology used in the financial section)
Scheduled repairs and maintenance – Pre planned maintenance work
Response repairs and maintenance – Ad hoc maintenance work (as and when required)
YTD – Year To Date
Qtr – Quarter

Financial reporting for Tūpuna Maunga o Tāmaki Makaurau Authority - Net Operating costs for Quarter to September FY 2015 overall summary

Maunga	Account	Department	Actual (Qtr) \$000	Budget (Qtr) \$000	Variance \$000	Actual (YTD) \$000	Budget (YTD) \$000	Variance \$000	Full Year Budget \$000
Total Tūpuna Maunga o Tāmaki Makaurau Authority	Operating revenue	Parks, sports and recreation	0	0	0	0	0	0	0
		Auckland Council property	0	0	0	0	0	0	2
		Commercial property portfolio	50	0	50	50	0	50	0
	Operating expenditure	Parks, sports and recreation	355	389	34	355	389	34	1,698
		Auckland Council property	43	28	(15)	43	28	(15)	82
		Commercial property portfolio	18	0	(18)	18	0	(18)	0
	Net operating expenditure		366	416	51	366	416	51	1,778

The Tūpuna Maunga net operating position for the quarter one is favourable by \$51k. This favourable underspend is driven by revenue received by Commercial Property against no budget; this however will be rectified before the quarter two report. This is not a true variance as the revenue budget currently sits in the commercial property with budgets to be transferred across to volcanic cones in quarter two.

3.1.2 Overall summary by individual Maunga - net operating costs for quarter to 30/09/2014

Financial reporting for Tūpuna Maunga o Tāmaki Makaurau Authority - Net Operating costs for Quarter to September FY 2015 by Maunga

Maunga	Account	Department	Actual (Qtr) \$000	Budget (Qtr) \$000	Variance \$000	Actual (YTD) \$000	Budget (YTD) \$000	Variance \$000	Full Year Budget \$000
	Net operating expenditure	Parks, sports and recreation	53	364	310	53	364	310	1,619
Volcanic Cones - General									
Volcanic Cones and Landscape (Green Assets)									
VC - Maungakiekie /One Tree Hill			0	15	15	0	15	15	69
VC - Maungarei / Mount Wellington			56	0	(56)	56	0	(56)	0
VC - Maungawhau / Mount Eden			5	0	(5)	5	0	(5)	0
VC - Mount Albert			117	0	(117)	117	0	(117)	0
VC - Mount Roskill			13	0	(13)	13	0	(13)	0
VC - Mount St John			10	0	(10)	10	0	(10)	0
VC - Ohinerau / Mount Hobson			8	6	(3)	8	6	(3)	6
VC - Ohuierangi / Pigeon Mountain			10	2	(7)	10	2	(7)	2
VC - Otahuhu / Mount Richmond			21	2	(20)	21	2	(20)	2
VC - Takarunga / Mount Victoria			4	0	(4)	4	0	(4)	0
VC - Te Tātua a Riukiuta / Big King			20	0	(20)	20	0	(20)	0
Volcanic Cones - General			37	0	(37)	37	0	(37)	0
VC - Maungakiekie /One Tree Hill		Auckland Council property	0	27	27	0	27	27	80
VC - Maungarei / Mount Wellington			4	0	(4)	4	0	(4)	0
VC - Maungawhau / Mount Eden			9	0	(9)	9	0	(9)	0
VC - Owairaka / Mount Albert			12	0	(12)	12	0	(12)	0
VC - Ohuierangi / Pigeon Mountain			2	0	(2)	2	0	(2)	0
VC - Otahuhu / Mount Richmond			9	0	(9)	9	0	(9)	0
VC - Takarunga / Mount Victoria			(1)	0	1	(1)	0	1	0
VC - Te Tātua a Riukiuta / Big King			0	0	0	0	0	0	0
VC - Maungakiekie /One Tree Hill		Commercial property portfolio	7	0	(7)	7	0	(7)	0
VC - Maungawhau / Mount Eden			(27)	0	27	(27)	0	27	0
VC - Ohinerau / Mount Hobson			1	0	(1)	1	0	(1)	0
			(6)	0	6	(6)	0	6	0
Total Tūpuna Maunga o Tāmaki Makaurau Authority	Net operating expenditure		366	416	51	366	416	51	1,778

3.1.3 Detailed operating revenue and expenditure by Maunga for quarter to 30/09/2014

Maungakiekie / One Tree Hill - Net Operating Position: (\$33k)

Operating expenditure: \$77k

Of the total expenditure, \$57k (74%) was spent on scheduled and response maintenance works. Scheduled maintenance works carried out were; maintenance of trees, gardens, grass & turf, playground & equipment and toilet cleaning. Response maintenance was a call out to an electrical fault in the residential property on the park.

The balance of \$20k (26%) expenditure was for minor expenses like water, electricity and rates.

Operating revenue: \$44k

The main revenue driver is the commercial rental income from Sorrento restaurant making up \$31k (70%) of total collected revenue. Balance of the revenue is from utilities / rates recoveries and residential rental income.

Maungarei / Mount Wellington - Net Operating Position: (\$14k)

Operating expenditure: \$14k

Costs largely driven by maintenance of grass and turfs with other minor costs including rates, signage and water expenses.

No revenue generated.

Maungawhau / Mount Eden - Net Operating Position: (\$130k)

Operating expenditure: \$130k

Of the total expenditure, \$117k (90%) was spent to maintenance of car parks, grass & turf, arborist works and toilet cleaning. Other minor costs included water, electricity and signage expenses.

No revenue generated YTD – this will be investigated as there is a tenanted residential property on the park with rent currently charged at \$500 per week.

Mount Albert - Net Operating Position: (\$14k)

Operating expenditure: \$14k

Of the total expenditure, 50% was for maintenance of grass and turfs. Other works carried out included maintenance of roads, car park and sports field.

No revenue generated.

Mount Roskill - Net Operating Position: (\$10k)

Operating expenditure: \$10k

Expenses incurred relate to scheduled and response maintenance works.

No revenue generated.

Mount St John - Net Operating Position: (\$3k)

Operating expenditure: \$8k

Of the total expenditure, \$6k related to rates expenses and \$2k was spent to remove a fallen tree and maintenance of grass & turf.

No revenue generated.

Ohinerau / Mount Hobson - Net Operating Position: (\$1k)

Operating expenditure: \$10k

Expenses incurred on grass & turf maintenance and \$3k on rates.

Item 5

Operating revenue: \$6k

This rental income is from residential property on park; this however is revenue that belongs to the Tūpuna Taonga o Tāmaki Makaurau Trust (the Tāmaki Collective cultural post-settlement governance entity) and will be transferred by the next quarterly report.

Ohuiarangi / Pigeon Mountain - Net Operating Position: (\$30k)

Operating expenditure: \$30k

Of the total expenditure, \$11k (37%) was spent on maintenance of grass and turf with the balance of the costs relating to specialist advice, water, electricity and rates expense.

No revenue generated

Otahuhu / Mount Richmond - Net Operating Position: (\$4k)

Operating expenditure: \$4k

This cost relates to repair of damaged rails around the car park.

No revenue generated.

Takarunga / Mount Victoria - Net Operating Position: (\$20k)

Operating expenditure: \$20k

This cost relates to repairs on the stone wall (\$6k) and for maintenance works on the sports field, roads and car park (\$12k).

No revenue generated

Item 5

Te Tātua a Riukiuta / Big King - Net Operating Position: (\$45k)

Operating expenditure: \$45k

Of the total expenditure, \$37k (82%) was spent on the maintenance of grass and turfs. The balance of the costs was for rates, water and electricity expenses.

No revenue generated

Tūpuna Maunga – General - Net Operating Position: \$337k

Operating expenditure: \$53k

Volcanic cones – general, this is a generic reporting line for cost that are not specific to a Maunga. Of the total expenditure: \$27k relates to cost that are cone specific - this is a coding error and will be corrected in October. \$10k relates to staff time charges, other minor cost relates to Rodent/pest control, printing and office expenses.

Volcanic Cones & Landscape Green Assets - Net Operating Position: \$15k

No YTD expenditure. Plan is to spend this budget on tree replacement projects.

Item 5

3.2 Capital expenditure

Financial Reporting for Tūpuna Maunga o Tāmaki Makaurau Authority - Capital expenditure for Quarter to 30/09/2014 by Maunga

Maunga	Account	Department	Actual (Qtr)	Budget (Qtr)	Variance	Actual (YTD)	Budget (YTD)	Variance	Full Year budget
Volcanic cones and Landscape	Capital expenditure	Parks, sports and recreation	2	0	(2)	2	2	\$0	\$0
		Total Tūpuna Maunga o Tāmaki Makaurau Authority	2	0	(2)	2	2	(2)	501

Capex spend year to date is \$2k on consultancy fee and resource cost. Plan is to spend the \$500k full year budget by June 2015.

3.3 Reserve account

Financial Reporting for Maunga Authority - Reserve statement as at 30/09/2014	
	\$'000s
Targeted rate reserve balance as at 01/07/2014	2,500
Closing balance as at 30/09/2014	2,500
Change	0
Explained by:	
No movement in quarter	
Total change	0

There is a balance of \$2.5m for targeted rates in the reserves account.

Note: The targeted rate for open spaces and volcanic cones was collected by Auckland City Council to be better able to acquire and develop land for open space. The intention was it would increase ability to do the protection and enhancement work for the volcanic cones, as this work would not be fully provided for by either financial or development contributions.

Maunga Authority Filming and Events Working Party

Author: Anna McElrea – Team Leader, Parks and Open Space Specialists Region-wide

Purpose	This report proposes that the Tūpuna Maunga o Tāmaki Makaurau Authority delegates duties and powers in relation to filming and events to members and adopts the draft delegations, thresholds for delegations and mana whenua consultation, mana whenua consultation guidelines and standard conditions for filming and events on the Tūpuna Maunga.
Recommendations	<p>That the Tūpuna Maunga o Tāmaki Makaurau Authority:</p> <p>(a) appoints four members of the Maunga Authority to a Maunga Authority Filming and Events Rōpū, comprising the Chair, Deputy Chair and one each of the Ngā Mana Whenua o Tāmaki Makaurau and Auckland Council representatives to hold agreed delegations in relation to filming and events on the Tūpuna Maunga;</p> <p>(b) adopts with any amendments by the Maunga Authority the:</p> <ul style="list-style-type: none"> i. Draft Tūpuna Maunga o Tāmaki Makaurau Authority's Delegations in Regard to Filming and Events on the Tūpuna Maunga; ii. Draft Delegation and Mana Whenua Consultation Thresholds for Filming and Events on the the Tūpuna Maunga; iii. Draft Mana Whenua Consultation Guidelines for Applicants Wishing to Undertake Major Filming and Events on the Tūpuna Maunga; and iv. Draft Standard Conditions for Filming and Events on the Tūpuna Maunga.

Filming and Events Overview

1. Filming and events are frequent activities on the Tūpuna Maunga and historically approval has been sought with short timeframes for a decision. In anticipation of this being an immediate and high priority for the Maunga Authority, the Tāmaki Collective and council developed Operating Procedures for Filming and Events on the Tūpuna Maunga. These were adopted by the Maunga Authority as part of the *Operating Procedures and Delegations for the Routine Management of the Maunga and Administered Lands* at inaugural Hui 1 on 15 September 2014.
2. The *Operating Procedures and Delegations for the Routine Management of the Maunga and Administered Lands* adopted by the Maunga Authority at Hui 1 (15 September 2014) sets out amongst other things that:
 - an event permit is required for any organised event on the maunga that has event related infrastructure and/or more than 50 people, including community picnics and ceremonies, and
 - a filming and/or commercial still photography permit is required for filming and commercial still photography on the maunga regardless of nature, scale and location.
3. Scheduled games on sportsfields on the maunga are not treated as events. They are booked through council's sportsfield booking system.
4. At Hui 2 (6 October 2014) the Maunga Authority resolved to:

- a) **appoint** four members of the Maunga Authority to a Filming and Events Working Party, comprising the Chair, Deputy Chair and one each of the Ngā Mana Whenua o Tāmaki Makaurau and Auckland Council representatives;
- b) **invite** the Working Party to report back to the Maunga Authority at Hui 3 (3 November 2014) with: draft Terms of Reference; draft Guidelines for Iwi Consultation; a draft Threshold for Applications and a proposed Fees and Charges Schedule, for adoption by the Maunga Authority;
- c) **note** that at Hui 3 (3 November 2014) the Maunga Authority will also be invited to establish the Filming and Events Committee;
- d) **agree** that, in the interim, any event, filming and commercial still photography applications made will be considered by the Filming and Events Working Party on a case by case basis and in accordance with the process and assessment criteria set out in the Maunga Authority's 'Operating Procedures and Delegations for the Routine Management of the Maunga and Administered Lands'.

Change to when an event permit is required

- 5. Since the adoption of the *Operating Procedures and Delegations for the Routine Management of the Maunga and Administered Lands* the matter of small scale organised activities on the summits of the Tūpuna Maunga has been raised. Historically these have required event permits because of the significance of these locations to mana whenua and also the likelihood of visitor displacement given the spatial constraints at these locations. It is recommended that the current event permit threshold be amended to state that "an event permit is required for any organised event on the summit of a maunga or which any organised event that has event related infrastructure and/or more than 50 people, including community picnics and ceremonies, on all other locations on the maunga.

Maunga Authority Filming and Events Rōpū

- 6. It is recommended that the Maunga Authority appoints members to hold delegations in relation to filming and events on the Tūpuna Maunga rather than creating the Maunga Authority Filming and Events Committee contemplated in the *Operating Procedures and Delegations for the Routine Management of the Maunga and Administered Lands*. Collectively these members would be referred to as the Maunga Authority Filming and Events Rōpū.
- 7. This approach will enable the Maunga Authority to be more responsive to time-pressured decisions on applications for filming and events than would a committee with formal scheduled meetings.
- 8. The Ngā Mana Whenua o Tāmaki Makaurau Collective Redress Act 2014 provides for the Maunga Authority to delegate powers and duties to a member or members, a committee, or any other approved person (Schedule 4 clause 14). The proposed powers and duties to be delegated and the thresholds to which they apply are outlined in Attachments A and B. The proposed thresholds in Attachment B outline those requests that will be generally referred to the Maunga Authority for a decision.
- 9. The Maunga Authority may change the members that hold the proposed delegations and the delegations themselves at any stage by way of resolution.

Delegation to the Manager Volcanic Cones for Minor Requests

- 10. The *Operating Procedures and Delegations for the Routine Management of the Maunga and Administered Lands* adopted by the Maunga Authority sets out that Auckland Council has the delegation to determine applications within delegated authority from the Maunga Authority. The proposed thresholds in Attachment B defines the minor filming and events requests that the Manager Volcanic Cones would have delegation to determine.

Mana whenua engagement

- 11. It is important that the Maunga Authority or its delegate(s) understand individual iwi/hapū's views on filming and events as they must have regard to the spiritual, ancestral, cultural,

customary, and historical significance of the maunga to Ngā Mana Whenua o Tāmaki Makaurau when determining which activities are appropriate on the maunga.

12. The Draft Delegation and Mana Whenua Consultation Thresholds for Filming and Events on the the Tūpuna Maunga included in Attachment B sets out which requests require engagement with mana whenua and how this engagement should be undertaken.
13. It is proposed that for major filming and events, applicants should undertake their own engagement with mana whenua in accordance with the guidelines set out in Attachment C. For 'medium' filming and events, council will undertake engagement with mana whenua through the current Mana Whenua Notice process. For minor filming and events, no engagement would be required. The rationale for these splits and processes are outlined in attachment B.

Timeframes for decisions

14. The mana whenua enagement guidelines (Attachment C) set out that mana whenua should be given 30 working days to respond for major applications and 15 working days for medium applications. The administration section of Attachment A sets out that members holding the delegations will advise Auckland Council staff of their decisions within 15 working days upon receipt of the application and Auckland Council staff's assessment. A report to the Maunga Authority could take up to 20 working days. On the basis of these requirements, the minimum timeframes associated with requests are likely to be:
 - Major: 55 working days
 - Medium: 35 working days
 - Minor: 2-5 working days

Standard conditions

15. The Tāmaki Collective and Auckland Council worked together during the 2013-2014 workshops to review the standard conditions currently provided with filming and event permits in order to create a set of standard conditions for filming and events on the tūpuna maunga (see Attachment D). These will apply to all filming and events unless otherwise agreed by the Maunga Authority or its delegate(s). These conditions include the prohibition of the promotion, sale, distribution and consumption of alcohol and the prohibition of smoking and the promotion of smoking.

Fees and Charges

16. At Hui 2, the Maunga Authority requested a report back from Auckland Council staff on a draft framework for the development of a fees and charges schedule for events, filming, commercial still photography, mobile trading, lease and licences on the maunga. This is still in development and will be reported back as a comprehensive package to the Hui 4 (1 December).

Reporting to the Maunga Authority

17. The Events Facilitation Team and ATEED's Film Facilitation Team will report biannually to the Maunga Authority on all filming and events approved on the the maunga. Individual filming and event debriefs may be reported back to the Maunga Authority or its delegate(s) if requested as part of the approval.
18. Attachment E outlines the filming and events applications considered by the Working Party since Hui 2 and the Working Party's decisions.

Attachments

- A. Draft Tūpuna Maunga o Tāmaki Makaurau Authority's Delegations in Regard to Filming and Events on the Tūpuna Maunga
- B. Draft Delegation and Mana Whenua Consultation Thresholds for Filming and Events on the the Tūpuna Maunga
- C. Draft Mana Whenua Consultation Guidelines for Applicants Wishing to Undertake Major Filming and Events on the Tūpuna Maunga
- D. Draft Standard Conditions for Filming and Events on the Tūpuna Maunga
- E. Filming and Event Permit Applications Considered by the Maunga Authority Working Party

ATTACHMENT A

TŪPUNA MAUNGA O TĀMAKI MAKĀURAU AUTHORITY FILMING AND EVENTS

Delegations are made to those members named by resolution of the Maunga Authority and are to be performed jointly. Collectively the members will be referred to as the Maunga Authority Filming and Events Rōpū.

Scope

- All filming (both commercial and community), internal and external events (community and commercial) and still photography (commercial only) on the maunga governed by the Tūpuna Maunga o Tāmaki Makaurau Authority (Maunga Authority), excluding those activities undertaken by mana whenua which come under the definition of cultural activities in the Ngā Mana Whenua o Tāmaki Makaurau Collective Redress Act 2014.

Powers

- Power to determine, with any terms and conditions where relevant, applications that are delegated to the members by the Tūpuna Maunga o Tāmaki Makaurau Authority's Delegation and Iwi Consultation Thresholds for Filming and Events on the Tūpuna Maunga.
- Power to decide which applications are to be referred to the Maunga Authority for decision.
- Power to recommend plans, policies and projects related to filming and events on the Tūpuna Maunga to the Maunga Authority.
- Power to make recommendations to the Maunga Authority on any ongoing issues related to filming and events.
- The duty to observe the legal requirements applying to the Maunga Authority; notably sections 109 and 41(2):

s109 Functions and Powers

- (1) *The Maunga Authority has the powers and functions conferred on it by or under this Act or any other enactment.*
- (2) *In exercising its powers and carrying out its functions in relation to the maunga, the Maunga Authority must have regard to—*
 - (a) the spiritual, ancestral, cultural, customary, and historical significance of the maunga to Ngā Mana Whenua o Tāmaki Makaurau; and*
 - (b) section 41(2).*
- (3) *In exercising its powers and carrying out its functions in relation to the administered lands, the Maunga Authority must have regard to the spiritual, ancestral, cultural, customary, and historical significance of the administered lands to Ngā Mana Whenua o Tāmaki Makaurau.*

s41(2) Maunga must remain as reserves vested in trustee

The maunga is held by the trustee for the common benefit of Ngā Mana Whenua o Tāmaki Makaurau and the other people of Auckland.

Administration

- The decision of the Maunga Authority and/or the Maunga Authority Filming and Events Rōpū on any application, or on filming and events on the Tūpuna Maunga generally, will be represented by the Maunga Authority Chair (or in their absence, the Deputy Chair).
- Applications will be processed as set out in attachments 1-3.
- Members of the Maunga Authority Filming and Events Rōpū will advise Auckland Council staff of their decisions within 15 working days upon receipt of the application and Auckland Council staff's assessment.
- At the discretion of the Maunga Authority Filming and Events Rōpū, applicants and other interested persons may present to the Maunga Authority Filming and Events Rōpū at any workshop.
- Where the Maunga Authority Filming and Events Rōpū are not able to agree to a decision, the matter will be referred to a meeting of the Maunga Authority.

Attachment 1 Generic process for major applications

Action

Notes

Applicant makes initial contact with Council's Facilitator to discuss request.

This should occur as early as possible – ideally 6 months prior to the activity. At a minimum 60 working days.

Further pre-application communication including a site visit if required. Manager Volcanic Cones confirms with the Maunga Authority Filming and Events Rōpū whether the application needs to be referred to the Maunga Authority for a decision.

This will involve the Maunga Authority Filming and Events Rōpū. Confirm there are no clashes with other approved activities (including cultural activities).

If it is considered the application could be supported with appropriate conditions and the applicant believes activity is feasible with these conditions, applicant seeks feedback from mana whenua and then submits application form to Council's Facilitator.

If activity not supported, Council's Facilitator will work with applicant to try and find alternative location.

Council's Facilitator sends out Initial Activity Proposal (IAP) (including feedback from mana whenua) to all stakeholders.

Activity entered into events calendar as tentative.

Manager Volcanic Cones assesses IAP and prepares report (taking into account feedback from mana whenua) for either the Maunga Authority Filming and Events Rōpū or the Maunga Authority.

Maunga Authority meetings are monthly. The Maunga Authority Filming and Events Rōpū require at a minimum 15 working days to make a decision.

Maunga Authority Filming and Events Rōpū or the Maunga Authority consider the request and decide whether to approve, approve with conditions or decline the application.

Manager Volcanic Cones forwards written response to Council's Facilitator outlining the decision and, if approved, any specific conditions to be included into the permit

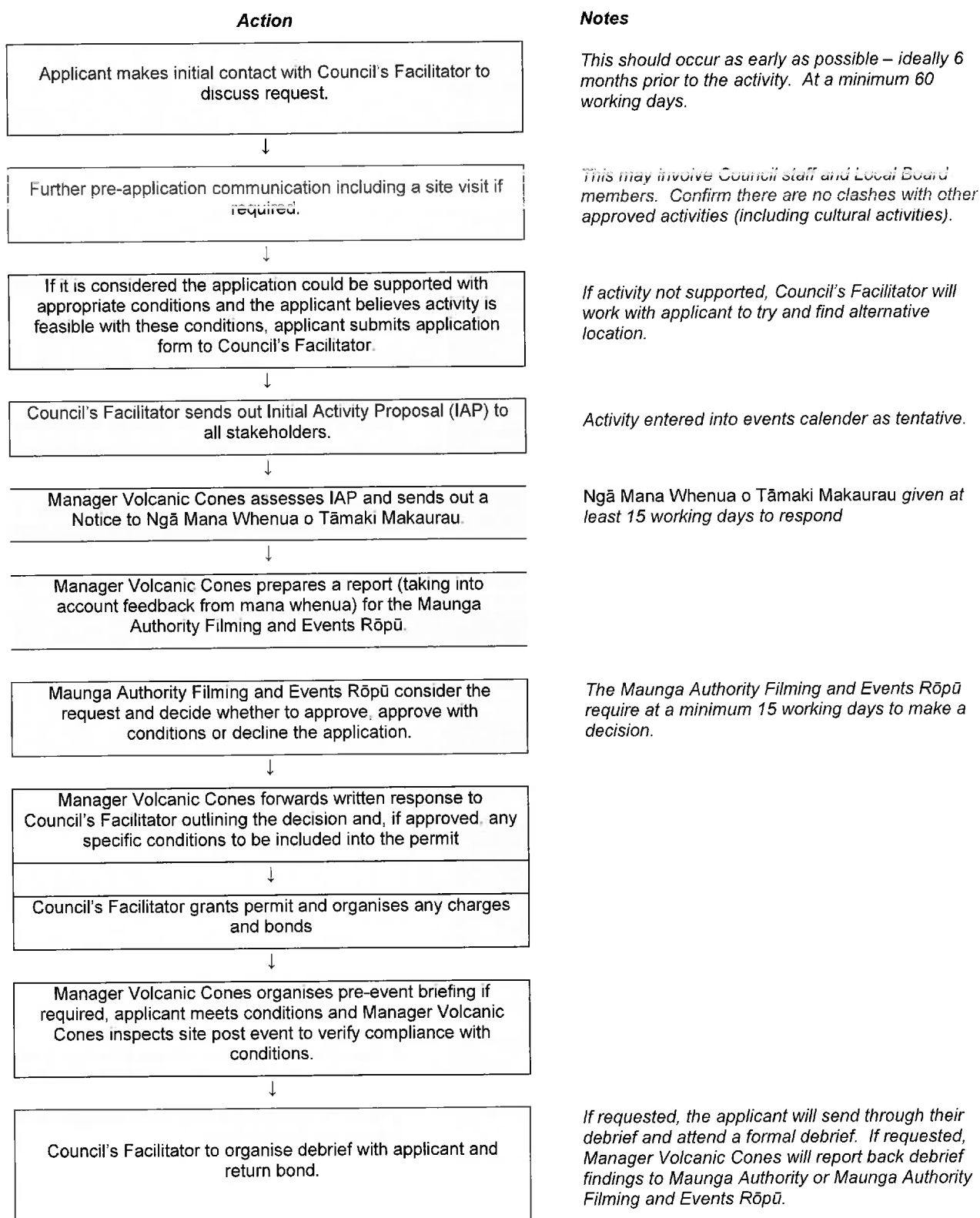
Council's Facilitator grants permit and organises any charges and bonds

Manager Volcanic Cones organises pre-event briefing if required, applicant meets conditions and Manager Volcanic Cones inspects site post event to verify compliance with conditions.

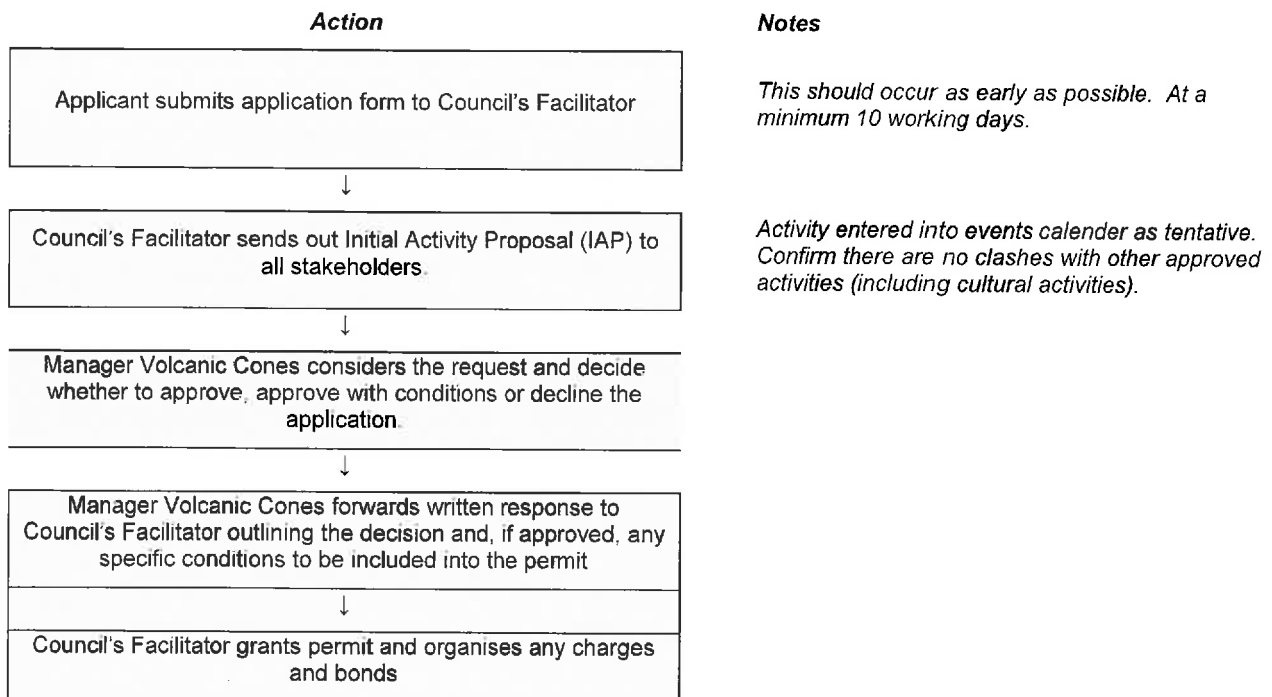
Council's Facilitator to organise debrief with applicant and return bond.

If requested, the applicant will send through their debrief and attend a formal debrief. If requested, Manager Volcanic Cones will report back debrief findings to Maunga Authority or the Maunga Authority Filming and Events Rōpū.

Attachment 2 Generic process for medium applications



Attachment 3 Generic process for minor applications



Attachment B - Delegation and Mana Whenua Consultation Thresholds for Filming and Events on the Tūpuna Maunga

The Tūpuna Maunga o Tāmaki Makaurau Authority's Standard Operating Procedures and Delegations for the Routine Management of the Maunga and Administered Land sets out the following:

- An event permit is required for any organised event on the maunga that has event related infrastructure and/or more than 50 people; including community picnics and ceremonies.
- A filming and/or commercial still photography permit is required for any filming and commercial still photography on the maunga regardless of nature, scale, location etc and other matters set out in The Auckland Film Protocol as thresholds for determining when a permit is required.

The table below confirms the thresholds for delegations to the Maunga Authority Filming and Events Rōpū (Tūpuna Maunga o Tāmaki Makaurau Authority members delegated to manage the filming and events portfolio and the Manager Volcanic Cones. These thresholds are also used to clarify mana whenua consultation requirements for each type of activity.

Category	Thresholds and examples	Delegations	Rationale	Mana whenua consultation requirements	Rationale
Major	<p>Any major event or a significant annual event with substantial changes in scale, nature and/or activity</p> <p>Filming that:</p> <ul style="list-style-type: none"> - has more than 30 crew and 1 to 100+ talent, - has more than 6 trucks - has a large unit base - has significant structures and equipment - has significant temporary traffic management required - has potential to have significant impact on the reserve values and infrastructure, - has no inappropriate content; or - is likely to be significant disruption to park operations, park visitors and/or neighbouring properties. <p>Any activity where there is or is likely to be significant mana whenua or public interest</p> <p>Any activity that involves earthworks.</p> <p>Any activity that the members delegated to manage the events and filming portfolio cannot reach consensus on.</p>	The Maunga Authority Filming and Events Rōpū (Maunga Authority members delegated to manage the filming and events portfolio) will generally refer these requests to the Maunga Authority.	The size, scale and nature of these activities mean that they have a potential to have a significant impact on the reserve, visitors and surrounding areas. They are also likely to generate feedback from mana whenua, local board(s), stakeholders and the general public. The potential risk and high profile of the proposed activity warrants the Maunga Authority's assessment.	The applicant is required to consult mana whenua prior to lodging their application and outline responses in their application.	<p>The size, scale and nature of these activities mean that Ngā Mana Whenua o Tāmaki Makaurau's (mana whenua) feedback must be considered by the applicant at the earliest stage possible. If this occurs it may be possible to identify changes to the proposal that will enable mana whenua to support it.</p> <p>Any reference to Ngā Mana Whenua o Tāmaki Makaurau's connection to the maunga must be endorsed by Ngā Mana Whenua o Tāmaki Makaurau.</p> <p>The Mana Whenua Consultation Guidelines for Applicants Wishing to Undertake Major Filming and Events on the Tūpuna Maunga provides guidance to applicants on the process to follow.</p>
Medium	<p>Events that:</p> <ul style="list-style-type: none"> - involve more than 100 people on: Tahaki Reserve on Maungawhau/Mt Eden; the area between the Stardome Observatory and Manukau Road on Maungakiekie/One Tree Hill; and the sports fields on Owairaka/Te Ahi-kā-a-Rakatuara/MtAlbert, Ōhūiarangi/Pigeon Mountain, Pukewiwi/Puketāpapa/Mt Roskill and Māngere Mountain - or involve more than 50 people on all other locations - are for more than 4 hours - trigger other consent requirements - involve road closures or ticketing - have potential to have a more than minor impact on the reserve values and infrastructure, or - are likely to have a more than minor disruption to the 	Maunga Authority Filming and Events Rōpū (Maunga Authority members delegated to manage the filming and events portfolio).	These activities are generally lower risk and lower profile.	<p>The applicant isn't required to consult mana whenua prior to lodging their application.</p> <p>Once the Manager Volcanic Cones has received the application and assessed it, the Manager Volcanic Cones sends out a Notice to Ngā Mana Whenua o Tāmaki Makaurau seeking feedback from</p>	These activities are less likely to generate feedback from mana whenua that will significantly alter the proposal. The Mana Whenua Notice is a way of Council supporting the applicant through the iwi engagement requirements as it is facilitated by Council.

	<p>park operations, park visitors and/or neighbouring properties.</p> <p>Filming that:</p> <ul style="list-style-type: none"> - has up to 30 crew and 1-20 talent - is for more than 4 hours - has no more than 6 trucks - has small unit base/catering area - has minimal structures and equipment - has minimal temporary traffic management, - has potential to have a more than minor impact on the reserve values and infrastructure, - has no inappropriate content; or - is likely to have a more than minor disruption to the park operations, park visitors and/or neighbouring properties. <p>Any activity where there is or is likely to be reasonable public or iwi interest, e.g. any activity that has content related to the Ngā Mana Whenua o Tāmaki Makaurau Collective Settlement Act 2014, the Tūpuna Maunga o Tāmaki Makaurau Authority and mana whenua's stories.</p> <p>Any activity that is more than a one-off activity or a request for a multi year approval for annual events</p>			mana whenua.	
Minor	<p>Events such as picnics and gatherings that:</p> <ul style="list-style-type: none"> - Involve fewer than 100 people on: Tahaki Reserve on Maungawhau/Mt Eden; the area between the Stardome Observatory and Manukau Road on Maungakiekie/One Tree Hill; and the playing fields on Owairaka/Te Ahi-kā-a-Rakatuara/Mt Albert, Ōhūiarangi/Pigeon Mountain, Pukewiwi/Puketāpapa/Mt Roskill and Māngere Mountain - involve less than 50 people located on the summit - Are for less than 4 hours - Do not trigger other consent requirements - Do not involve road closures or ticketing, and - Are unlikely to result in any damage to the reserve values and reserve infrastructure. <p>Filming that has:</p> <ul style="list-style-type: none"> - Up to 2 crew/talent - A short duration i.e. less than 4 hours. - No trucks. Vehicles associated with the shoot are legally parked - No unit base/catering area required - No structures - Handheld camera and sound equipment. 1 camera on tripod. No lights on stands or generator - No filming on roads. Footpaths and public walkways 	Manager Volcanic Cones	<p>The locations listed have historically been used for activities such as Christmas parties and family celebrations. They are modified environments that have formed car parks and public toilets in close proximity to support the activity. The nature of these locations, the short duration of the activities and the low numbers involved in the activities mean there is low risk in terms of physical damage, park visitor displacement or disruption and disruption for the neighbouring properties.</p> <p>Delegating this to the Manager Volcanic Cones will enable applications to be processed quickly and will help ensure Council staff time spent of the activity is commensurate with the level of impact of the activity and the interest of the Maunga Authority members.</p>	<p>No mana whenua consultation prior to making a decision.</p> <p>Decisions and conditions guided by the Standard Operating Procedures and agreed generic permit conditions.</p> <p>Mana whenua will be informed of all activities approved under delegation by way of the biannual reports to the Maunga Authority on filming and event activities on the maunga.</p>	<p>Historic feedback from mana whenua have informed the standard conditions for filming and events on the maunga.</p> <p>The filming activities will not contain any content that is likely to be of interest to mana whenua.</p>

	<p>unblocked. No temporary traffic management plan required</p> <ul style="list-style-type: none">- No reference to the Potential for only minor impact on the reserve values and infrastructure,- Potential for only minor disruption to public and no public consultation required- No content related to the Ngā Mana Whenua o Tāmaki Makaurau Collective Settlement Act 2014, the Tūpuna Maunga o Tāmaki Makaurau Authority and mana whenua's stories, and- No inappropriate content <p>An activity for which a multi-activity or multi-year approval is in place but minor matters still need to be signed off, e.g. day and time.</p>				
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Prohibited activities

Through the development of the integrated management plan for the Tūpuna Maunga the appropriateness of activities based on matters such as nature, scale and location of activities will be considered more fully to provide a policy framework to guide decision-making.

Until this time, activities which are not considered appropriate on the Tūpuna Maunga include:

- off-road races such as orienteering, rogaine cross country and cycling
- activities that involve or promote the consumption of alcohol or tobacco
- activities that promote driving on the maunga
- the scattering of ashes
- open fires, and
- activities that involve any use of the Tāmaki Collective and individual iwi's spiritual, cultural, historical or traditional association ('intellectual property') in a production without express written approval from Ngā Mana Whenua o Tāmaki Makaurau and the individual 13 iwi/hapū.

ATTACHMENT C

Mana Whenua Consultation Guidelines for Applicants Wishing to Undertake Major Filming and Events on the Tūpuna Maunga

As an outcome of settling the historical Te Tiriti o Waitangi/Treaty of Waitangi claims, the Crown and Ngā Mana Whenua o Tāmaki Makaurau (a collective comprising 13 iwi/hapū) negotiated a unique settlement in 2014. The Ngā Mana Whenua o Tāmaki Makaurau Collective Redress Act returned the ownership of 14 ancestral maunga to Ngā Mana Whenua o Tāmaki Makaurau. The maunga are vested in the trust for the common benefit of Ngā Mana Whenua o Tāmaki Makaurau and the other people of Auckland. Thirteen of these maunga are co-governed by Ngā Mana Whenua o Tāmaki Makaurau and the Auckland Council through a new entity called the Tūpuna Maunga o Tāmaki Makaurau Authority (Maunga Authority).

Applications for filming and events on the Tūpuna Maunga are decided by the Maunga Authority or the Maunga Authority Filming and Events Rōpū. It is important that the Maunga Authority or the Maunga Authority Filming and Events Rōpū understand individual iwi/hapū's views on your proposed activity as they must have regard to the spiritual, ancestral, cultural, customary, and historical significance of the maunga to Ngā Mana Whenua o Tāmaki Makaurau when determining which activities are appropriate on the maunga.

Outlined below is the process you should follow when consulting Ngā Mana Whenua o Tāmaki Makaurau on your proposed activity.

Process

Please fill out the form in attachment A and email to individual iwi/hapū to seek their feedback. Council's event and film facilitators can provide confirmation on which iwi/hapū are mana whenua for the specific maunga and current contact details.

Generally mana whenua should be given at least 30 working days to consider the request and provide their views. If requested, a site visit should be organised to discuss the request.

Responses from mana whenua and how any issues raised have been addressed must be included in your application to the Maunga Authority or its delegate.

Mana whenua may require reimbursement for travel time and time spent assessing proposals and preparing responses.

Engagement principles

Following the engagement principles below when consulting iwi on filming, commercial still photography and event requests will help enable dialogue and mutual understanding and produce positive shared outcomes:

Early, open and meaningful

Why it matters

Mana whenua will receive meaningful engagement and recognition of their role as kaitiaki and owners of the maunga. Early involvement shapes the final result. Your timeframes may not be the same as theirs. Your issue may also present new issues to mana whenua and they may need time to identify and develop their position.

Putting it into practice

Engage early to allow mana whenua time to consider the request and provide their views. Consult with a clear purpose and open agenda. Explain why you are engaging and what you hope to gain. Be open and upfront. Provide sufficient information to enable mana whenua to assess impacts and benefits. Avoid jargon. Respect mana whenua's views.

Tikanga Māori – the correct way of doing things

Why it matters

Mana whenua have their own structures, protocols, customs and ways of doing things. Recognising these is a sign of respect towards and acknowledgement of the people you are engaging with. Relationships are two-way.

Putting it into practice

Recognise, respect and use mana whenua's protocols, customs and ways of doing things.

Kanohi ki te kanohi – face to face

Why it matters

It's a cultural preference for mana whenua to meet face to face. It reflects oral tradition. Trust is built out of personal contact.

Putting it into practice

Be prepared to meet face to face either at their place or on the maunga.

Attachment A

Form for applicants to complete and send to mana whenua

To:

NB: If this message is received by someone other than the party to whom it is addressed, the sender is to be advised immediately. All information in this transmission is confidential and is not to be divulged to anyone, other than the party to whom it is addressed.

Activity Proposal

Date issued:

Name of activity:

Type of activity:

Location	Date (include contingency dates)	Time

Site map (showing proposed location of activity and associated infrastructure):

Date feedback sought by (note: this must be no less than 30 working days):

Applicant's Details

Name:

Role :

Mobile:

E-mail:

Activity Details

Description of activity:

Number of people (crew and participants):

Any use of Nga Mana Whenua o Tāmaki Makaurau and/or individual iwi/hapū's spiritual, cultural, historical or traditional association to the maunga:

Promotion:

Tickets:

Sponsorship:

Trading:

Sale or distribution of food:

Security:

Noise:

Waste management:

Health and safety:

Public Liability Insurance:

Other regulatory consents that will be required:

Clean-up:

Benefits to the iwi/hapū, the Maunga Authority and/or the maunga:

Activity Components

Equipment e.g. ezi-ups, portaloos:

Utilities (including water, electricity and/or public toilet requirements):

Vehicle requirements e.g. access and egress, parking and traffic management:

Hazardous substances:

Fireworks:

Assessment of impacts

Potential impact of the proposed activity on the spiritual, ancestral, cultural, customary and historical significance of the tūpuna maunga to Ngā Mana Whenua o Tāmaki Makaurau, the maunga and the parks infrastructure and visitors to the maunga.	Measures to avoid, mitigate or remedy potential impact

Further Information

e.g. For filming, how will any images taken of, on or from the maunga be used?

ATTACHMENT D

FILMING AND EVENTS STANDARD CONDITIONS

As an outcome of settling the historical Te Tiriti o Waitangi/Treaty of Waitangi claims, the Crown and Ngā Mana Whenua o Tāmaki Makaurau (a collective comprising 13 iwi/hapū) negotiated a unique settlement in 2014. The Ngā Mana Whenua o Tāmaki Makaurau Redress Act 2014 returned the ownership of 14 ancestral maunga to Ngā Mana Whenua o Tāmaki Makaurau. The maunga are vested in the trust for the common benefit of Ngā Mana Whenua o Tāmaki Makaurau and the other people of Auckland. Thirteen of these maunga are co-governed by Ngā Mana Whenua o Tāmaki Makaurau and the Auckland Council through a new entity called the Tūpuna Maunga o Tāmaki Makaurau Authority (Maunga Authority).

The Tūpuna Maunga hold a paramount place in the spiritual, ancestral, cultural, customary, and historical identity of Ngā Mana Whenua o Tāmaki Makaurau. Ngā Mana Whenua o Tāmaki Makaurau and the Maunga Authority welcome you onto this maunga subject to your adherence to the following conditions:

PRE-ACTIVITY REQUIREMENTS

Additional approvals

1. Site Plan

The organiser shall provide to Auckland Council's Film or Event Facilitator a plan of the site or sites including details of all equipment associated with the activity with adequate timeframes for assessment prior to the activity.

2. Insurance

In consideration of the grant of approval to use facilities on the maunga for the activity, the organiser shall indemnify Auckland Council and the Maunga Authority against all costs, losses, claims, liabilities, proceedings, damages and expenses incurred and any loss or damage suffered by Auckland Council or the Maunga Authority arising by reason of, or in connection with, the organiser's breach or non-performance of any obligations under any of these conditions.

The organiser shall provide to Auckland Council's Film or Event Facilitator proof that it holds a suitable public liability insurance policy, including details of the insurer, any relevant exclusions and the amount of insurance cover, prior to the activity.

3. Health and Safety Plan

The organiser shall provide to Auckland Council's Film or Event Facilitator a written health and safety plan complying with the requirements of the Health and Safety Employment 1992 (in Health and Safety Amendment Act 2002) with adequate timeframes for assessment prior to the activity.

Film crew are to comply with the Code of Practice for Safety and Health in the New Zealand Film and Video Production Industry and the Code of Practice for the Engagement of Crew as outlined in The Blue Book. Additionally, complying with the requirements of the Health and Safety Employment 1992 (in Health and Safety Amendment Act 2002).

4. Noise and Sound

After consultation with Auckland Council's Environmental Health Officer, the organiser may be required to supply the name and mobile phone number of a person who is available during the activity and who has

authority to control volume of noise. This information, if required, shall be supplied to the Auckland Council Environmental Health Officer prior to the activity. If sustainable noise complaints are received the noise level will be required to be turned down.

5. Traffic Plan

The organiser shall provide to Auckland Council's Film or Event Facilitator and to the NZ Police a traffic plan with adequate timeframes for assessment prior to the activity. The traffic plan shall include the location of all relevant structures, equipment, facilities, assembly areas, activity or filming areas and other facilities including (without limitation) signs, cones, marshals, vehicles, parking restrictions, road closure details and access for the disabled, emergency vehicles and to public transport. Auckland Council, Auckland Transport and the NZ Police may require further details to be included in any traffic plan. Further details shall be provided as soon as practicable after any such request.

6. Road Closures

The organiser shall apply for any necessary road closure authorisations in writing with adequate timeframes for assessment prior to the activity.

7. Parking

The organiser shall obtain any necessary parking permits in relation to the activity prior to the activity. In addition, the organiser shall consult with Auckland Council's Film or Event Facilitator prior to the activity in relation to any parking restrictions or parking controls for the activity. Parking on or near the summit of the maunga is prohibited.

8. Public Transport

The organiser shall contact and consult with the Special Activity Transport Service Leader, Auckland Transport with adequate timeframes prior to the activity concerning any necessary re-routing of buses or relocation of bus stops or if a Traffic Management Plan is in place which may affect public transport.

9. Other regulatory approvals

The organiser shall obtain all other necessary consents and licences e.g. resource consent and building consent.

10. Contacts

The organiser shall provide prior to the activity the name and mobile phone number of a contact person onsite on the day of the activity to Auckland Council's Film or Event Facilitator.

11. Changes to the Activity

The organiser shall advise Auckland Council's Film or Event Facilitator as soon as possible of any proposed change to the proposed activity; which shall be subject to approval as a variation of the activity permit.

12. Pre-activity site meeting

The organiser shall ensure that they are available for a pre-activity site meeting with Auckland Council staff if requested.

Promotion and notification of affected parties and services

13. Promotion and communication to participants

The organiser shall include in all activity material the following statement:

[name of maunga] is one of the Tūpuna Maunga that hold a paramount place in the historical, spiritual, ancestral and cultural identity of Ngā Mana Whenua o Tāmaki Makaurau. As part of Ngā Mana Whenua o Tāmaki Makaurau's collective settlement with the Crown for historical Te Tiriti o Waitangi/Treaty of Waitangi breaches, [name of maunga] along with 13 other maunga/volcanic cones

have been vested back to the Ngā Mana Whenua o Tāmaki Makaurau and are now co-governed by Ngā Mana Whenua o Tāmaki Makaurau and Auckland Council for the common benefit of the iwi and the other people of Auckland. Ngā Mana Whenua o Tāmaki Makaurau welcome you onto this maunga and ask that you help look after this significant taonga by for example staying to formed tracks and road and taking your rubbish with you.

14. Notification to affected parties

The organiser shall inform residents and businesses in the area affected of the activity at least two (2) weeks prior. Such information shall at least include a flyer delivered to each house or business in the in the affected area. The flyer shall contain the following:

- the name of the activity
- the name of the organiser
- the general nature of the activity
- the duration of the activity including set up and pack down
- the organiser's contact details before and on the day of the activity
- the relevant contact details for appropriate Auckland Council staff

A draft of this flyer shall be provided to Auckland Council for approval prior to distribution.

DURING THE ACTIVITY

15. Activity briefing

The organiser shall include the statement set out in condition 13 within the activity briefing to all participants.

16. Responsibility for Equipment

The organiser may only utilise equipment approved by the Maunga Authority or its delegate. The organiser shall provide, place and remove all temporary structures, road markings, signs, rubbish bins, toilets, equipment, props or other structures or devices associated with the activity. Removal of such equipment shall take place immediately after the activity.

17. No Fixtures

The organiser shall ensure that nothing is fixed, hung or otherwise attached to any features of the maunga (eg. trees, street furniture, lamp-posts, etc.) without the prior consent of the Maunga Authority or its delegate.

18. No Damage to Property

The organiser shall ensure that all wildlife, stock, vegetation, buildings and other facilities are not damaged or unduly disturbed at any time during the activity or any set up or pack down period associated with it. Unless otherwise agreed, ground disturbance will not be permitted. All equipment and structures used must be in good, safe working order. All structures such as ezi-ups and signage should be ideally located on hardened surfaces or existing infrastructure. Where this is not possible they must be weighted rather than pegged unless otherwise agreed by the Maunga Authority or its delegate.

19. Traffic Control Measures

The organiser shall provide, place and remove all appropriate barricades, cones and signs to the satisfaction of the Senior Police Officer in charge or any representative of Auckland Transport. Such barriers, cones and signs shall be removed immediately after the activity. The organiser shall also provide suitably qualified and identifiable marshals to the satisfaction of the Senior Police Officer in charge or any representative of Auckland Transport.

20. Access to Properties

The organiser shall ensure that access and egress for residents, businesses and emergency vehicles are available at all times; that the public is not unduly inconvenienced, and that public and private access ways are kept clear at all times unless provided for in specific conditions.

21. Alcohol

The promotion, sale, supply and consumption of alcohol is prohibited on the maunga.

22. Smoking

Smoking, and the promotion of smoking, is prohibited on the maunga.

23. Public Services

For events, the organiser shall provide a lost child facility and an information service for the duration of the activity.

24. Control of Sound and Noise

The organiser will comply with decibel levels as set out in the Auckland Council District Plan. The organiser may be required to consult with the Auckland Council Environmental Health Office prior to the activity, phone 301 0101.

25. Electricity

The organiser shall, where electricity is being used for an activity, utilise the services of a registered electrician to undertake this work. All electrical equipment used must be in good, safe working order.

26. Compliance with Legislation

The organiser must ensure that the activity complies with the Ngā Mana Whenua o Tāmaki Makaurau Collective Settlement Act 2014, the Reserves Act 1977, the Auckland District Plan and operative sections of the Proposed Auckland Unitary Plan, relevant Auckland Council Bylaws, the Local Government Act 2002 and any other relevant legislation. In addition, the organiser shall take all reasonable steps to ensure that all persons participating in the activity also comply with such legislation.

27. Compliance with Directions

The organiser shall ensure that all participants comply immediately with all traffic laws, regulations and bylaws at all times during the activity and any instructions or directions issued by NZ Police or Auckland Council staff in the execution of their duties.

28. Serious harm accident. [HSE Act 1992 s25 (a)(b)]

The organiser must report any serious harm accident to the Department of Labour as soon as possible and in writing within seven days of the accident. Organisers should use the "Form of Register or Notification of Circumstances of Accident or Serious Harm" found on the Department of Labour website to report the accident and provide Auckland Council with a copy.

29. Documentation

The organiser shall ensure that a copy of this permit is available at all times during the activity and any set up or pack down period associated with it.

30. After Hours Contacts

Should you have any concerns or queries on the day of your activity, please contact Auckland Council after hours, phone 301 0101. The Auckland Council Call Centre will forward your query to an appropriate Auckland Council officer.

POST ACTIVITY

31. Responsibility for Clean Up

The organiser shall ensure that any area associated with the activity is left in a clean and tidy condition. The removal and disposal of all rubbish shall take place immediately after the activity.

32. Debrief

If requested, the organiser shall provide a written debrief on the activity outlining matters such as attendance, any issues that arose and actions that were taken and post-activity feedback to the Auckland Council. If requested, the organiser shall also attend an activity debrief meeting.

FEES, CHARGES, BONDS AND CANCELLATIONS

33. Fees and charges

The organiser shall be responsible for any fees associated with the activity in relation to processing, monitoring and other necessary services and any charges for the use of the reserve and associated infrastructure set by the Maunga Authority or its delegate and as outlined in the special conditions.

34. Bond

The organiser shall provide to Auckland Council a bond if required in the special conditions. The purpose of the bond shall be to cover the potential costs of any breach of these conditions and also repairing any damage and undertaking any clean-up work. The bond will be returned within 20 working days of the activity providing there are no issues that need to be remedied.

35. Road Closure Advertisements

The organiser shall be liable for the costs of the public notices to advertise any closure of roads associated with the activity.

36. Cancellation Fee

The Maunga Authority or its delegate may charge a cancellation fee if the organiser of the activity cancels a booking within two (2) weeks prior to the commencement of the activity or if the organiser fails to notify Auckland Council of any cancellation.

SPECIAL CONDITIONS

The organiser will be advised of any special conditions associated with the nature of the activity prior to the activity taking place.

Attachment E: Filming and Event Permit Applications Considered by the Maunga Authority Working Party

MAWP number	Applicant	Activity Proposed	Proposed date	Maunga	Decision made by Working Party
1	Private individual – Amanda Stretton	Wedding ceremony on the summit of Maungawhau. Estimated 16 people.	January 2015	Maungawhau	Approved subject to use of location specified by the working party, the use of only 6 chairs and no alcohol or food.
2	Private individual – Ruth Bioletti	Use of the kiosk to hold a wedding reception. Estimated 60 people.	25/10/14	Kiosk, Maungawhau	Declined
3	Auckland Council	A fireworks ban and restrictions on vehicle entry to the maunga during the fireworks season and additional security patrols.		All maunga	Approved
4	Commercial entity - Chapman Tripp	Kids Christmas Party for staff. Estimated 200 people.	14/11/14	Tahaki Reserve, Maungawhau	Approved subject to only weighted ezi-ups, no alcohol, removal of rubbish, supply of portaloos, parking restrictions and a \$600 fee plus bond.
6	Commercial entity – Katherine Twyford	Release of an EP by a music artist. Open event for the public. Estimated 100 people.	29/11/14	Tahaki Reserve, Maungawhau	Approved subject to only weighted ezi-ups, no alcohol, removal of rubbish, supply of portaloos, parking restrictions and a \$600 fee plus bond.
7	Commercial entity – Jamie Newland	No Lights No Lycra dance event to promote dancing. Open event for the public. Estimated 200-300 people.	20/12/14	Tahaki Reserve, Maungawhau	Approved subject to only weighted ezi-ups, no alcohol, removal of rubbish, supply of portaloos, parking restrictions and a \$600 fee plus bond.

Expired Leases: next steps

Author: Kat Tierney – Manager, Community Occupancy

Purpose	This report provides further information about the expired leases over four maunga.
Recommendation	That the Tūpuna Maunga o Tāmaki Makaurau Authority <ol style="list-style-type: none">1. consider each of the four expired leases; and2. request a template lease document over the tupuna maunga be developed.

Expired Leases on Tūpuna Maunga

1. As advised at Hui 2 (6 October 2014), four leases have all expired on the maunga and have been rolled over on a month by month basis. The four leases are:
 - a. Pakuranga Tennis Club – Ōhūiarangi/Pigeon Mountain (expired 31 October 2011);
 - b. The Depot – Takarunga/Mount Victoria (expired 31 October 2013);
 - c. Mt Richmond Bowling Club Inc – Ōtāhuhu/Mt Richmond (expired 31 December 2013); and
 - d. The Scout Association of NZ – Maungawhau/Mt Eden (expired 5 November 2013).
2. At Hui 2, the Maunga Authority requested feedback from Auckland Council staff on options for the expired leases, including the current lessee's aspirations, feedback from the iwi/hapū Nga Whenua o Tamaki Makaurau, local boards public notification requirements and the process to develop an annual rental fee for new leases.
3. Attachment A sets out the information gathered about each of the expired leases. Some of the information requested has not been completed and there are gaps in the information, for example council staff have not engaged with the lessees or relevant Local Boards.
4. Staff will be at Hui 3 to answer questions and discuss the specifics of each lease. Auckland Council staff also note that the focus of the information gathered is on the past or current status of the arrangement and that staff will be available to discuss process and implications of granting or not renewing a lease.
5. The leases were with the legacy Auckland, Manukau and North Shore City and therefore each of the leases have very different sets of Terms and Conditions and reporting requirements. Decisions to grant new leases would enable the review of the standard terms and conditions and reporting requirements.
6. As part of the broader work programme going forward, we suggest a template lease for the tupuna maunga be developed.

	Pakuranga Tennis Club Inc.; Ōhūiarangi / Pigeon Mountain	The Depot; Takarunga / Mt Victoria	Mt Richmond Bowling Club Inc.; Ōtāhuhu / Mt Richmond	The Scout Association of NZ Maungawhau / MT Eden
Local board feedback	Local boards have not been engaged with in relation to the lease. Howick Local Board provided financial assistance to upgrade the courts in 2013.	Local boards have not been engaged with in relation to the lease.	Local boards have not been engaged with in relation to the lease.	Local boards have not been engaged with in relation to the lease.
Tūpuna Taonga o Tāmaki Makaurau Trust feedback	<p>When considering a non-commercial lease on the Tupuna Maunga, include the following parameters:</p> <ol style="list-style-type: none"> At this time consider roll over short term leases, 1 year. The lease reflects iwi cultural values and a conditional component of ascertaining how the lessee has considered and / or contributed to the wellbeing of the maunga, ie mana whenua consultation / involvement in their activities. The lessee make a commitment to contribute to future plans re the wellbeing of the maunga, eg rehabilitation of indigenous flora on the maunga. 			
Annual rental	\$10.00 per annum.	\$1.00 per annum.	\$280.00 per annum.	\$250.00 per annum.
The performance of the lessee as to physical space and key relationships	<p>The lease occupies a footprint of 6,464sqm</p> <ul style="list-style-type: none"> Clubrooms 6 tennis courts car parking <p>The club has performed well in relation to their current lease obligations. Membership numbers indicate good involvement with the immediate community and public.</p>	<p>The lease occupies a footprint of 1,000sqm</p> <ul style="list-style-type: none"> art studio workshop <p>The club has performed well in relation to their current lease obligations. Additionally, the group has provided care to the lease area by planting around the car park and undertaking litter removal in and around the immediate area.</p>	<p>The lease occupies a footprint of 3,500sqm</p> <ul style="list-style-type: none"> clubrooms out buildings bowling greens <p>Staff note the buildings and greens are in a poor condition and appear not to have been maintained. Maintenance requirements have not been discussed with the club.</p>	<p>The lease occupies a footprint of 400 sqm</p> <ul style="list-style-type: none"> Clubrooms lawn area <p>Staff note that discussions are required with the lease to understand the extent of current use.</p>

	Pakuranga Tennis Club Inc.; Ōhūiarangi / Pigeon Mountain	The Depot; Takarunga / Mt Victoria	Mt Richmond Bowling Club Inc.; Ōtāhuhu / Mt Richmond	The Scout Association of NZ Maungawhau / MT Eden
Level of community or commercial input with the activity	<p>Membership: 400+ active members</p> <p>The club offers volunteer opportunities and employment to the local community, as well as a strong social and recreational focus.</p>	<p>Membership: 195 financial members 1240 mailing list</p> <p>The facility is also available to any community group at a reasonable rate and has provided a venue for art classes, poetry readings, training seminars, social gatherings and exhibitions.</p>	<p>Membership: Unknown, although indications are low</p> <p>Discussions have not taken place with the club in relation to this aspect.</p>	<p>Membership: 26 youth members 7 adult leaders</p> <p>Discussions have not taken place with the club in relation to this aspect.</p>
What the lessee has put back into the maunga	The lessee maintains their footprint to a high standard which is apparent from the condition of the facilities and also acts as a caretaker for the reserve.	The lessee maintains their footprint to a high standard which is apparent from the condition of the facilities; also carrying out planting and improvement in and around there lease area.	Discussions have not taken place with the club in relation to this aspect.	Discussions have not taken place with the club in relation to this aspect.
The reason for the term sought?	Informal discussion with members has indicated that the club wish to renew the lease agreement, however this has not been formally received.	Informal discussion with members has indicated that the club wish to renew the lease agreement, however this has not been formally received.	This discussion has not been had with the club.	Informal discussion with members has indicated that the club wish to renew the lease agreement.
Are there other or better use of space	Officers recommend that the current use be assessed within the context of the membership and benefits to the community and within the current agreements. Should the lease holder chose not to apply for a new lease or the Maunga Authority chose not to renew the lease agreements, at that time options for the site should be considered.			
Are there better commercial opportunities	Officers recommend that the current use be assessed within the context of the membership and benefits to the community and within the current agreements. Should the lease holder choose not to apply for a new lease or the Maunga Authority			

	Pakuranga Tennis Club Inc.; Ōhūiarangi / Pigeon Mountain	The Depot; Takarunga / Mt Victoria	Mt Richmond Bowling Club Inc.; Ōtāhuhu / Mt Richmond	The Scout Association of NZ Maungawhau / MT Eden
for this space	choose not to renew the lease agreements, at that time options for the site including wider commercial opportunities should be considered. Requirements under the Reserves Act 1977 would need to be investigated and considered.			
Are there groups interested in this space who are more culturally attuned to the maunga	No expressions of interest have been received from other groups.	No expressions of interest have been received from other groups.	No expressions of interest have been received from other groups.	No expressions of interest have been received from other groups.
If the lessee is a sporting body, what are the views of the relevant regional body in respect of renewing the lease?	Sports Code plans are currently being created in collaboration between codes and Auckland Council.	n/a	Sports Code plans are currently being created in collaboration between codes and Auckland Council.	Scouting is a national organisation; to date no formal information has been received from the regional body in relation to the lease.
How is the lessee contributing to the health and wellbeing of the maunga	The current lease agreements do not specify the lessees contribution to the wellbeing of the maunga and as such officers have been unable to provide information on this issue. It is however a consideration for any new agreements.			
The nature of the membership of the club/groups and benefits they are delivering to the community	Delivery of active recreation. The club also offers volunteer opportunities and employment to the local community, as well as a strong social and recreational focus	The club offers a variety programme for members along with the ability to facilitate other community use of the buildings	Delivery of active recreation There is currently no information on other, wider activities	The club provides activities and education for young people who are members
Building / Assets Status	Building and courts (improvements) are owned by the lessee. Lessee is responsible for all maintenance and upkeep of the facility	Building is owned by Council. Tenant is responsible for minor internal repairs and redecorating, Council is responsible for structural maintenance and weather-tightness of the building.	Building and improvements are owned by the lessee. Lessee is responsible for all maintenance and upkeep of the facility	Building is owned by the lessee. Lessee is responsible for all maintenance and upkeep of the facility

Auckland Council integrated bylaws review and implementation programme (IBRI)

Author: Shireen Munday – Policy Analyst, Policies and Bylaws

Purpose	<p>The purpose of this report is to:</p> <ol style="list-style-type: none"> 1. Identify which bylaws scheduled for consultation the Maunga Authority would like to provide feedback on and the process for giving feedback. 2. Identify the need for a planned review of all bylaws on the Tūpuna Maunga.
Recommendations	<p>That the Tūpuna Maunga o Tāmaki Makaurau Authority:</p> <ol style="list-style-type: none"> (a) resolve to provide feedback on the Auckland Council Traffic Bylaw, and authorise the Chairperson and Deputy Chairperson to provide formal feedback on behalf of the Authority by 17 November 2014, including whether the Authority wishes to meet with the hearing panel. (b) resolve to receive notification of the formal submission periods for the following bylaws to enable the authority to consider making a submission: <ol style="list-style-type: none"> i. Property safety (Environmental Protection) ii. Water supply and wastewater (b) request the Manager Policies and Bylaws report to Hui 4 (1 December meeting) on the review of bylaws on Maunga.

Bylaws under review to October 2015

1. At Hui 2 (6 October 2014) the Maunga Authority asked Council staff to report back on three bylaws scheduled for consultation to enable the Authority to identify those bylaws it would like to provide feedback on.
2. Table 1 below summarises those bylaws, the timeframes for consultation, and the process by which the Maunga Authority can provide feedback (if it chooses to do so). Attachment A contains a full list of bylaws currently under review as part of the integrated bylaws review and implementation programme which is scheduled for completion in October 2015.

Table 1: Bylaws currently under review

Bylaw	Description	Consultation timeframes (process for feedback)
Auckland Council Traffic Bylaw	<p>The proposed bylaw will manage vehicle use in public places (which may include Maunga) including:</p> <ul style="list-style-type: none"> • setting one way and turning restrictions • vehicle stopping and parking • setting of time restrictions and/or fees for the use of off-street parking areas • setting of speed limits. 	Public submission period closes on 10 November (Suggested process for feedback: submission through Chair by 17 November)
Property Safety Bylaw (Environmental Protection)	The bylaw typically deals with issues on private property that can have public safety and nuisance aspects. Activities covered can include storage of refuse that can harbour rodents or other animal pests, or inappropriate storage of refuse, offensive matter or chemicals.	Formal consultation tentatively scheduled for April / May 2015 (Suggested process for feedback: submission)
Water Supply and Wastewater (reticulation) Bylaw	The purpose of this bylaw is to manage, maintain and control impacts on water supply and wastewater assets owned by Auckland Council and/or Council Controlled Organisations.	Formal consultation tentatively scheduled for February / March 2015 (Suggested process for feedback: submission)

Review of bylaws on Maunga

3. It is important to note that since the establishment of Auckland Council in 2010, a number of bylaws have already been adopted (e.g. Public Safety and Nuisance, Dog Management) and are not covered in the feedback process discussed in the previous section.
4. It is suggested that the Maunga Authority undertake a review of all current and proposed bylaws to identify what bylaws the Maunga Authority consider appropriate for the tūpuna maunga. This will enable the Maunga Authority to develop and implement a programme to establish an appropriate bylaw regulatory framework for the maunga.
5. A suggested process is outlined below, and it is recommended that a more detailed report be provided at Hui 4 (1 December 2014) on items (a) and (b), as well as a proposed review process.
6. To assist with this review, the following process is suggested:
 - a. Identify all all current bylaws of Auckland Council and Auckland Transport.
 - b. Identify those current bylaws that would apply to the tūpuna maunga prior to the establishment of the Maunga Authority. Current bylaws apply to three areas:
 - **All land:** Bylaws that apply everywhere in Auckland (e.g. Food Safety Bylaw). These bylaws apply to the tūpuna maunga.
 - **Council land:** Bylaws that apply only to land controlled by Auckland Council (e.g. Trading and Events in Public Places Bylaw). Subject to legal advice, these bylaws applied to the tūpuna maunga prior to the establishment of the Maunga Authority, but may no longer apply due to the bylaw limiting the definition of public place to only council land.
 - **Publicly accessible land:** Bylaws that apply to all public places (e.g. Dog Management Bylaw). These bylaws apply to the tūpuna maunga.
 - c. Identify what matters in current bylaws the Maunga Authority consider should apply to the tūpuna maunga.
 - d. Identify new matters not in current bylaws the Maunga Authority consider should apply to the tūpuna maunga.
 - e. Identify the most appropriate method of bylaw regulation. There are a number of possible options being investigated:
 - To request amendments to Auckland Council and Auckland Transport Bylaws. This can include amendments to definitions (e.g. to apply the Trading and Events in Public Places Bylaw to Maunga), to rules (e.g. approval to graze stock), or to delegated powers (e.g. alcohol bans).
 - The making of a Maunga Bylaw under the Reserves Act 1977.
 - Applying non-regulatory methods on the tūpuna maunga (e.g. signage).
7. When deciding on the most appropriate method of bylaw regulation, there are a number of considerations Council staff will provide advice on; these include:
 - a. Any limitations of a bylaw under the Reserves Act 1977 in comparison to bylaws made under the Local Government Act 2002 in terms of matters that can be addressed, and more importantly the efficiency and effectiveness of enforcement and penalties available under the statutes; and
 - b. How any bylaws are to be administered (compliance and enforcement) on the Maunga.

Table 1: The following bylaws are either currently under review or the review will commence shortly as part of the integrated bylaws review and implementation programme, which is scheduled for completion in October 2015.

Bylaw	Description	Proposed timeframe	Opportunity for Maunga Authority involvement
Trading and events in public places	The proposed bylaw deals with trading activities and events (including filming) in council-owned/managed/controlled public places. Trading activities include mobile traders; markets and stalls; offering commercial services (such as guided tours) and promotional activities. It also deals with the approval process and is the mechanism for fees and charges.	Adoption of new bylaw early 2015 (February)	Submission period closed. Hearings and deliberations in progress.
Signage	The proposed bylaw covers a range of types of signs including portable, free standing, wall-mounted, veranda and window signage. It also addresses requirements for posters and for certain types of signs including signs in public open spaces, signage advertising commercial sexual services, real estate signage and event signage.	Adoption of new bylaw early 2015 (February)	
Alcohol control	The proposed Alcohol Control Bylaw will allow the council to put alcohol bans (previously call liquor bans) in place. These bans prohibit the consumption or possession of alcohol in specified public places, at particular times.	Adoption of new bylaw in either late 2014 (December) or early 2015 (February)	
Animal management	The proposed bylaw provides Aucklanders with the opportunity to own different types of animals. Specific provisions are included for urban properties relating to the keeping of bees and chickens or other stock (such as a rooster, goat, pig or sheep). There are also specific provisions related to horse riding in public places.	Adoption of new bylaw in early – mid 2015.	
Outdoor fire safety	The proposed bylaw covers: <ul style="list-style-type: none"> • Outdoor cooking and heating fires, sky lanterns, fireworks, open air fires and incinerators • Rules for urban and rural areas • Temporary fire bans • Storage of combustible materials and disposal of hot ash 	Adoption of new bylaw in early – mid 2015.	
Stormwater management	The purpose of this bylaw is to manage, maintain and control impacts on water supply and wastewater assets owned by Auckland Council and/or Council Controlled Organisations.	Adoption of new bylaw in early – mid 2015.	Formal submission period to be advised directly to MA when confirmed if requested.
Auckland Council Traffic	The proposed bylaw will manage vehicle use on council controlled public places such as parks, beaches, off-street parking facilities (libraries and community centres) and council-owned car parking buildings and includes: <ul style="list-style-type: none"> • setting one way and turning restrictions • vehicle stopping and parking • setting of time restrictions and/or fees for the use of off-street parking areas • setting of speed limits on council controlled roads. 	Special Consultative Procedure in process. Open for formal submissions 10 October – 10 November.	MA can make formal submission to Governing Body prior to November 17.
Environmental protection	Environmental protection bylaws typically deal with issues on private property that can have public safety and nuisance aspects. Activities covered can include storage of refuse that can harbour rodents or other animal pests, or inappropriate storage of refuse, offensive matter or chemicals.	Tentatively scheduled for April/ May 2015.	Formal submission period to be advised directly to MA when confirmed if requested.
Water supply and wastewater (reticulation)	The purpose of this bylaw is to manage, maintain and control impacts on water supply and wastewater assets owned by Auckland Council and/or Council Controlled Organisations.	Tentatively scheduled for February/ March 2015.	Formal submission period to be advised directly to MA when confirmed if requested.
Air quality	The proposed bylaw includes requirements to remove pre-2005 wood burners that do not comply with the national air quality standards and to disable any indoor open fires in the Auckland urban airshed before a property is sold. A proposed ban on the use of existing indoor open fires in the Auckland urban airshed on 1 October 2016 is also included.	Formal consultation currently scheduled for November 2014.	Formal submission period to be advised directly to MA when confirmed if requested.
Boarding houses and hostels	The council has a range of powers in relation to boarding houses and hostels to enter, inspect, issue cleansing orders or notices to fix, abate nuisances, prosecute, and take other enforcement action where it discovers a contravention of the particular act.	2015 – exact timeframes tbc.	Pre-consultation available to MA if requested.
Commercial Sex industry	Auckland needs a single consistent approach to the regulation of the commercial sex industry and is reviewing the various regulatory mechanisms. There are a number of bylaws that have been made since the creation of Auckland Council that would allow the regulation of the operation of the commercial sex industry.	2015 – exact timeframes tbc.	Pre-consultation available to MA if requested.
Freedom camping	The review deals with camping in a public place. A new region-wide bylaw is anticipated to be proposed under the Freedom Camping Act 2011, and as a result camping (whether in a tent or camper van) will be permitted in any public place. While the proposed bylaw cannot have a 'blanket ban' on camping it can: <ul style="list-style-type: none"> • define areas where freedom camping is prohibited; • limit number of nights freedom campers can stay at a site; • limit the total numbers of campers that may stay in an area. 	2015 – exact timeframes tbc.	Pre-consultation available to MA if requested.

Key:

Recently closed for public submissions	Currently inviting public submissions (to 10 November)	Review in progress, formal consultation to commence (if bylaw progresses)	Review scheduled to commence in 2015 onwards
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Table 2: The following bylaws are in force as at 1 November 2014 and are subject to a their first review five years after being made, in accordance with Section 158 LGA2002. The review cycle for subsequent reviews is every 10 years (S 159 LGA2002). The first review cycle will commence in October 2015.

Item 8

Bylaw	Description/Purpose	In force
Health and hygiene (incl. 2104 amendment)	The health and hygiene bylaw and code of practice were made to ensure that commercial services like tattooing, body piercing, hair removal, indoor tanning and pedicure/manicure and the premises where they are provided are not potentially harmful for the health of our community.	July 2014
Dog management	The key aspects of the bylaw are: <ul style="list-style-type: none"> • Encouraging responsible dog ownership • dealing with dangerous and menacing dogs • common dog access rules for footpaths, playgrounds and shared driveways. 	July 2013
Solid Waste (Waste management)	The bylaw is focussed on solid waste management matters, including: <ul style="list-style-type: none"> • A licensing system for waste collectors and operators of waste facilities to support waste minimisation targets. • separation of domestic waste and kerbside collection services. • Managing waste at events and in multi-unit developments. • Managing public litter bins and nuisance arising from waste. 	October 2013
Auckland Transport – Traffic Bylaw and Speed Limits Bylaw	Auckland Transport's Traffic Bylaw 2012 allows Auckland Transport to set requirements for parking and control of traffic on roads under the care, control, or management of Auckland Transport.	August 2012
Food safety	The bylaw relates to the safety of food sold to the public and is in place to minimise the potential risks of food bought from food premises, food hawkers, food stalls and mobile food shops.	July 2013
Election signs (AT) (including 2014 amendment)	The election signs bylaw provides for a consistent set of controls for election signs and a system of determining where election signs can be displayed across all of Auckland, for parliamentary and local authority elections.	May 2013
Public Safety and Nuisance (Auckland Transport/Auckland Council)	Managing activities that can cause a nuisance or impact on public safety, cause damage or obstructions. It also manages activities on parks and beaches and deals with street numbering.	August 2013/ November 2013
Navigation Safety	Marine related bylaw.	October 2014
Trade waste	Trade waste is liquid waste, generated through a business (production) process that is received within the wastewater system.	July 2014
Cemeteries and crematoria	The bylaw and code of practice provide a single approach to managing council-owned cemeteries and crematoria across the region to: <ul style="list-style-type: none"> •ensure the health and safety of visitors and workers •prevent damage and misuse •provide for the deceased in a controlled and respectful manner. 	November 2014

Auckland World Heritage: Project update

Author: Edward Siddle

Purpose	To update the Tūpuna Maunga o Tāmaki Makaurau Authority on the World Heritage project status, including future work programme.
Recommendation	That the Tūpuna Maunga o Tāmaki Makaurau Authority receive this update.

Background to World Heritage and current project

World Heritage system – basic information

1. New Zealand joined the 1972 World Heritage Convention in 1983. New Zealand has three World Heritage properties (as sites are called in World Heritage language): Tongariro National Park; Te Wahipounamu South Westland; and the Sub-antarctic Islands. There are approximately 1000 sites worldwide.
2. World Heritage is for properties:
 - 1) of “outstanding universal value” (sites which exemplify global historical themes; national importance is not sufficient),
 - 2) that have tangible or intangible attributes which are sufficiently present to authentically demonstrate that value, and
 - 3) that are strongly protected, so those attributes will continue to exist in the future.

Origin of current project

3. In 2008, Government agreed New Zealand’s ‘tentative list’ of sites for potential World Heritage nomination. The ‘Auckland Volcanic Field’ was included as the initial top priority, though this was later put on hold while the Tāmaki Collective Settlement proceeded. Being on the tentative list confers no official status on a site.
4. In 2011, the Tāmaki Collective requested that Government and Council look again at World Heritage status, and the idea was included in the Auckland Plan. While Department of Conservation is the lead agency for World Heritage, Ministers agreed that Ministry for Culture and Heritage would lead investigations on this particular proposal.
5. A tri-partite ‘feasibility’ project was agreed with Council, Collective and Government, and commenced in 2012.

The project is in two workstreams: the ‘heritage case’ and the ‘strategic case’

6. Applying for World Heritage status is a detailed and stringent process, which usually takes several years. The project partners agreed a two-part project structure:
 - a. **The heritage case**, to examine the landscape against World Heritage criteria: are the maunga of outstanding universal value, and are they sufficiently intact to tell a globally important heritage story?
 - b. **The strategic case**. what are the benefits of World Heritage listing (assuming it is achievable) – culturally, socially, environmentally, economically?

Current status of project, and proposed future work

7. The high level heritage case feasibility study is complete. It concluded that the 'property' (19 maunga and related sites) would be likely to meet World Heritage requirements, primarily against two cultural criteria. This differed from the tentative list document in 2007, which emphasized geology.
8. The global theme identified relates to exploration of the Pacific, and then adaption of Pacific cultural concepts to the specific context of Aotearoa upon settlement. Tāmaki Makaurau exemplifies these themes both in the more intangible elements of the maunga such as traditions, stories, naming and spiritual associations, and also through the physical and visible architecture of the maunga. Nowhere else in Aotearoa are these adaptations and associations so intact, visible, and densely interwoven. Furthermore, the traditions remain alive and are reinvigorated by the recent Tāmaki Collective Settlement.
9. The strategic case study is almost complete and will be available in December 2014. This study has followed Treasury's Better Business Cases process, and concluded that World Heritage listing would realise the greatest benefits from increased investment in protection, remediation and promotion of the maunga. However, some elements of costs for the latter are still unknown, and partly dependent on future funding decisions.
10. As part of the strategic case, a future work programme has been outlined (see attachment A). This sets the World Heritage status project in the context of relevant and connected wider work, particularly the operational management and governance of the maunga by the Authority. A bid for World Heritage status could, on this potential scenario, begin by seeking significant national heritage status – which the maunga (as a landscape, individually, or even smaller sites on particular maunga) do not currently have. Their significance has, of course, been officially recognised through the Collective Redress legislation.
11. The project team also sees promotion of and education about the maunga as a critical part of building a successful bid.

Next steps

12. The Ministry proposes that a staged approach to developing a World Heritage bid is the most appropriate way forward. There are a number of possible intermediate steps, including the potential to obtain national level heritage protection, such as becoming a 'National Heritage Landmark' under the new Heritage New Zealand Act. As this work proceeds, the implications and benefits of proceeding to World Heritage nomination will become clearer.
13. Both Cabinet and Auckland Council will need to formally consider the investment implications of the proposed project, and agree to the work continuing. Officials anticipate this could happen in early 2015.

		2015	2016	2017	2018	2019
MAUNGA PLANNING AND OPERATIONS	Maunga Authority formed					
		Existing operations	Enhanced operations based on MA aspirations		Enhanced operations, development and management based on approved Management Plan (additional budget subject to approved Management Plan and funding sources)	
		Determine aspirations for future management/development	Reclassification (if desirable)	Reserve Management Planning		
ADDITIONAL LAND		Potential transfer of contiguous Council land to MA (to support integrated management of whole sites)		Potential transfer of other Council sites to MA (to support WH serial site)		
COMMUNICATIONS AND EDUCATION		Tell the Treaty Settlement story	Tell the Maunga Authority aspiration story	Tell the historic heritage (and geological) story	Tell the Management Plan story	Celebrate National Heritage Status
			Develop and roll out initial educational materials, programmes etc.	Refine and further expand educational materials, programmes etc., informed by evidence base		
STATUS		Evidence base – historic and natural heritage values				
		<ul style="list-style-type: none"> Comprehensive collation of existing information Recording and documenting oral history Site assessments of heritage attributes, value and condition 				
		Heritage NZ to prepare Wahi Tupuna and National Heritage Landmark policy and process		Confirm Wahi Tupuna viability and desirability	Prepare Wahi Tupuna nomination (requirements to be determined)	Wahi Tupuna evaluation and decision process to be determined
			Confirm National Heritage Landmark viability and desirability	Prepare National Heritage Landmark nomination (requirements to be determined)	National Heritage Landmark evaluation and decision process to be determined	
			Confirm Geopark viability and desirability	Prepare Geopark application		Geopark application evaluated and determined
			<ul style="list-style-type: none"> Informed by Maunga Authority aspiration, evidence base and business case 			
			Reconfirm World Heritage viability and desirability	Prepare World Heritage nomination file		World Heritage nomination evaluated and determined
			<ul style="list-style-type: none"> Informed by Maunga Authority aspiration, evidence base and refined business case Review of OUV and criteria, Scope of site, Authenticity and Integrity, Protection and Management 			
ESTIMATED RESOURCE REQUIREMENTS		FY 14/15	FY 15/16	FY 16/17	FY 17/18	FY 18/19
		Auckland Council <ul style="list-style-type: none"> Operational baseline (maunga) \$1,500,000 Developing MA aspirations \$0 	Auckland Council <ul style="list-style-type: none"> Operational baseline (maunga) \$1,500,000 Enhanced operations (tbc) \$250,000 Management Planning (tbc) \$250,000 	Auckland Council <ul style="list-style-type: none"> Operational baseline (maunga) \$1,500,000 Enhanced operations (tbc) \$250,000 Maunga Authority administration \$200,000 Management Planning (tbc) \$250,000 Education and communications (tbc) \$ unknown 	Auckland Council <ul style="list-style-type: none"> Operational baseline (maunga) \$1,500,000 Enhanced operations (tbc) \$ unknown Development in accordance with Mngt Plan \$ unknown Maunga Authority administration \$200,000 Education and communications (tbc) \$ unknown 	Auckland Council <ul style="list-style-type: none"> Operational baseline (maunga) \$1,500,000 Enhanced operations (tbc) \$ unknown Development in accordance with Mngt Plan \$ unknown Maunga Authority administration \$200,000 Education and communications (tbc) \$ unknown
		Central Government <ul style="list-style-type: none"> Maunga Authority administration \$200,000 	Central Government <ul style="list-style-type: none"> Maunga Authority administration \$200,000 Support World Heritage evidence (tbc) \$200,000 Education and communication (tbc) \$100,000 	Central Government <ul style="list-style-type: none"> Support WH nomination (tbc) \$250,000 Education and communication (tbc) \$100,000 	Central Government <ul style="list-style-type: none"> Support WH nomination (tbc) \$50,000 Education and communication (tbc) \$100,000 	Central Government <ul style="list-style-type: none"> Support World Heritage nomination (tbc) \$0 Education and communication (tbc) \$100,000

Future Planning

Author: Justine Smith – Lead Officer

Purpose	This paper looks ahead and sets out proposed agenda items for upcoming Hui and the two day Strategic Workshop scheduled for 28 – 29 January 2015.
Recommendations	That the Tūpuna Maunga o Tāmaki Makaurau Authority: (a) Note the proposed agenda items for Hui 4 and Hui 5; and (b) Note the themes proposed for the two day Strategic Workshop scheduled for 28 – 29 January 2015.

Topics for future hui and themes for Strategic Workshop

1. Attachment A sets out draft Agendas for upcoming Hui.
2. Attachment A also scopes out preliminary themes for the two day Strategic Workshop scheduled for 28 – 29 January 2015.
3. A comprehensive work programme for 2015 will be prepared for Hui 4 (1 December 2014), and revised following the January 2015 workshop.

Attachment A: Future Planning

TABLE 1: Topics and Venues for Future Maunga Authority Meetings

	Hui 4	Two day Strategic Workshop	Hui 5	Hui 6
Date	Monday 1 December 2014	28 / 29 January 2015	Monday 2 February 2015	Monday 2 March 2015
Topics	<ul style="list-style-type: none"> • Adopt revised Operational Plan • Adopt refreshed Communications Plan; approve intranet/website design; decision on branding company • Fees and charges framework: preliminary workshop • Regulatory framework for the Tūpuna Maunga • Venue and agenda for Strategic Workshop • Work Programme for 2015 • Belvedere St property (Te Kopuke) • Gate closure times 	<ul style="list-style-type: none"> • Strategic visioning – What's our vision for the future in respect of the Tūpuna Maunga? What are the outcomes we aspire to and how do we lead the way with these? • Strategic relationships and partnerships • Alternative sources of funding and income / setting revenue targets • Priority areas for the integrated management plan 	<ul style="list-style-type: none"> • Integrated Management Plan: planning and next steps • Bylaw Reviews for 2015 	•
Proposed Venue	Maungakiekie/One Tree Hill Stardome Observatory	TBC	Auckland Town Hall	Ohu arangi / Pigeon Mountain Scout Hall

Register of Issues: update

Author: Justine Smith – Lead Officer

Purpose	This report updates the Tūpuna Maunga o Tāmaki Makaurau Authority on issues/incidents raised by the public in respect of the Tūpuna Maunga.
Recommendation	That the Tūpuna Maunga o Tāmaki Makaurau Authority: (a) Note the issues included in the Register (Attachment A) and actions taken in response.

Register of Issues reported by the public

1. As agreed at Hui 2 (6 October 2014), a Register of Issues raised by the public in respect of the tupuna maunga has been developed.
2. Attachment A is a copy of Page 1 of the Register, showing the information recorded that will be reported to you on a monthly basis.
3. In summary, Council will record:
 - a. the issue raised;
 - b. specific action/s taken in response to that issue; and
 - c. commentary on the extent to which that issue is part of a broader issue being addressed or needing to be addressed through broader policy / strategy / management plan provisions.

Date Reported	Issue	Description	Actions Taken	AC Staff Responsible	Action Completion Date	Link to broader issue / strategy
Jun-14	Behaviour of mountain bikers	Complaint received regarding the unauthorised use of mountain biking on tracks and increasing levels of damage	Increased signage on site at key locations. Where possible engage with users as to impacts and enforcement.	Scott D	TBD	High likelihood of this occurring on other maunga. Current funding levels do not support remediation of impact.
21-Oct-14	Aggressive behaviour	Complaint received about a member of the Mt Albert archery club who was abusive and threatening to another member of the public	Complaint passed on to the team leader of Community Leasing to discuss with the club, the club president has stated that the Club regretted the action of their member, and they intend dealing with the matter internally, together with any police complaints – he understood that both parties were going to lodge a complaint	David Mose	11/11/2014	One off event.
23-Oct-14	Dogs off the leash	Complaint received relating to the high number of dogs off the leash on Maungawhau. Currently on the maunga there are two 'off lead' sites: the first off Clive Road (next to the tenanted house) and second in Tahaki reserve. Everywhere else dogs must be on lead.	Contacted the Dog Control Team to carry out random visits and enforcement. Will also look at placing an article in the Central Leader reinforcing the rules.	Scott D	11/11/2014	Very likely the MA & AC will start receiving complaints from users and visitors about the issue. It is likely the dog walkers will be locals. Will look at options across other maunga to reinforce current restrictions.