

**Date:** Monday, 1 December 2014  
**Time:** 3:00pm  
**Venue:** Level 15 Meeting Room  
Civic Administration Building  
1 Greys Avenue, Auckland

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## TŪPUNA MAUNGA O TĀMAKI MAKĀURAU AUTHORITY

### HUI 4 – 1 December 2014

# Open Agenda

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<b>Chair</b>	Paul Majurey	Marutūāhu Rōpū (Ngā Mana Whenua o Tāmaki Makaurau)
<b>Deputy Chair</b>	Hon Christine Fletcher QSO	Councillor (Auckland Council)
<b>Members</b>	Ngarimu Blair	Ngāti Whātua Rōpū (Ngā Mana Whenua o Tāmaki Makaurau)
	Bill Cashmore	Councillor (Auckland Council)
	Tipa Compain	Marutūāhu Rōpū (Ngā Mana Whenua o Tāmaki Makaurau)
	Chris Darby	Councillor (Auckland Council)
	Glenda Fryer	Deputy Chair – Albert-Eden Local Board (Auckland Council)
	Grant Hawke	Ngāti Whātua Rōpū (Ngā Mana Whenua o Tāmaki Makaurau)
	Dennis Kirkwood	Waiohua-Tāmaki Rōpū (Ngā Mana Whenua o Tāmaki Makaurau)
	Kit Parkinson	Ōrākei Local Board (Auckland Council)
	Simon Randall	Chair – Maungakiekie-Tāmaki Local Board
	Te Warena Taua MNZM	Waiohua-Tāmaki Rōpū (Ngā Mana Whenua o Tāmaki Makaurau)
	Edward Siddle	Ministry of Culture and Heritage
	Markerita (Meg) Poutasi	Department of Conservation

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*(Quorum is 7 members, who must include the chair or deputy chair and 2 members appointed by the rōpū entities and 2 members appointed by the Auckland Council)*



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# TŪPUNA MAUNGA O TĀMAKI MAKĀURAU AUTHORITY

## HUI 3 (3 NOVEMBER 2014)

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### OPEN MINUTES

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Minutes of a meeting of the Tūpuna Maunga o Tāmaki Makaurau Authority held in the Tea Kiosk, Maungawhau (Mt Eden), 205 Mt Eden Road, Mt Eden on Monday, 3 November 2014 at 3.15pm

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#### PRESENT

<b>Chair</b>	Paul Majurey	Marutūāhu Rōpū (Ngā Mana Whenua o Tāmaki Makaurau)
<b>Deputy Chair</b>	Hon Christine Fletcher QSO	Councillor (Auckland Council)
<b>Members</b>	Ngarimu Blair	Ngāti Whātua Rōpū (Ngā Mana Whenua o Tāmaki Makaurau)
	Bill Cashmore	Councillor (Auckland Council)
	Tipa Compain	Marutūāhu Rōpū (Ngā Mana Whenua o Tāmaki Makaurau)
	Chris Darby	Councillor (Auckland Council)
	Glenda Fryer	Deputy Chair – Albert-Eden Local Board (Auckland Council)
	Grant Hawke	Ngāti Whātua Rōpū (Ngā Mana Whenua o Tāmaki Makaurau)
	Dennis Kirkwood	Waiohua-Tāmaki Rōpū (Ngā Mana Whenua o Tāmaki Makaurau)
	Kit Parkinson	Ōrākei Local Board (Auckland Council)
	Simon Randall	Chair – Maungakiekie-Tāmaki Local Board (Auckland Council)
	Edward Siddle	Ministry of Culture and Heritage (Crown)

#### APOLOGIES

Te Warena Taua MNZM	Waiohua-Tāmaki Rōpū (Ngā Mana Whenua o Tāmaki Makaurau)
Meg Poutasi	Department of Conservation (Crown)

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**1 Apologies**

Moved by Paul Majurey, seconded by Kit Parkinson

That the Tūpuna Maunga o Tāmaki Makaurau Authority:

- a) accept apologies from Te Warena Taua and Meg Poutasi for absence.

**CARRIED**

**2 Declaration of Interest**

The Chair noted the interests register is kept by the Maunga Authority.

**3 Confirmation of Minutes**

Moved by Glenda Fryer, seconded by Tipa Compain

That the Tūpuna Maunga o Tāmaki Makaurau Authority:

- a) confirm the ordinary minutes of Hui 2 held on Monday, 6 October 2014, as a true and correct record.

**CARRIED**

**4 Long term Plan (LTP) 2015-2025 – Summary of the draft Operational Plan**

Moved by Christine Fletcher, seconded Tipa Compain

That the Tūpuna Maunga o Tāmaki Makaurau Authority:

- a) confirm the total projected funding requirements of \$26.4 million (Net Operational funding) and \$39.7 million (Capital Funding) for the Tūpuna Maunga to be included in the draft Long-term Plan (LTP) 2015–2025.
- b) agree to applying the \$2.5 million from the open space and volcanic cones targeted rate reserve to help fund activities over the first five years of the LTP.
- c) agree the summary of the draft Operational Plan to be reported to Budget Committee and Governing Body for decision making on 5 November 2014.

**CARRIED**

**5 Quarterly Report**

Moved by Chris Darby, seconded by Simon Randall

That the Tūpuna Maunga o Tāmaki Makaurau Authority:

- a) receive the attached Quarterly Report for Q1 of the 2014-2015 financial year.

**CARRIED**

**6 Maunga Authority Filming and Events Working Party**

Moved by Ngarimu Blair, seconded by Dennis Kirkwood

That the Tūpuna Maunga o Tāmaki Makaurau Authority:

- a) appoint four members of the Tūpuna Maunga o Tāmaki Makaurau Authority to a Maunga Authority Filming and Events Rōpū, comprising the Chair, Deputy Chair and one each of the Ngā Mana Whenua o Tāmaki Makaurau and Auckland Council representatives (Paul Majurey, Christine Fletcher, Te Warena Taua and Kit Parkinson) to hold agreed delegations in relation to filming and events on the Tūpuna Maunga.

**CARRIED**

Moved by Tipa Compain, seconded by Bill Cashmore

That the Tūpuna Maunga o Tāmaki Makaurau Authority:

- b) adopt with any amendments (being: inclusion of reference to a travel and waste management and minimisation plan' inclusion of thresholds for which tournaments will be managed as events; and only allowing events every second weekend on highly utilised maunga) by the Tūpuna Maunga o Tāmaki Makaurau Authority the:
  - i. draft Tūpuna Maunga o Tāmaki Makaurau Authority's Delegations in regard to Filming and Events on the Tūpuna Maunga.
  - ii. draft Delegation and Mana Whenua consultation Thresholds for Filming and Events on the Tūpuna Maunga.
  - iii. draft Mana Whenua consultation thresholds for Filming and Events on the Tūpuna Maunga.
  - iv. draft standard conditions for Filming and Events on the Tūpuna Maunga.

**CARRIED**

**7 Expired Leases: next steps**

Moved by Paul Majurey, seconded by Chris Darby

That the Tūpuna Maunga o Tāmaki Makaurau Authority:

- a) receive further information with a view to making decisions at Hui 4.

**CARRIED**

**8 Auckland Council integrated bylaws review and implementation programme (IBRI)**

Moved by Christine Fletcher, seconded by Ngarimu Blair

That the Tūpuna Maunga o Tāmaki Makaurau Authority:

- a) resolve to provide feedback on the Auckland Council Traffic Bylaw, and authorise the Chairperson and Deputy Chairperson to provide formal feedback on behalf of the Tūpuna Maunga o Tāmaki Makaurau Authority by 17 November 2014, including whether the Authority wishes to meet with the hearing panel.
- b) resolve to receive notification of the formal submission periods for the following bylaws to enable the authority to consider making a submission:
  - i. Property safety (Environmental Protection).
  - ii. Water supply and wastewater.
- c) request the Manager, Policies and Bylaws report to Hui 4 (1 December 2014 meeting) on the review of bylaws on Maunga.

**CARRIED**

**9 World Heritage Concept: update report**

Moved by Christine Fletcher, seconded by Glenda Fryer

That the Tūpuna Maunga o Tāmaki Makaurau Authority:

- a) receive the World Heritage Concept update report presented by Edward Siddle.

**CARRIED**

**10 Future Planning**

Moved by Bill Cashmore, seconded by Kit Parkinson

That the Tūpuna Maunga o Tāmaki Makaurau Authority:

- a) note the proposed agenda items for Hui 4 to be held on 1 December 2014 and Hui 5 to be held on 2 February 2015.
- b) note the themes proposed for the two day Strategic Workshop scheduled for 28-29 January 2015.

**CARRIED**

**11 Register of Issues: update**

Moved by Chris Darby, seconded by Dennis Kirkwood

That the Tūpuna Maunga o Tāmaki Makaurau Authority:

- a) note the issues included in the Register (agenda Attachment A) and actions taken in response.

**CARRIED**

Secretarial note: Christine Fletcher declared an interest in this item and took no part in the discussion or voting on the Mountain Green Park Archery Club.

**12 Public Input**

The meeting thanked Devonport Peninsula Trust, Devonport Historic Museum Society and Friends of Maungawhau for their attendance and presentations. Friends of Maungawhau tabled their book "Maungawhau, A Short History of Volunteer Action". A copy of the tabled book is attached to the official copy of the minutes.

Grant Hawke closed the meeting.

5.02pm

The Chairperson thanked Members for their attendance and attention to business and declared the meeting closed.

CONFIRMED AS A TRUE AND CORRECT RECORD  
AT A MEETING OF THE MAUNGA AUTHORITY  
HELD ON

**DATE:**.....

**CHAIRPERSON:**.....

## Open Agenda

### **1 Apologies**

Apologies from Chairperson AJ Anae, Mayor LCM Brown and Deputy Mayor PA Hulse have been received.

### **2 Declaration of Interest**

Members are reminded of the need to be vigilant to stand aside from decision making when a conflict arises between their role as a member and any private or other external interest they might have.

### **3 Confirmation of Minutes**

That the Tūpuna Maunga o Tāmaki Makaurau Authority :

- a) confirm the ordinary minutes of its meeting, held on Wednesday, 8 October 2014, as a true and correct record.



## Strategy Workshop and 2015 Work Programme

Author: Justine Smith, Lead Officer

<b>Purpose</b>	This report provides a high level outline of the proposed Strategy Workshop scheduled for January 2015.
<b>Recommendation</b>	That the Tūpuna Maunga o Tāmaki Makaurau Authority: a. <b>agree</b> to the proposed outline of the Strategy Workshop scheduled for January; and b. <b>note</b> the strategy workshop will inform the development of a 2015 Work Programme.

### Outline of Strategy Workshop

1. A Tūpuna Maunga o Tāmaki Makaurau Authority Strategy Workshop has been scheduled for 28/29 January 2015.<sup>1</sup> Planning for the day is still at the preliminary stage.
2. A critical first phase of the development of an Integrated Management Plan (IMP) is the 'strategic visioning' phase. The Strategy Workshop will be a key first step in the Maunga Authority in the development of the IMP.
3. Work to develop a 2015 Work Programme – a focus of which will be the IMP – and Hui schedule will be completed following the Strategy Workshop for consideration by the Maunga Authority.
4. In brief, it is proposed that the key components of the Strategy Workshop be as follows:
  - a. Venue – the venue for the workshop will be a heritage building within the regional parks network;
  - b. Facilitation/Speakers – rather than a facilitator, an Agenda will be developed and the day self-guided by members, with relevant speakers being asked to contribute their thinking and vision throughout the workshop. Ideas for these speakers include a young Maori leader, Rick Braddock, Hon Maggie Barry and potentially Thomas Woltz;
  - c. Logistics – the workshop will not be overnight but arrangements will be made for attendees to have dinner together the evening of 28 January at an appropriate venue;
  - d. Topics – the first day will focus on high level strategic visioning and could include discussing a series of questions such as:
    - i. What's our vision for the future for the Tūpuna Maunga? Describe the Tūpuna Maunga in 5/10/50 years time. What does this tell us about the outcomes we are trying to achieve for future generations?
    - ii. What are the principles underpinning the Integrated Management Plan? And our priority areas for the Integrated Management Plan?

<sup>1</sup> It is possible a Governing Body meeting will be scheduled for 29 January.

- iii. What do we want our short term achievements/'quick wins' to be?
- iv. Who are our strategic relationships and partners? Where should our focus be in the short/medium/long term?
- v. What are alternative sources of funding and revenue?

The second day could be more 'operationally' focused; turning the high level strategic discussion into more tangible priorities.

## Maungawhau Kiosk - Request for Proposal (RFP)

Author: Scott DeSilva - Manager Volcanic Cones

<b>Purpose</b>	To seek approval from the Tūpuna Maunga o Tāmaki Makaurau Authority to the Maungawhau kiosk Request For Proposal Aspirations and timeframes.
<b>Recommendation</b>	That the Tupuna Maunga o Tamaki Makaurau Authority: a. <b>approve</b> the Maungawhau kiosk Request For Proposal Aspirations and timeframes as set out in this report.

### Background

1. At Hui 3 (3 November 2014) the Tūpuna Maunga o Tāmaki Makaurau Authority agreed that the RFP for the café and visitor centre be treated as two separate but parallel commercial operations and the café RFP be undertaken immediately (at the same time as work on options for the visitor centre is progressed).

### Suggested Request for Proposal (RFP) Aspirations

2. The purpose of the RFP process is to select a licensee to maintain and operate a café within the kiosk on Maungawhau / Mt Eden. The RFP process will gather information from prospective licensees on the following:
  - Maunga and café hours, access and levels of use
  - Potential market for this service
  - Competition with surrounding community
  - Description of premises, parking, sewage system and water system
  - Future development options and restrictions
  - Proposed service and level of investment required
  - Financial viability
  - Terms of licence, including proposed term
  - Track record of applicant
  - References
3. It is proposed the RFP seeks:
  - a. a fresh new look and feel for the premises that will meet the needs of the growing and diverse number of visitors to Maungawhau / Mt Eden. To this end the RFP suggests a casual café style rather than a formal restaurant approach, which is consistent with the building's style and operation;
  - b. an operator who is aware and supportive of the cultural and historical significance of the maunga and will reflect this in the operation;
  - c. a sustainable approach to any building refurbishment and café operations. The operational aspects would include minimal and recyclable packaging, where possible, and other waste minimisation initiatives. In addition, any redesign of the facility needs to provide for limited mobility access.
  - d. a philosophy of healthy lifestyles reflected in the provision of food facilities in the café.

- e. interest in determining the viability of broadening the services provided by a licensee to meet other park visitor's needs, for example, through the sale of sunscreen and hats from the northern kiosk.
- f. a partner who would be committed to investing in the redevelopment of the café and improving the service offered to visitors to the maunga visitors.

#### RFP Timeline

4. The dates in the diagram below are indicative only. It is recommended due to the time of the year that the process commence from late January 2015.

Description	Timeline (2015)
Complete procurement plan to ensure process complies with relevant legislation	26 January – 6 February
Complete RFP documentation	10 February – 28 February
Issue RFP	2 March – 6 March
Tea kiosk building open for inspection	9 March – 13 March
Questions, responses and production of documents to be submitted	16 March – 10 April
Evaluation period commences	13 April – 17 April
Report to Maunga Authority with recommendation	Hui 8 (4 May)
Award to successful applicant	11 May – 15 May

### Vehicle Free Tihi (Summit)

Author: Scott De Silva - Manager Volcanic Cones

<b>Purpose</b>	This report outlines the considerations and process to achieve a vehicle free tihi (summit) on Maungawhau/Mt Eden and seeks a decision on next steps.
<b>Recommendation</b>	That the Tūpuna Maunga o Tāmaki Makaurau Authority: a. <b>approve</b> in principle progressing a vehicle free summit on Maungawhau/Mt Eden; and b. <b>request</b> staff report back for a final decision at Hui 7 (13 April 2015).

### Background

1. The Maungawhau/Mt Eden Management Plan (2007) highlights the need to enhance the visitor experience of Maungawhau / Mt Eden, enabling people to discover the significance of the site and enjoy a safe recreational environment in a manner consistent with the preservation of the reserve's heritage values.
2. The Maungawhau Management Plan references the need to address vehicle access to the summit stating that "while offering a unique view of Auckland from the summit, unrestricted access has caused concerns over pedestrian safety, congestion and damage to the site itself".
3. In early 2011, council implemented restrictions to heavy vehicles from accessing the summit of Maungawhau/Mt Eden as a measure to address congestion, damage to roads and potential impacts to sensitive areas. The decision was also made in anticipation of an increase in tour buses and visitors to Auckland for the 2011 Rugby World Cup
4. This was complemented by the establishment of the guide and shuttle service that is funded by Auckland Council to provide a free service for visitors traveling to the summit and back.
5. The restrictions of heavy vehicles in 2011 on Maungawhau / MT Eden have from a parks perspective been very successful. It has resulted in not only a significant reduction congestion at the summit but also a change in attitudes of visitors. This change has seen a steady numbers of visitors choosing to walking rather than drive.

### Vehicle Restrictions Considerations

6. Although this report specifically refers to Maungawhau / Mt Eden it could also be considered for maunga that have roading infrastructure in place and vehicle access to the summit. They include Maungakiekie / One Tree Hill, Maungarei / Mt Wellington, Mt Albert, Mt Roskill and Takarunga / Mt Victoria
7. The consensus at Hui 3 was to progress a vehicle free tihi at Maungawhau.



## Formalisation of Grazing License Arrangements

Author: Scott DeSilva - Manager Volcanic Cones

<b>Purpose</b>	To seek approval to engage in a 12 monthly grazing license and fee for Maungarei, Mangere, Otahuhu and Ohinerau.
<b>Recommendations</b>	That the Tupuna Maunga o Tamaki Makaurau Authority: a. <b>approve</b> the 12 month term for the grazing licence template, effective from 20 December 2014; b. <b>approve</b> the annual licence fee of \$80.00 per hectare; c. <b>approve</b> a bond of \$500; and d. <b>delegate</b> to the Chair and Deputy Chair approval of the final licence template.

### Background

1. A report was presented at Hui 3 (3 November 2014) providing the Tūpuna Maunga o Tamaki Makaurau Authority with an overview of the current grazing program over the maunga.
2. The grazing of livestock is currently carried out on six of the maunga, all of which are historical agreements and have been specifically mentioned within individual management plans.
3. Grazing of these sites is a cost effective means to maintain the volcanic pastures, provide weed management and enable surface features to remain visible.
4. Due to the geographic variations between the maunga, different grazing arrangements have evolved. Two graziers are currently operating on the maunga with four maunga grazed solely by cattle, and two grazed by sheep and periodically with light cattle.
5. The first grazing agreement is with Mr Peter Linton. The agreement has previously expired and is currently managed via informal arrangement with the grazier. Peter grazes Maungarei/Mount Wellington, Mangere Mountain, Ōhinerau/Mount Hobson and Ōtāhuhu/Mount Richmond. Mr Linton has therefore had free grazing for a period of time.
6. The other agreement is with The Cornwall Park Trust, who grazes sheep and light cattle periodically on Maungakiekie and sheep only on Mt St John. The agreement forms part of the maintenance contract agreement with Cornwall Park referencing grazing as a means to manage grass length and meet contract specifications.
7. No revenue is currently received from either grazing arrangements.

8. At Hui 3 (3 November) it was agreed by the Maunga Authority that Auckland Council staff would prepare a draft grazing licence in order to formalise these arrangements, including a recommended grazing fee.

### Grazing licence

9. This report is an interim measure to address the expired licence agreement with Mr Linton. It will enable the licence to be effectively managed while work is being progressed on the suitability of grazing on the maunga.
10. Staff are preparing a grazing license which will include the following key clauses:
- a. Term - 12 months term commencing 20 Dec 2014;
  - b. Restrictions on Grazing - The licensee may, during the Term, graze cattle and sheep only on the land (cattle must be de-horned and must not exceed a maximum of 24 months old) and for no other purposes. No breeding cows or bulls are to be grazed on the land at any time whatsoever. Young stock must be weaned for at least one month prior to placing on the maunga.
  - c. Ohinerau Tihi electric fence – as a trial to assess the options around protection of the Ohinerau an electric fence will be trialed to restrict stock from the tihi. This trial will be reviewed over a 6 month period and reported back to the Maunga Authority.
  - d. Maintenance and husbandry of the land – The licensee shall ensure that the pasture and land be kept in good working condition, including keeping all fences, stockyards, troughs and water lines in good working order.
  - e. Clearance of noxious plants and pasture weeds – The licensee will clear and keep clear the land free from all annual pastoral weeds. All ground spraying operations, use of agri-chemical produces, and use of certified spraying contractors must be approved by council before application.
  - f. Protection of Historic archaeological, scientific, biological Geological Features – The Licensee shall obtain an authority to modify, from the Maunga Authority and Heritage New Zealand before commencing any work including ground disturbance.
  - g. Quarterly inspections – The licensee and staff will meet at least quarterly to discuss the license, stocking rates and pasture quality.

### License Fee

11. There are a number of formulas that could be used to determine a grazing fee for a farming operation. This may be calculated as a per hectare rate, a market rental rate or an estimate on the sale price of the livestock.
12. In determining an annual fee consideration should be given to the restrictions on grazing such as; lower numbers, stock class and protection of sensitive sites – along with the benefits such as suppressing weeds, managing vegetation and reducing fire risk.
13. In developing a recommended license fee the Lincoln University Financial Budget Manual 2012/13 was used. The manual is a reference guide for the farming industry and used within other parts of council to determine grazing fees.



14. A comparison with the Hawkes Bay was used for rent on lease land on steep to medium / easy hill country. The rate is estimated between \$150.00 / \$350.00 per hectare with no constraints on stocking rates.
15. Given the constraints we are looking to impose such as stocking rates, requirement to undertake weed control and repairs to fences etc., staff recommend an \$80.00 per hectare fee be applied on the maunga. This would equate to \$4,800.00per annum (subject to the current grazier accepting the rate).
16. We also propose to request a \$500 bond to cover any negative impacts on the maunga as a consequence of the grazier failing to adhere to the terms and conditions of the licence.
17. A draft grazing license template is currently being developed and we seek agreement from the Maunga Authority to delegate responsibility to the Chair and Deputy Chair to approve the final grazing licence template.



## Expired Leases

Author: Kat Tierney

<b>Purpose</b>	The purpose of this report is to invite the Tūpuna Maunga o Tāmaki Makaurau Authority to: <ol style="list-style-type: none"><li>a. direct council staff to negotiate new leases, including Tūpuna Maunga outcomes plans, with Pakuranga Tennis Club, The Depot and The Scout Association of New Zealand; and</li><li>b. terminate the lease to Mt Richmond Bowling Club.</li></ol>
<b>Recommendations</b>	That the Tūpuna Maunga o Tāmaki Makaurau Authority: <ol style="list-style-type: none"><li>a. <b>direct</b> council staff to negotiate new leases between the Tūpuna Maunga o Tāmaki Makaurau Authority and Pakuranga Tennis Club, The Depot and the Scout Association of New Zealand and report back to Hui 5 with recommended leases incorporating Tūpuna Maunga outcome plans and costs for approval;</li><li>b. <b>terminate</b> the lease that commenced 1 January 1999 granted to the Mt Richmond Bowling Club;</li><li>c. <b>authorise</b> council staff to serve Notice of Termination and to work with Mt Richmond Bowling Club to achieve an orderly vacation of the leased site at the end of the current season, May 2015, and any remediation on the site that Mt Richmond Bowling Club may be required to carry out as a consequence of vacation, in terms of obligations under their lease;</li><li>d. <b>approve</b> the draft Tupuna Maunga outcomes plan (Attachment B) to be used as a basis for development of outcomes for groups seeking leases on the maunga in future; and</li></ol>

### Expired Leases on Tūpuna Maunga

1. At Hui 3 (3 November 2014) the Maunga Authority resolved to receive further information on the four expired leases on the Tūpuna Maunga with a view to making decisions on these leases at Hui 4. The four leases are:
  - a. Pakuranga Tennis Club – Ōhūiarangi/Pigeon Mountain (expired 31 October 2011);
  - b. The Depot – Takarunga/Mount Victoria (expired 31 October 2013);
  - c. Mt Richmond Bowling Club Inc – Ōtāhuhu/Mt Richmond (expired 31 December 2013); and
  - d. The Scout Association of NZ – Maungawhau/Mt Eden (expired 5 November 2013).
2. Meetings with the community groups who hold these expired leases and the local boards have been conducted where possible (Mt Richmond Bowling Club and Scouts Association of New Zealand) or booked in for December 2015 (The Depot and The Pakuranga Tennis Club). Additional information has been added, where available to the table presented at Hui 3 (Attachment C).

3. Staff recommend entering into developing new leases and Tūpuna Maunga outcomes plans with:
  - a. Pakuranga Tennis Club Inc - Ōhūiarangi/Pigeon Mountain.
  - b. The Depot - Takarunga/Mt Victoria. The Depot has been established in the area since the early 1990s and took management of the Maunga site in 2006. The current lease term was 23 March 2006 to 31 October 2013.
  - c. The Scout Association of NZ – Maungawhau/Mt Eden. The scout group was established in 1910 and has had a building on the Maunga since 1950. The current lease term November 1998 to 5 November 2013.
4. The Pakuranga Tennis Club has informally expressed a desire to enter into a new lease. The Club is successful with over 400 current members and owns its own building and improvements on the maunga, which are kept in an excellent state. The Clubs' members currently work informally as caretakers of the surrounding reserve land. The group have a strong social and recreational focus and deliver volunteering and employment opportunities locally. The Club is keen to develop a relationship with the Maunga Authority. Auckland Council staff recommend developing a new lease with the Club, including agreed outcomes for the maunga.
5. The Depot has informally expressed a desire to enter into a new lease. The group provide a successful gallery and workshop space, with 195 financial members, and also make the space available to other members of the community. The group have a lease over a building owned by the Tūpuna Taonga o Tāmaki Makaurau Trust and keep it in excellent condition. The group have been keen to support the maunga and have carried out plantings and improvements around their lease area. Auckland Council staff recommend developing a new lease with the Club, including agreed outcomes for the maunga.
6. The Scouts Association of New Zealand have formally requested a new lease for the site they currently occupy on Maungawhau/Mt Eden. The Scouts currently have a membership of 34 and own the building. The Scout group is very keen to work with the Maunga Authority to have a clear focus on the wellbeing of the maunga and have been placing emphasis on the scouting conservation badge; part of which involves collecting rubbish around their building and on the maunga.
7. While there have been valid concerns regarding the use of Scout hall, the Scouts assert that the building has not been hired out recently and are happy to comply with any restrictions on use the Authority may wish to apply including a no alcohol policy for hire. Auckland Council staff recommend developing a new lease with the Club, including agreed outcomes for the maunga.
8. Staff recommend the issuing of a Notice of Termination to Mt Richmond Bowling Club Inc. The club currently have 21 financial members with only 12 playing members. Staff have worked with Auckland Bowls and the Mt Richmond Bowling Club and recommend vacation to take effect at the end of the current season, May 2015, to allow members time to assess other clubs in the area while continuing to play. This will also allow the Club to wind up its financial affairs. Auckland Bowls are supportive of this decision (Attachment D). The Club currently owns the building and improvements and Auckland Council staff will work with the Club and report back to the Authority with recommendations on future use.
9. At Hui 3 staff were also directed to further develop a template Tupuna Maunga lease including:
  - a. Standard lease terms and conditions
  - b. Term of tenure
  - c. Cost for lease
  - d. Tūpuna Maunga outcomes plan

**Draft Lease**

Staff have provided an Auckland Council template lease document for consideration and feedback by the Maunga Authority (Attachment A). The template can be considered as a starting point on any future leases.

**Terms of Tenure**

10. The table below summarises the pros and cons of options for terms of tenure:

<b>Term</b>	<b>1 year</b>	<b>5 years</b>	<b>5x5 years</b>	<b>33 years</b>
Pros	Supported by the Tūpuna Taonga o Tāmaki Makaurau Trust  Supports a variety of use over time	Allows variety of use over time  Allows programme development	Minimum length of tenure, 10 years, for funders to grant capital costs  Allows for a variety of use over time	Maximum under the Reserves Act  Long term security of tenure supports the ability to: <ul style="list-style-type: none"> <li>• Raise funds</li> <li>• Develop Programmes</li> </ul> Low overheads for delivery
Cons	No security of tenure  Inhibits ability to: <ul style="list-style-type: none"> <li>• Raise funds</li> <li>• Develop Programmes</li> </ul> High overheads for delivery	Not sufficient security of tenure to raise capital funds		Prevents a variety of use over time
Council staff recommendation	Not recommended	Not recommended	Recommended	Not recommended

11. The feedback of the Maunga Authority is sought.

**Lease and licence costs**

12. It is proposed that lease and licence costs be included in the scope of the Fees and Charges review being conducted for the Maunga Authority to ensure consistency across both the maunga and services.

**Tūpuna Maunga Outcomes Plan**

13. Staff recommend that all community groups who wish to have leases on the Tūpuna Maunga be required to work with council staff and the Maunga Authority to develop a Tūpuna Maunga Outcomes Plan that identifies the:

- benefits that the group will provide to the maunga; and
- measures that will be used to review the group’s performance against the Outcomes Plan over time.

Although the Tūpuna Maunga Outcomes Plan will be binding, council will work with community groups to address any issues that may arise that are preventing the group from meeting agreed outcomes. The Maunga Authority will retain the right to terminate an occupancy agreement should a community group fail to achieve agreed outcomes. Any underperformance and possible, subsequent termination would be reported to the Authority for its decision.

14. Staff have developed a proposed Tūpuna Maunga Outcomes Plan (Attachment B) based on the principles outlines in the Tūpuna Maunga Interim Operational Plan. Staff recommend adoption of this plan and its use in discussions to finalise lease arrangements with Pakuranga Tennis Club, The Depot and The Scout Association of New Zealand.

**ATTACHMENT A**

Proposed Tupuna Maunga Lease attached as separate document

**ATTACHMENT B**

Name and Location of Land/Facility	
Name of the Community it serves	
Tūpuna Maunga	
Name of Community Group	
Postal Address	
Contact person	
Name of Community Lease Advisor	

Tūpuna Maunga o Tāmaki Makaurau Authority management principles	Performance Measure	Target	Achievements
Support the effective co-governance framework and build relationships to support our tūpuna maunga			
Support the management, protection, conservation, restoration and enhancement of the quality of social, cultural, historic heritage, geological and landscape values associated with our tūpuna maunga on behalf of ManaWhenua and the other people of the Auckland region			
Support awareness and understanding of the tūpuna maunga and their cultural value.			
Support activities, services and facilities that involve use of the tūpuna maunga, align with agreed principles and values.			
Support the use of the tūpuna maunga as part of Auckland's open space network and provide recreation space to be used by the people of Auckland region and visitors alike.			



ATTACHMENT C

	<b>Pakuranga Tennis Club Inc; Ōhūiarangi / Pigeon Mountain</b>	<b>The Depot; Takarunga / Mt Victoria</b>	<b>Mt Richmond Bowling Club Inc.; Ōtāhuhu / Mt Richmond</b>	<b>The Scout Association of NZ Maungawhau / MT Eden</b>
<b>Local board feedback</b>	<p>Local boards have not been engaged with in relation to the lease.</p> <p>Howick Local Board provided financial assistance to upgrade the courts in 2013.</p>	<p>Local boards have not been engaged with in relation to the lease.</p>	<p><i>The Local Board portfolio holder recommends the club is allowed to continue on a month by month basis while the facilities remain available, until they are required for other purposes by the Maunga Authority.</i></p>	<p><i>The Local Board portfolio holders were divided on granting a new lease. While there was recognition of the tradition of the Scouts occupation on the Maunga there was a divergent view that times had changed and there were other more culturally appropriate uses. Issues discussed were amalgamation of this scout group with other groups, the activities of the other users of the building, and cultural sensitivity.</i></p> <p><i>Because of the opposing views the portfolio holders are going to discuss with the other Board members to determine if there is a Board view on granting a new lease to the Scouts.</i></p>
<b>Tūpuna Taonga o Tāmaki Makaurau Trust feedback</b>	<p>When considering a non-commercial lease on the Tupuna Maunga, include the following parameters:</p> <ol style="list-style-type: none"> <li>At this time consider roll over short term leases, 1 year.</li> <li>The lease reflects iwi cultural values and a conditional component of ascertaining how the lessee has considered and / or contributed to the wellbeing of the maunga, ie mana whenua consultation / involvement in their activities.</li> <li>The lessee make a commitment to contribute to future plans re the wellbeing of the maunga, eg rehabilitation of indigenous flora on the maunga.</li> </ol>			
<b>Annual rental</b>	\$10.00 per annum.	\$1.00 per annum.	\$280.00 per annum.	\$250.00 per annum.

	<b>Pakuranga Tennis Club Inc; Ōhūiarangi / Pigeon Mountain</b>	<b>The Depot; Takarunga / Mt Victoria</b>	<b>Mt Richmond Bowling Club Inc.; Ōtāhuhu / Mt Richmond</b>	<b>The Scout Association of NZ Maungawhau / MT Eden</b>
<b>The performance of the lessee as to physical space and key relationships</b>	<p>The lease occupies a footprint of 6,464sqm</p> <ul style="list-style-type: none"> <li>• Clubrooms</li> <li>• 6 tennis courts</li> <li>• car parking</li> </ul> <p>The club has performed well in relation to their current lease obligations. Membership numbers indicate good involvement with the immediate community and public.</p>	<p>The lease occupies a footprint of 1,000sqm</p> <ul style="list-style-type: none"> <li>• art studio</li> <li>• workshop</li> </ul> <p>The club has performed well in relation to their current lease obligations.</p> <p>Additionally, the group has provided care to the lease area by planting around the car park and undertaking litter removal in and around the immediate area.</p>	<p>The lease occupies a footprint of 3,500sqm</p> <ul style="list-style-type: none"> <li>• clubrooms</li> <li>• out buildings</li> <li>• bowling greens</li> </ul> <p><i>Staff agree with Auckland Bowls' assessment that while the buildings are in a reasonable state, they need improvement. The artificial greens would both need replacement if bowls was to continue on this site. The club does not have the financial reserves to undertake major work on either the greens or the club. The remainder of the grounds are in a tidy, condition.</i></p>	<p>The lease occupies a footprint of 400 sqm</p> <ul style="list-style-type: none"> <li>• Clubrooms</li> <li>• lawn area</li> </ul>
<b>Level of community or commercial input with the activity</b>	<p>Membership: 400+ active members</p> <p>The club offers volunteer opportunities and employment to the local community, as well as a strong social and recreational focus.</p>	<p>Membership: 195 financial members 1240 mailing list</p> <p>The facility is also available to any community group at a reasonable rate and has provided a venue for art classes, poetry readings, training seminars, social gatherings and exhibitions.</p>	<p>Membership: <i>In 2013 recorded as 21 and currently by advised by the club as 15, with 6 at a level suitable for competition. The club acknowledges the decline in membership and activities.</i></p> <p><i>No commercial activity.</i></p>	<p>Membership: 26 youth members 7 adult leaders</p> <p><i>Since last reporting the above, the group has grown by 8 members (current membership 34). The leaders have also been talking to Ngati Whatua o Orakei about including their young people in activities and to facilitate this, a van could be deployed to bring the young people to Mt Eden. This initiative has not yet come to</i></p>

	Pakuranga Tennis Club Inc; Ōhūiarangi / Pigeon Mountain	The Depot; Takarunga / Mt Victoria	Mt Richmond Bowling Club Inc.; Ōtāhuhu / Mt Richmond	The Scout Association of NZ Maungawhau / MT Eden
				<i>fruition but discussions are ongoing</i>
<b>What the lessee has put back into the maunga</b>	The lessee maintains their footprint to a high standard which is apparent from the condition of the facilities, and also acts as a caretaker for the reserve.	The lessee maintains their footprint to a high standard which is apparent from the condition of the facilities; additional to this they have also carried out planting and improvement in and around their lease area.	<i>The club has two artificial greens, of which only one is maintained to a playing standard. Both greens need replacement. The club house is in a tidy condition, though dated and requiring upgrading. The general surroundings are maintained by club volunteers, with attractive plantings and tidy outdoor furniture.</i>  <i>A Samoan church group uses the venue each Sunday for services. The club has also recently been approached by NZ Railways, Otahuhu, to hold a social bowls gathering.</i>	<i>The group have been placing emphasis on the scouting conservation badge and as part of these activities have been collecting rubbish around their building and on the Maunga. This activity is currently undirected and they have been restrained in what they do so as not to overstep the mark, but are very willing to participate in more directed activities to enhance the area. Scouts have been reluctant to encourage other users of the building due to the lack of confirmed tenure. A Tongan church group is using the building weekly with Sunday and mid-week meetings. The church use creates maintenance issues for Scouts. If tenure is secured they are very willing to share the building with others. Charges for the use of the building have been on a cost recovery basis and in some cases in the past no charge has been made.</i>
<b>The reason for the</b>	Informal discussion with	Informal discussion with	<i>The club has not applied for a</i>	<i>Scout groups in the</i>

	<b>Pakuranga Tennis Club Inc; Ōhuirangi / Pigeon Mountain</b>	<b>The Depot; Takarunga / Mt Victoria</b>	<b>Mt Richmond Bowling Club Inc.; Ōtāhuhu / Mt Richmond</b>	<b>The Scout Association of NZ Maungawhau / MT Eden</b>
<b>term sought?</b>	members has indicated that the club wish to renew the lease agreement, however this has not been formally received.	members has indicated that the club wish to renew the lease agreement, however this has not been formally received.	<i>further term. The club recognises that it will not be able to continue with a further lease, but is conscious of the benefit provided to members in still being able to gather and meet 3 times a week to play bowls and socialise. The Local Board lease portfolio holder supports the club being able to continue in occupation on a month by month lease basis until the area is required for other purposes. Auckland Bowls support the club being able to continue on a month by month basis, at least to the end of the current bowling season in April/May 2015.</i>	<i>surrounding neighbourhoods are at optimum size. Scouts are keen to continue their activities at this location and to recruit for new members. The ideal scout troop is around 100 made up of;</i> Year 1-3        28 Year 3-6        30-36 Year 6-10       30 Year 10+        14-18 <i>This group has been reluctant to encourage growth in numbers until their occupation is certain (current membership 34).</i>
<b>Are there other or better use of space</b>	Officers recommend that the current use be assessed within the context of the membership and benefits to the community and within the current agreements. Should the lease holder choose not to apply for a new lease or the Maunga Authority chose not to renew the lease agreements, at that time options for the site should be considered.			
<b>Are there better commercial opportunities for this space</b>	Officers recommend that the current use be assessed within the context of the membership and benefits to the community and within the current agreements. Should the lease holder choose not to apply for a new lease or the Maunga Authority choose not to renew the lease agreements, at that time options for the site including wider commercial opportunities should be considered. Requirements under the Reserves Act 1977 would need to be investigated and considered.			
<b>Are there groups interested in this space who are more culturally attuned to the maunga</b>	No expressions of interest have been received from other groups.	No expressions of interest have been received from other groups.	No expressions of interest have been received from other groups.	No expressions of interest have been received from other groups. Scouts are willing to share the building with other community groups.
<b>If the lessee is a sporting body, what</b>	Sports Code plans are currently being created in	n/a	<i>Auckland Bowls has the club earmarked for closure, but</i>	<i>Scouting is a national organisation. The regional</i>

	<b>Pakuranga Tennis Club Inc; Ōhūiarangi / Pigeon Mountain</b>	<b>The Depot; Takarunga / Mt Victoria</b>	<b>Mt Richmond Bowling Club Inc.; Ōtāhuhu / Mt Richmond</b>	<b>The Scout Association of NZ Maungawhau / MT Eden</b>
<b>are the views of the relevant regional body in respect of renewing the lease?</b>	collaboration between codes and Auckland Council.		<i>considers in the short term it should continue to operate to provide a bowls and social outlet for members. Auckland Bowls will work with the club and assist members to join other clubs if possible.</i>	<i>office supports the activities of this group and advises that they wish to continue at the location.</i>
<b>How is the lessee contributing to the health and wellbeing of the Maunga</b>	The current lease agreements do not specify the lessee's contribution to the wellbeing of the Maunga and as such officers have been unable to provide information on this issue. It is however a consideration for any new agreements.			
<b>The nature of the membership of the club/groups and benefits they are delivering to the community</b>	Delivery of active recreation. The club also offers volunteer opportunities and employment to the local community, as well as a strong social and recreational focus	The club offers a variety programme for members along with the ability to facilitate other community use of the buildings	Delivery of active social recreation for club members. Auckland Bowls does not use the facility for competitions. The club is well managed by volunteers. <i>A Samoan church group uses the venue each Sunday for services. The club has been approached by NZ Railways, Otahuhu to hold a social bowls gathering. The club holds a liquor licence.</i>	Scouting provides activities and education for young people who are members. Some of the members have subsidised membership so that all sectors of the community can participate.
<b>Building / Assets Status</b>	Building and courts (improvements) are owned by the lessee. Lessee is responsible for all maintenance and upkeep of the facility	Building is owned by Council. Tenant is responsible for minor internal repairs and redecorating, Council is responsible for structural maintenance and weather-tightness of the building.	Building and improvements are owned by the lessee. Lessee is responsible for all maintenance and upkeep of the facility	Building is owned by the lessee. Lessee is responsible for all maintenance and upkeep of the facility. The building is owned by the lessee.  <i>Due to the lack of the lack of confirmed tenure Scouts advise they are unable to apply</i>

				<p><i>for funding for maintenance from external funding agencies. Currently maintenance is supported with contributions from the group. The exterior of the building requires repainting and Scouts are keen to include a mural that may discourage tagging – this work is on hold pending clarification of tenure. They are open to discussion with the authority on the form of mural and any other interpretive information that may be appropriate to place on the building.</i></p> <p><i>If a return (rental) for occupation is expected, Scouts advise they would need to close. They already subsidise some troop members with memberships so the effect would be “the worst off would be the worst affected”, and initiatives such as that with Ngati Whatua would not proceed.</i></p> <p><i>Use of the building has been limited to the church group noted above and other youth orientated groups in the community, although this has reduced with the lack of tenure security. Scout advise that events that serve alcohol have not been held. They also advise there is an area behind their building that is screened by vegetation and topography, where people congregate, to drink, which may have led to</i></p>
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				<i>some of the anecdotal comment of noisy parties and gatherings.</i>
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**ATTACHMENT D**

Submissions attached as separate document



## Tupuna Maunga Operational Plan

Author: Scott DeSilva - Manager Volcanic Cones

<b>Purpose</b>	Present the Tūpuna Maunga Operational Plan for the 2015/16 financial year to the Tūpuna Maunga o Tāmaki Makaurua Authority for approval.
<b>Recommendation</b>	That the Tūpuna Maunga o Tāmaki Makaurau Authority: a. <b>approve</b> the draft Tūpuna Maunga Operational Plan 2015/16.

### Tūpuna Maunga Operational Plan 2015/16

1. The Ngā Mana Whenua o Tāmaki Makaurau Collective Redress Act 2014 provides that for each financial year, the Maunga Authority and the Auckland Council must agree an annual operational plan to provide a framework in which the Council will carry out its functions under of the Act.
2. An annual operational plan must be agreed before the commencement of the financial year to which it relates, and prepared and adopted concurrently with the Council's annual plan.
3. In this instance, the draft Operational Plan 2015/16 must be approved by the Maunga Authority so that it can be a part of the supporting documentation for the Long Term Plan 2015-25 Consultation Document (scheduled to be adopted in December 2014, for public consultation in January/February 2015).
4. At Hui 3 (3 November 2014) council staff presented the Operational Plan 2014/15 with proposed tracked changes to reflect the suggested updates. This was accompanied by a table that highlighted the changes throughout the document. The updated version was the forwarded to members of the Maunga Authority members on Tuesday 18 November 2014 and further feedback sought.
5. Attachment A lists all the changes that have been incorporated into the attached Operational Plan for 2014/15.

**Attachment A: Changes made to the Operational Plan**

Current (2013/14 Operational Plan)	Change made (2014/15 Operational Plan)
Throughout the document	Removal of "Interim"
Glossary of Terms 1.3 Ownership of Tūpuna Maunga 2.0 Iwi and Hapu Interests 6.0 Individual Tupuna Maunga	Inclusion of Te Pane-o-Mataoho / Te Ara Pueru / Mangere Mountain throughout the document
1.1 Background to the Maunga Authority	Inclusion of the Maunga Authority members names Reference Council representation on Maunga Authority as six members not split into LB and Elected members.
1.3 Ownership of Tūpuna Maunga	Inclusion of Ohinerau / Mount Hobson & Matukutūruru / Wiri Mountain buildings
1.4 Management of Tūpuna Maunga	Inclusion of Auckland Councils role in managing leases, properties and buildings. List of buildings Auckland Council managed. Remove last paragraph and list all contracts
4.1 Policy and Planning a. Funding	Inclusion of <ul style="list-style-type: none"> <li>• LTP proposed budget,</li> <li>• legislative requirements,</li> <li>• process for adopting op's plan</li> <li>• mayoral proposal</li> </ul> Update all budgets for three years starting 2015/16
d. Regional / strategic projects	Update information on table , timeframes <ul style="list-style-type: none"> <li>• Bylaw reviews (identify specific bylaws)</li> <li>• Integrated management plan timeframes</li> </ul>
e. Process for the prioritisation of projects	Change dates to reflect 2015/16, 2016/17 & 2017/18
4.2 Visitor Experience – Recreation use, developments and events	Greater level of detail around the process, timeframes and objectives. Inclusion of statement on Filming / Events working party process / fees and charges / thresholds
4.5 Community, Partnerships & Education	l. Leases and Licenses <ul style="list-style-type: none"> <li>• Inclusion of leases and licenses table for reference</li> </ul> n. Education <ul style="list-style-type: none"> <li>• Review text to provide specific targets</li> </ul>
6.0 Individual Tupuna Maunga	Provide greater details on project delivery e.g. <ul style="list-style-type: none"> <li>• Signage implementation and roll out – to include date range <ul style="list-style-type: none"> <li>○ Entry</li> <li>○ Tracks / way finding</li> <li>○ Interpretation</li> </ul> </li> <li>• Rabbit control, program and budget provision</li> <li>• Weed control and program and budget provision</li> <li>• Biodiversity values and Information – threaten plant surveys, monitoring</li> <li>• Inclusion of map of Mangere and specific details relating to contracts, leases etc.</li> <li>• Update contract information <ul style="list-style-type: none"> <li>○ Maungawhau shuttle &amp; guide contract</li> <li>○ Envirotech contract</li> </ul> </li> </ul>

## Communications and Branding

Author: Mike George – Communications Advisor

<b>Purpose</b>	To present the Tūpuna Maunga o Tāmaki Makaurau Authority with: a. a first draft of the Communications Plan b. next steps in developing a brand identity
<b>Recommendations</b>	That the Tūpuna Maunga o Tāmaki Makaurau Authority: a. <b>provide feedback</b> on the draft Communications Plan; b. <b>approve</b> Council officers to seek a branding Statement of Work from the two recommended creative agencies; Native Council and Ignite Studios; c. <b>approve</b> the creation of a page for the Tūpuna Maunga o Tāmaki Makaurau Authority on the Auckland Council website as an interim landing page until an independent website is created; and d. <b>agree</b> that review and sign off of copy for the council website page, agency design brief, agency Statements of Work and the selection of a brand agency is delegated to the Chair and Deputy Chair to enable us to progress these important pieces of work quickly.

### Draft Communications Plan

5. A draft Communications Plan for the Tūpuna Maunga o Tāmaki Makaurau Authority is attached to this report (Attachment A).
6. The Communications Plan includes a concise background history of the Collective Redress Act and the Maunga Authority, objectives, key messages, key audiences with engagement matrix, spokespeople, Te Reo protocols, media strategy and list of potential partners, communication timeline that includes milestones and channel mix, and a risk and mitigation register.

### Auckland Council website page

7. To facilitate effective communications, to ensure our stakeholders and audiences are fully informed and to allow the Maunga Authority to share its vision for the Tūpuna Maunga, we need an online channel to house information and documents. As an interim solution until an independent website is created, we recommend establishing a page on the Auckland Council website.
8. We recommend the page house a background history of the Ngā Mana Whenua o Tāmaki Makaurau Collective Redress Act 2014 and the Maunga Authority, relevant legislation, a map and list of the 14 Tūpuna Maunga, filming and events permitting process plus fees and charges, FAQs, news, a section for lessees, an introduction to the Maunga Authority members (with photos), Hui agendas and minutes. We ask that the Maunga Authority approve the creation of this page.

### Auckland Council Intranet page

9. As the management and maintenance of the Tūpuna Maunga will be undertaken by Auckland Council under the Maunga Authority's direction, it is important that council staff have a thorough understanding of the Authority, its responsibilities and correct processes. We will create a page on the council Intranet to give a clear overview of the Maunga Authority and the

Redress Act, key documents, process and protocols, names and contacts for council staff with key roles, link to the Council website page for further reading. A corresponding page on I-Know, the information tool used by council Customer Services, will also be created. This will be completed by the end of December 2014.

### **Brand identity development**

10. As discussed at Hui 3, prior to the formation of the Maunga Authority two creative agencies (Native Council and Ignite Studios) were interviewed by the Tāmaki Collective and Council to assess their agency credentials and branding experience with an end to developing a brand identity, website and signage. However Statements of Work (detailed itemised proposals with quotes) were not provided.
11. To ensure that the quality, cost and delivery commitment is optimal, our recommendation is that we now seek a detailed Statement of Work from both Native Council and Ignite Studios.
12. Once received from the agencies, Statements of Work would then be presented for consideration, with advice and recommendations from the Auckland Council Communication and Brand teams. Following this, and once budget is confirmed, an agreement with an agency can be formalised and work on creating the brand identity and website can commence.
13. The scope of the work would be split into two areas (\*estimated timeline):
  - a. Jan – Mar 2015\*: Development and creation of a brand identity toolkit which includes
    - Logo
    - Design elements – including colours, fonts, use of logo
    - Templates – including signage (excluding sign production), communication channels such as flyers, brochures, public notices, letterhead, email signature
  - b. Mar – May 2015\*: Digital channel recommendations
    - Website look and feel
    - Email template

### **Review and sign-off of communications documents and agency selection**

14. As the next Hui is not until 2 February, we also ask the Maunga Authority to agree to delegate review and sign off of the copy for the council website page, agency design brief and agency Statements of Work to Chair and Deputy Chair, to enable us to progress these important pieces of work quickly.

# Attachment A: Integrated Communications Plan for the Tūpuna Maunga o Tāmaki Makaurau Authority

Draft Version 1; 20 November 2014

This Communications Plan is intended to guide all aspects of communication and engagement for the Tūpuna Maunga o Tāmaki Makaurau Authority across all 14 Tūpuna Maunga. It will be a living document and will be updated continually to reflect current communications requirements. It is for internal reference only.

## Project Background

The Tūpuna Maunga hold a paramount place in the historical, spiritual, ancestral and cultural identity of Ngā Mana Whenua o Tāmaki Makaurau. They are a key element of Tāmaki Makaurau Auckland's overall identity and also the celebration of our Māori identity as our point of difference in the world.

Mana Whenua traditions<sup>2</sup> say that the topographic features of Tāmaki Makaurau were shaped by Māori deities and their descendants, which include the Mana Whenua tribes of Tāmaki Makaurau. A key tradition relates to Mataaho, the deity of volcanoes, from whom a number of maunga take their name. Stories referring to Ngā Huringa o Mataaho – “the turnings or writhings of Mataaho” or Te Tiri o Mataaho – “the wrath of Mataaho” are held by Mana Whenua.

Negotiations between Mana Whenua and the Crown in relation to ownership of the Tūpuna Maunga commenced in July 2009. Negotiations have been driven by the significant efforts of Ngā Mana Whenua o Tāmaki Makaurau (also known as the Tāmaki Collective) which represents the shared interests of 13 Iwi/hapū;

*Marutūāhu Rōpū:*

Ngāti Maru, Ngāti Pāoa, Ngāti Tamaterā, Ngāti Whanaunga, Te Patukirikiri;

*Ngāti Whātua Rōpū:*

Ngāti Whātua o Kaipara, Ngāti Whātua Ōrākei, Te Rūnanga o Ngāti Whātua; and

*Waiohua Tāmaki Rōpū:*

Ngāi Tai ki Tāmaki, Ngāti Tamaoho, Ngāti Te Ata, Te Ākitai Waiohua, Te Kawerau ā Maki.

The Ngā Mana Whenua o Tāmaki Makaurau Collective Redress Act 2014 came into effect on 29 August 2014.

The redress is a defining moment in the history of Tāmaki Makaurau Auckland. It is important that Aucklanders understand and appreciate the enormous significance of the redress for Mana Whenua, and the exciting opportunities that lay ahead for the restoration and enhancement of the Tūpuna Maunga.

The Act vests the Crown-owned land in 14 Tūpuna Maunga to Ngā Mana Whenua o Tāmaki Makaurau, on the basis that they are held in trust for the common benefit of the Iwi/hapū of Ngā Mana Whenua o Tāmaki Makaurau and the other people of Auckland. The Act also provides Iwi/hapū with the right of first refusal for 172 years over surplus Crown land in Tāmaki Makaurau.

Under the Act each Tūpuna Maunga is declared a reserve and as such will be administered in accordance with the Reserves Act 1977.

Importantly, the Act recognises that the Tūpuna Maunga are taonga in relation to which Mana Whenua have always maintained a unique relationship; it honours their intergenerational role as kaitiaki.

The Tūpuna Maunga o Tāmaki Makaurau Authority (also known as the Maunga Authority) has been established to administer the 14 Tūpuna Maunga. The inaugural meeting was held on 15 September 2014.

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<sup>2</sup> P4. Hayward, B.W., Murdoch G. & Maitland G. (2011). Volcanoes of Auckland, Auckland University Press.

The co-governance body comprises six representatives from Ngā Mana Whenua o Tāmaki Makaurau, six representatives from Auckland Council, and one non-voting government representative. It is independent of Auckland Council and it has statutory powers and functions.

Auckland Council is responsible for the day-to-day management of the Tūpuna Maunga as agreed between the Maunga Authority and the council.

The 14 Tūpuna Maunga under co-governance are:

- Matukutūruru/Wiri Mountain
- Maungakiekie/One Tree Hill
- Maungarei/Mount Wellington
- Maungawhau/Mount Eden
- Ōwairaka/Te Ahi-kā-a-Rakataura/ Mount albert
- Pukewīwī/Puketāpapa/Mount Roskill
- Te Kōpuke/Tītīkōpuke/Mount St John
- Ōhinerau/Mount Hobson
- Ōhūiarangi/Pigeon Mountain
- Ōtāhuhu/Mount Richmond
- Takarunga/Mount Victoria
- Te Tātua a Riukiuta/Big King
- Rarotonga/Mount Smart
- Māngere Mountain

#### Key Milestones 2014 - 2015

Milestone:	Date:
Iwi/hapū commence negotiations with the Crown	July 2009
Ngā Mana Whenua o Tāmaki Makaurau (Tāmaki Collective) established	2009
Framework Agreement signed between Tāmaki Collective and the Crown	12 February 2010
Record of Agreement signed between Tāmaki Collective and the Crown	5 November 2011
Collective Deed of Settlement initialed by Tāmaki Collective and the Crown	7 June 2012
Collective Deed of Settlement signed by Tāmaki Collective and the Crown	8 September 2012
Ngā Mana Whenua o Tāmaki Makaurau Collective Redress Bill introduced to Parliament	02 July 2013
First reading of the Collective Redress Bill	31 July 2013
Māori Affairs Select Committee held oral submissions on the Redress Bill	16 October 2013
Second reading of the Redress Bill	13 March 2014
Third and final reading of the Redress Bill	24 July 2014
Royal Assent granted to the Ngā Mana Whenua o Tāmaki Makaurau Collective Redress Act 2014	31 July 2014
Ngā Mana Whenua o Tāmaki Makaurau Collective Redress Act 2014 comes into effect	29 August 2014
Tūpuna Maunga o Tāmaki Makaurau Authority (Maunga Authority) holds its inaugural meeting	15 September 2014

#### Communications and Brand Milestones 2014 – 2015

\*Dates are approximate

Milestones:	When:
Communications and Brand workshop at Hui 3	3 November 2014



Communications Plan and Brand steps presented at Hui 4	1 December 2014
Maunga Authority page created on the Auckland Council website (interim measure pending independent website)	December 2014 - TBC following Hui 4
Maunga Authority page created on the Auckland Council Intranet for staff	December 2014 - TBC following Hui 4
Brand brief sent to 3 creative agencies, with requests for a Statement of Work (itemised quotes & timeline) in response	December 2014 - TBC following Hui 4
Brand Agency Statements of Work presented to the Maunga Authority for consideration and selection of agency	January 2015 - TBC
Brand agreement signed with selected agency	TBC
Work on brand identity (logo and brand guidelines) begins	TBC
Communications and Brand update at Hui 5	2 February 2015
Brand identity (logo and brand guidelines) signed off by Maunga Authority	TBC
Work on Maunga Authority website begins	TBC
Maunga Authority website goes live	TBC

### Integrated Communications Objectives

1. Celebrate the Treaty settlement and the prospect of improved protection and maintenance of the Tūpuna Maunga under the new Maunga Authority.
2. Promote greater awareness and understanding of the cultural, historic and geological values associated with the Tūpuna Maunga and what stakeholders/audiences can do to protect and enhance these values.
3. Raise awareness and understanding of the governance role of the Maunga Authority.
4. Provide information on Maunga Authority's aspirations for the Tūpuna Maunga to all stakeholders/audiences, internal and external.
5. Provide clear guidance to stakeholders/audiences on any changes to access, use, occupancy on the Tūpuna Maunga, ie: leases, events and filming, fees and charges, etc
6. Explain the relationship between the Maunga Authority and the feasibility study for potential nomination for World Heritage status for Auckland's volcanic field.

### Tone and Pitch

The tone and pitch will be tailored to suit the communication and the audience, but generally all communication will be positive and enlightening; acknowledging the significance of the Tūpuna Maunga for Mana Whenua and celebrating the exciting opportunities that lie ahead for the restoration and enhancement of the Tūpuna Maunga.

### Te Reo

General communications such as media releases and contact with stakeholders will be primarily written in English however appropriate key words in Te Reo will be incorporated at every opportunity. Where a passage requires translation to full Te Reo, this will be done with the assistance of the Iwi representatives on the Maunga Authority. As with all communications, Te Reo will be signed off by the Chair of the Maunga Authority.

When naming the Tūpuna Maunga the Māori name will always precede the English name.

In every communication, the Authority will be named in full as the Tūpuna Maunga o Tāmaki Makaurau Authority in the first reference, and thereafter as the Maunga Authority\*.

Mana Whenua will always be written with leading capitals\*.

The maunga will always be referred to as the Tūpuna Maunga with leading capitals\*.

\*NOTE; this will be adhered to in all communications produced by Auckland Council for the Maunga Authority, however we have no control over the Te Reo style guides or protocols of external partners and media.

### Key Messages

1. The Tūpuna Maunga hold a paramount place in the historical, spiritual, ancestral and cultural identity of Ngā Mana Whenua o Tāmaki Makaurau and are a key element of Tāmaki Makaurau Auckland's overall identity and also the celebration of our Māori identity as our point of difference in the world.
2. The Tūpuna Maunga form part of an integrated network of parks and open space that provide a wide range of benefits to the people of Tāmaki Makaurau Auckland.
3. The Tūpuna Maunga represent some of the most significant cultural, archaeological and geological places in Auckland. They are unique heritage assets that require careful conservation and management.
4. As part of a Te Tiriti o Waitangi / Treaty of Waitangi settlement process, the Ngā Mana Whenua o Tāmaki Makaurau Collective Redress Act 2014 vested the Crown-owned land in 14 Tūpuna Maunga in Ngā Mana Whenua o Tāmaki Makaurau, on the basis that they are held in trust for the common benefit of the iwi/hapū of Ngā Mana Whenua o Tāmaki Makaurau and the other people of Auckland.
5. The redress is a defining moment in the history of Tāmaki Makaurau Auckland and of significant importance to Mana Whenua. It marks the beginning of a new phase for the Tūpuna Maunga.
6. The Tūpuna Maunga o Tāmaki Makaurau Authority (Maunga Authority) has been established to co-govern the administration, maintenance and improvement of the Tūpuna Maunga. The Maunga Authority is made up of equal representatives of Ngā Mana Whenua o Tāmaki Makaurau (the Tāmaki Collective) (6 members) and Auckland Council (6 members), and one non-voting Crown representative.
7. The establishment of the Maunga Authority is an important milestone in ensuring that the spiritual, ancestral, cultural, customary and historical significance of the Tūpuna Maunga to Mana Whenua is recognised and empowers the intergenerational role of iwi as kaitiaki.
8. The passing of the Ngā Mana Whenua o Tāmaki Makaurau Collective Redress Act 2014 and the establishment of the Tūpuna Maunga o Tāmaki Makaurau Authority (Maunga Authority) paves the way for exciting future opportunities for the restoration and enhancement of the Tūpuna Maunga.
9. Auckland Council will continue to be responsible for the routine management of the Tūpuna Maunga, under the direction of the Maunga Authority.
10. Each of the 14 Tūpuna Maunga remains a public reserve. Public access is preserved under the settlement legislation and the Reserves Act 1977.

### Key audiences

NOTE 20.11.14 – We are working on a separate spreadsheet to capture a comprehensive list of the audiences specific to each of the 14 Tūpuna Maunga. The below list captures high level audiences.

#### Primary

- Mana Whenua
- The wider public – citizens, neighboring residents, visitors
- Local Boards
- Mayor
- Councillors
- Auckland Council staff

Secondary

- Central government
- Independent Māori Statutory Board
- ATEED
- Auckland Transport
- Regional Facilities Auckland
- Watercare
- NZ Bus and Coach
- Event organisers
- Lessees
- Key media
- Schools

**Key Audiences – Detailed**

Primary	Current Level of Knowledge	Likely interests, issues or values	Expected Level of Interest
Mana Whenua	Varied	Redress Act, celebration of historical, spiritual, ancestral and cultural significance, restoration and enhancement of the 14 Tūpuna Maunga, access	High
The wider public	Low	Redress Act, celebration of historical, spiritual, ancestral and cultural significance, restoration and enhancement of the 14 Tūpuna Maunga, access	Medium
Auckland Council Staff	Low	Council's co-governance role, key staff contacts and their responsibilities	High
Mayor	Medium	Alignment with Mayor and council vision for the development of Auckland	High
Councillors	Low	Alignment with the council vision for the development of Auckland	High
Local Boards	Low / Medium	Administration of the Tūpuna Maunga, alignment with Local Board Plans and the aspirations of their constituencies, alignment with the council vision for the development of Auckland	High
Secondary	Current Level of Knowledge	Likely interests, issues or values	Expected Level of Interest
Central government	High	Administration of the Tūpuna Maunga	High
Independent Māori Statutory Board	Medium	Administration of the Tūpuna Maunga/Maori Outcomes	High
ATEED	Low	Events on the maunga; permits, fees and charges	High
Auckland Transport	Low	Access roads, events on the maunga, key Council staff contacts and their responsibilities	High
Regional Facilities Auckland	Low	Events, plus impact on RFA-managed venues such as Mt Smart Stadium	High
Watercare	Low	Water reservoirs on the maunga, key Council staff contacts and their responsibilities	High
NZ Bus and Coach	Low	Vehicle access on the maunga	High
Event organisers	Low	Events on the maunga; permits, fees and charges	Medium
Lessees	Low	Occupancy T&Cs, fees and charges	High
Media	Low / Medium	Impacts, outcomes and benefits	High
Schools	Low	Opportunities for educational experiences. Insight = educate the children and you educate the adults	Medium

**Spokesperson**

In accordance with section 11.4.1 of the Standing Orders, 'Media; Spokesperson', the Chair is the first point of contact for the official view of the Authority on any issue. Where the Chair is absent, any matters will be referred to the Deputy Chair or relevant committee chairperson.

The Chair may refer any matter to the relevant Maunga Authority committee chairperson. No other Maunga Authority member or council staff member may comment on behalf of the Authority without having first obtained approval from the Chair.

Paul Majurey; Chair of the Tūpuna Maunga o Tāmaki Makaurau Authority  
 Christine Fletcher; Deputy Chair of the Tūpuna Maunga o Tāmaki Makaurau Authority (if Chair is absent)

**Integrated Communications Channels**

Communications will be delivered through the following channels:

<b>INTERNAL (Auckland Council)</b>			
<b>Communications Channel</b>	<b>Content</b>	<b>Timeframe</b>	<b>Who is responsible</b>
<b>Intranet sites (Council, CCOs)</b>	<ul style="list-style-type: none"> <li>• Redress Act overview</li> <li>• Maunga Authority overview and role of Council</li> <li>• Legislation documents</li> <li>• Key Council staff names/roles</li> <li>• Link to Council website page</li> </ul>	Dec 2014	Mike George – Communications Advisor
<b>i-Know Customer Services Tool</b>	<ul style="list-style-type: none"> <li>• Concise background</li> <li>• Key Council staff names/roles</li> <li>• Link to Council Intranet page and website page</li> </ul>	Dec 2014	Mike George – Communications Advisor
<b>Local Board Forum -</b> As discussed at Feb 2014 Governing Body meeting	<ul style="list-style-type: none"> <li>• TBC</li> </ul>	TBC – Forum yet to be formed	TBC
<b>EXTERNAL</b>			
<b>Communications Channel</b>	<b>Content</b>	<b>Timeframe</b>	<b>Who is responsible</b>
<b>Website</b>  *Interim; Auckland Council website, dedicated page under Parks section  *Final; Dedicated Maunga Authority website	<ul style="list-style-type: none"> <li>• Redress Act overview</li> <li>• Maunga Authority overview</li> <li>• Legislation documents</li> <li>• map of the 14 Tūpuna Maunga</li> <li>• Filming and events permitting process plus fees and charges</li> <li>• FAQs</li> <li>• News</li> <li>• A section for lessees</li> <li>• Introduction to the Maunga Authority members (photos)</li> <li>• Hui agendas and minutes</li> </ul>	Dec 2014	Mike George – Communications Advisor

<b>Iwi websites / stakeholder websites</b>	<ul style="list-style-type: none"> <li>• Redress Act overview</li> <li>• Maunga Authority overview</li> <li>• Link to Auckland Council website page (changing to Maunga Authority website once created)</li> </ul>	Jan 2015	Mike George – Communications Advisor
<b>Letters to stakeholders (neighbours, lessees etc)</b>	<ul style="list-style-type: none"> <li>• Explanation of the Redress and the Maunga Authority</li> <li>• Relevant key messages</li> <li>• Points of contact</li> </ul>	Ongoing	Mike George – Communications Advisor Relevant Council Officer
<b>Interpretive signage on each Tūpuna Maunga</b>	Content TBC but may include; <ul style="list-style-type: none"> <li>• Narrative on the general ancestral and cultural history of the maunga</li> <li>• Narrative specific to that maunga (history, iwi affiliation)</li> <li>• Redress</li> <li>• Maunga Authority</li> <li>• Website URL</li> <li>• Terms of public use (open hours, restricted areas, smoking and alcohol consumption, etc)</li> </ul>	TBC	Mike George – Communications Advisor
<b>Printed collateral (brochures, posters etc)</b>	Content TBC but may include; <ul style="list-style-type: none"> <li>• Narrative on the general ancestral and cultural history of the maunga, folklore</li> <li>• Redress</li> <li>• Maunga Authority</li> <li>• Website URL</li> <li>• Terms of public use (open hours, restricted areas, smoking and alcohol consumption, etc)</li> </ul>	TBC	Mike George – Communications Advisor
<b>Media</b>	<ul style="list-style-type: none"> <li>• Engaged at key milestones and as opportunities arise</li> </ul>	Ongoing	Mike George – Communications Advisor

### **Media Strategy**

Of all the communications channels available to the Maunga Authority, the media has the most extensive audience reach and the greatest power to influence Aucklanders' understanding and perception of our vision. At every contact we need to be cognisant of the media's ability to both enhance and damage the reputation of the Maunga Authority and the greater story we want to tell; the celebration of our Māori identity as our point of difference in the world, the celebration of the return of the Tūpuna Maunga to Mana Whenua, and the vision of restoration and enhancement of these taonga.

Managing our relationship with the media in a considered, strategic way and keeping them 'on-side' where possible will open up many opportunities from publishing of media releases to editorial spreads, to interviews and TV segments that collectively, will allow us to tell our story.

### **Proactive Media Engagement**

Mainstream and targeted media (print, TV, online) will be proactively engaged at key milestones and when opportunities arise, such as cultural activities and management or maintenance activities that require the

public or key audiences to be informed. In most cases media releases will be issued to a wide media list however there may be instances where we want to pitch a particular story to a particular media outlet.

#### Reactive Media Engagement

We will do our best to anticipate media coverage and in particular the opportunities and risks associated with certain matters of media interest. Recommendations on how best to manage media interest will be provided to the council officers and the Chair of the Maunga Authority. All media will be monitored and managed for positive and negative reporting, letters to the editor, etc.

Media releases and responses will be written in collaboration with the appropriate council officer(s) to ensure unified and consistent messaging is delivered to media on every occasion.

For all releases and responses the Chair of the Maunga Authority will be contacted for a quote and sign off.

#### Media Relationship Objectives

- Ensure media are well informed and equipped with the information they need to understand the matter at hand and what it means for their readers
- Aim for positive coverage
- Mitigate misinformed or unbalanced coverage by providing considered and accurate key messages
- Be transparent
- Provide media with materials that are clear and easy to understand
- Generate well written, informative and aspirational media releases

#### Media Protocols at Hui

As noted in the Standing Orders, media are entitled to attend any meeting or any part of a meeting for the purpose of reporting the proceedings for any news media.

Media filming or recording at Hui will be managed in accordance with section 5.6 of the Standing Orders; 'Audio visual recording of a meeting by the media or members of the public'.

The recording of a meeting by audio-visual means requires the approval of the Chair and the meeting must be advised. The Chair has discretion to limit the audio visual recording of any meeting by requiring:

1. that any recording is neither distracting nor obtrusive
2. that any recording is not to take place when specified items of business are discussed in order to avoid such recording being distracting to members
3. that any visual recording is to either be of the member speaking at the time, presentations being made to the meeting, or of the whole meeting.

#### Potential key media partners

##### General Media:

- New Zealand Herald (Matthew Dearnaley and Liam Dann)
- Sunday Star-Times/Fairfax (Rob Stock)
- Radio New Zealand (Todd Niall)
- Radio Live (Willie Jackson and others)
- Metro Magazine
- North and South
- Listener
- New Zealand Geographic
- M2 New Zealand
- Investigate HIS Magazine and Investigate HERS Magazine
- Auckland Today Magazine
- Verve Magazine, North Shore
- Air New Zealand Inflight Magazine

## Māori Media

- Māori Television Te Kaea (Lynette Amoroa, Executive Producer)
- Māori Television Te Tepu (Hone Edwards, Producer)
- Māori Television Te Reo (Eruera Morgan, Head of Programming)
- Māori Television Native Affairs (Annabelle Lee-Harris, Producer)
- TV ONE Te Karere (Tini Molyneux, Producer/Reporter)
- TV ONE Marae Investigates (Yvonne Tahana, Senior Reporter)
- Radio Waatea (Willie Jackson, Presenter / David Kaire, Māori Language News)
- Radio Live (Willie Jackson)
- Mai FM
- Radio NZ Te Manu Korihi (Gareth Thomas, Chief Reporter)
- Mana Magazine (Leonie Hayden, Editor)
- SPASIFIX Magazine (Innes Logan, Editor)
- Te News [www.tenews.maori.nz](http://www.tenews.maori.nz)

## Environmental and Lifestyle Media

- New Zealand Herald Element Magazine (James Russell, Editor)
- New Zealand Herald Weekend Life (Catherine Smith)
- New Zealand Herald Canvas (Michele Cranshaw, Editor)

## Community Media

- Auckland City Harbour News
- Central Leader
- East and Bays Courier
- Eastern Courier
- Howick and Pakuranga Times
- Manukau Courier
- North Shore Times
- Devonport Flagstaff

## Online Media

- APNZ
- Fairfax
- Stuff
- Scoop
- Auckland Now
- The Aucklander
- Info News
- NZ Newswire
- Times Online, East Auckland
- Heart of the City (Tania Loveridge)
- Blogs and social media (eg: Talking Auckland):

**Risks and Issues Management**

	<b>Risks/Issues</b>	<b>Mitigation</b>
1	Misunderstanding / negative reaction towards the Treaty settlement	<ul style="list-style-type: none"> <li>• Tell the story and share the vision.</li> <li>• Use clear, contextual key messages that frame the ancestral history of the Tūpuna Maunga and celebrate prospects of restoration and enhancement for the benefit of all Aucklanders.</li> <li>• Reframe the Tūpuna Maunga as taonga of significant cultural and historic importance.</li> </ul>
2.	Assumptions about public access to the maunga	<ul style="list-style-type: none"> <li>• Reassure audiences that the Tūpuna Maunga will remain public reserves and public access will be maintained.</li> <li>• Remind audiences of the process for event applications.</li> </ul>

3.	Filming and Events; criticism of the permitting process and fees	<ul style="list-style-type: none"> <li>• Reframe the Tūpuna Maunga as taonga of significant cultural and historic importance.</li> <li>• Use clear, contextual key messages that explain the need to assess potential impact of events on the geology (these are archeological sites).</li> <li>• Use clear, contextual key messages that rationalise the fee structure.</li> </ul>
4.	Media; concern about access to the Tūpuna Maunga	<ul style="list-style-type: none"> <li>• Internally; ensure that applications are carefully considered re (1) that we are leveraging opportunities for positive media coverage, (2) that fees are commensurate with the activity.</li> <li>• Clearly explain the need to assess each application on a case by case basis for potential impact on the geology (these are archeological sites).</li> <li>• Use clear, contextual key messages that rationalise the fee structure.</li> </ul>
5.	Lessees; criticism of the changes in lease assessment criteria; criticism of decisions to terminate or not renew a lease	<ul style="list-style-type: none"> <li>• Ensure that communication with lessees is proactive, thorough and timely.</li> <li>• Reframe the Tūpuna Maunga as taonga of significant cultural and historic importance.</li> <li>• Use clear, contextual key messages that explain the need to assess the appropriateness of the lease from a cultural perspective.</li> </ul>
6.	Neighbours whose properties border the Tūpuna Maunga; concern about what the redress means for them	<ul style="list-style-type: none"> <li>• Ensure that communication with neighbours is proactive, thorough and timely.</li> <li>• Clearly explain the redress.</li> <li>• Encroachments; manage carefully - develop a specific communications strategy with key messages and engagement plan.</li> </ul>
7.	Public/stakeholder perception that Maunga Authority activities and initiatives are not an appropriate use of ratepayer money	<ul style="list-style-type: none"> <li>• Clearly explain the co-governance structure of the Maunga Authority and Auckland Council's role in the operational management of the Tūpuna Maunga.</li> <li>• Tell the story and share the vision.</li> <li>• Use clear, contextual key messages that frame the ancestral history of the Tūpuna Maunga and celebrate prospects of restoration and enhancement for the benefit of all Aucklanders.</li> <li>• Reframe the Tūpuna Maunga as taonga of significant cultural and historic importance.</li> </ul>



**House removal and proposed subdivision of 16A Belvedere Street, Mt St John, Epsom**

Author: Carol Stewart, Principal Policy Analyst

<b>Purpose</b>	Provide an update on the background to the purchase of 16A Belvedere Street as an addition to Mt St John and the planned house removal and proposed subdivision of the property.
<b>Recommendation</b>	That the Tūpuna Maunga o Tāmaki Makaurau Authority a. <b>note</b> the contents of this report.

**Background**

15. Following a request from the Auckland Volcanic Cones Society and review by council staff, on 12 April 2011 the Regional Development and Operations Committee resolved:
- That the Regional Development and Operations Committee endorses the acquisition of 16A Belvedere Street, Epsom so that the upper portion of the site can be added to Mt St John Domain.
  - That the Regional Development and Operations Committee authorises the Manager, Property Department to negotiate with the owner the purchase of the property at 16A Belvedere Street, Epsom being Lot 2 DP 35331 comprising an area of 1414m<sup>2</sup>, with final terms and conditions to be approved under delegation.
  - That the Regional Development and Operations Committee authorises the subdivision of 16A Belvedere Street, Epsom, removal of the house from the upper portion of the site and the sale of the lower portion of the site, should the sale be successful.
16. The rationale for purchasing the property was:
- Preventing a new dwelling being constructed high up on the side of the maunga to replace the small existing house;
  - Complementing council's purchase of 28 Halifax Avenue nearby which establishes a building-free south western upper slope to the maunga, if the house on 16A Belvedere Street is removed;
  - That after purchase, the lower portion of the site, which is not needed to achieve the above purposes, could be subdivided off and sold to defray council's costs.
17. The site was subsequently purchased by council on 3 May 2011. Attachment A provides a site plan of Mt St John and Attachment B provides a site plan of 16A Belvedere Street.
18. In accordance with the Regional Development and Operations Committee's resolutions, staff are preparing a resource consent application to remove the house, reinstate the area and amalgamate the upper portion of the site with the council owned accessway that links the maunga to Warborough Ave. Council staff will be consulting with Ngā Mana Whenua o Tāmaki Makaurau regarding the building removal and the proposed reinstatement of the site (including that on Mt St John).

19. Following the boundary adjustment, the lower portion of the site will be sold to defray costs of the acquisition. Prior to council acquiring the site, the former owner at 16A Belvedere Street had encroached onto the reserve. As part of the work it is proposed that the park is reinstated removing any structures, garden plantings and the existing hedge.
20. Staff have undertaken a site survey (Attachment C) and landscape plans are being developed to support the resource consent application and determine the exact boundary of the proposed subdivision.
21. It is anticipated that the resource consent for house removal and site reinstatement will be granted by March 2015.
22. That part of the site at 16A Belvedere Street retained by council will be managed by council.
23. There is currently no council decision contemplating transferring the ownership and administration of that part of the site retained by council to the Tūpuna Taonga o Tāmaki Makaurau Trust and/or Maunga Authority.



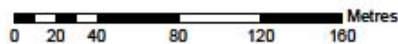


This map plan is illustrative only and all information should be independently verified on site before taking any action. Copyright Auckland Council. Land Parcel Boundary Information from LINZ (Crown Copyright Reserved). Whilst due care has been taken, Auckland Council gives no warranty as to the accuracy and completeness of any information on this map plan and accepts no liability for any error, omission or use of the information. Height datum: Auckland 1984.

Date: 17 November 2014  
Ref Number: C171808  
Published Name: Aerial MtStJohn 1

### Site Plan: Mt St John

Scale @ A3 1:2500



Auckland Council









Topographical Survey attached as separate document





## Cultural Activities on the Tūpuna Maunga

Author: Anna McElrea – Team Leader Parks and Open Space Specialists Region-wide

<b>Purpose</b>	To provide an overview of the provisions of the Ngā Mana Whenua o Tāmaki Makaurau Collective Redress Act 2014 related to cultural activities and confirm the position of the Tūpuna Maunga o Tāmaki Makaurau Authority on implementation matters.
<b>Recommendations</b>	That the Tūpuna Maunga o Tāmaki Makaurau Authority:  c. <b>note</b> that the three month period for prescribing any interim terms and conditions for undertaking authorised cultural activities ended on 28 November 2014; and  d. <b>approves</b> the development of a Tūpuna Maunga centralised calendar that captures all authorised cultural activities and any approved activities on the maunga, and notes that in time, electronic access to this will be made available to both the Maunga Authority and Tūpuna Taonga o Tāmaki Makaurau Trust.  e. <b>agree</b> that the Trustee be advised to provide notice to the Maunga Authority Chair and Manager Volcanic Cones of any authorised cultural activities.

### Cultural Activities on the Tupuna Maunga – relevant legislative provisions

24. The Ngā Mana Whenua o Tāmaki Makaurau Collective Redress Act 2014 (Act) contains acknowledgements of:

- a. The importance to Ngā Mana Whenua o Tāmaki Makaurau of cultural activities on and traditional uses of the Tūpuna Maunga;
- b. The importance of those cultural activities and traditional uses as integral parts of the relationship between Ngā Mana Whenua o Tāmaki Makaurau and the Tūpuna Maunga; and
- c. The desirability of restoring and facilitating the exercise by Ngā Mana Whenua o Tāmaki Makaurau of those cultural activities and traditional uses of the Tūpuna Maunga.

25. The Act provides:

- a. for the trustee of the Tūpuna Taonga o Tāmaki Makaurau Trust (**Trustee**) to authorise members of Ngā Mana Whenua o Tāmaki Makaurau to carry out an “authorised customary activity” on the maunga and administered lands subject to certain conditions such as compliance with the integrated management plan, the Resource Management Act, the Reserves Act and other legislation (refer ss67(4) & ss67(5)) 3 months after the effective date<sup>3</sup> (ss161(2) & 161(3));
- b. for the function of granting approvals to be delegated by the Trustee to a representative entity or a iwi or hapū or a rōpū entity if requested (ss67(2)) and for the Maunga Authority to be advised on this (ss67(3));
- c. a list of “authorised cultural activities including:
  - The erection of pou or flags
  - An educational or instructional hīkoi
  - An event that celebrates the Maunga and volcanic activity
  - An event that celebrates the history of Aotearoa, Waitangi Day or Matariki
  - An event that celebrates the ancestral connection, or exercises the mana, of Ngā Mana Whenua o Tāmaki Makaurau with or over the Maunga
  - An event that celebrates Ngā Mana Whenua o Tāmaki Makaurau in its collective capacity
  - An event that celebrates an iwi or hapū of Ngā Mana Whenua o Tāmaki Makaurau
  - Any other activity that is provided for in the integrated management plan;
- d. for the Maunga Authority to prescribe any interim terms and conditions on the exercise of authorised cultural activities within three months of the effective date and for these to be made publicly available (s161);
- e. that the Maunga Authority must consider including provisions in the integrated management plan that relate to members of Ngā Mana Whenua o Tāmaki Makaurau carrying out the activities set out in ss 59(4) & 59(5);
- f. for the integrated management plan to prescribe terms and conditions on the exercise of authorised cultural activities (ss 59(1,2,3,6 &7) and 67(4)); and
- g. that the Maunga Authority is given notice of approvals that are granted not later than 5 working days before the activity (ss 67(6) & 67(7)).

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<sup>3</sup> The effective date was 29 August 2014.

26. Attachment A sets out the relevant legislative provisions from the Act.

### **Implementation of cultural activities provisions**

27. With the three month period following the effective date of the collective legislation having passed (28 November 2014), the Trustee, a representative entity, or a rōpū entity may now grant approval under s67 for the carrying out of an authorised cultural activity.

#### Terms and conditions

28. During the 2013-2014 Tāmaki Collective settlement workshop programme, Auckland Council representatives confirmed that no terms or conditions on approved cultural activities would be sought by Council, and the Tāmaki Collective accepted that undertaking.

29. The three month period for prescribing any interim terms and conditions has passed.

30. For completeness, it is noted that the Maunga Authority must consider authorising additional cultural activities (with examples given in the legislation) when preparing and approving the mandatory integrated management plan.

#### Undertaking of approved cultural activities

31. The collective legislation sets out the minimum notice for undertaking authorised cultural activities (5 working days).

32. These activities take precedence over any other activity.

33. Work is underway to develop a new Tūpuna Maunga centralised calendar that captures all approved activities on the maunga. This could be sent out as a weekly update initially and in time, will be made available electronically to the Trustee (and Maunga Authority members), such as through a shared drive.

34. It is recommended that the Trustee be advised to provide notice to the Maunga Authority Chair and Manager Volcanic Cones of any authorised cultural activities.

35. Council will enter the activity into the Tupuna Maunga calendar.

36. This will also enable the biannual reports to the Maunga Authority on filming events on the maunga to provide an overview of approved cultural activities.

## Attachment A. Cultural Activity Provisions from Ngā Mana Whenua o Tāmaki Makaurau Collective Redress Act 2014

### 59 Integrated management plan and authorised cultural activities

(1) The integrated management plan must prescribe any terms and conditions in relation to members of Ngā Mana Whenua o Tāmaki Makaurau carrying out an authorised cultural activity specified in [section 66\(a\) to \(h\)](#).

(2) Terms and conditions may relate to carrying out an activity on—

- (a) 1 or more maunga;
- (b) some or all of the administered lands;
- (c) 1 or more maunga and some or all of the administered lands.

(3) To avoid doubt, terms or conditions must not be of such a nature that an activity is effectively prohibited.

(4) The Maunga Authority must consider including in the integrated management plan—

- (a) provisions relating to members of Ngā Mana Whenua o Tāmaki Makaurau carrying out other activities for cultural or spiritual purposes on the lands described in subsection (2); and
- (b) provisions that recognise the members' traditional or ancestral ties to those lands.

(5) Without limiting subsection (4), the Maunga Authority must consider including provisions in the plan that relate to members of Ngā Mana Whenua o Tāmaki Makaurau carrying out the following activities:

- (a) limited land cultivation for harvesting traditional food and plants;
- (b) limited collection of other materials, including volcanic rock;
- (c) archaeological activities;
- (d) hāngi;
- (e) tribally significant tangihanga or hari tūpāpaku and the interment of tūpāpaku;
- (f) spiritual and cultural traditional practices and ceremonies other than those described in [section 66\(a\) to \(h\)](#);
- (g) nohoanga;
- (h) the permanent erection of symbolic structures and signage;
- (i) activities that exercise kaitiakitanga or manaakitanga, including overnight occupation.

(6) If, after consideration under subsection (5), the Maunga Authority includes provisions in the plan relating to the carrying out of an activity described in that subsection, the plan must prescribe any terms and conditions in relation to the carrying out of the activity.

(7) The terms and conditions may relate to carrying out the activity on—

- (a) all of the lands described in subsection (2); or
- (b) specified lands described in subsection (2).

### 65 Crown acknowledgement

The Crown acknowledges—

- (a) the importance to Ngā Mana Whenua o Tāmaki Makaurau of cultural activities on and traditional uses of the tūpuna maunga o Tāmaki Makaurau; and
- (b) the importance of cultural activities on and traditional uses of the tūpuna maunga o Tāmaki Makaurau as integral parts of the relationship of Ngā Mana Whenua o Tāmaki Makaurau with the tūpuna maunga o Tāmaki Makaurau; and
- (c) the desirability of restoring and facilitating the exercise by Ngā Mana Whenua o Tāmaki Makaurau of cultural activities on and traditional uses of the tūpuna maunga o Tāmaki Makaurau.

#### 66. Meaning of authorised cultural activity

- In this Act, **authorised cultural activity** means—
  - (a) the erection of pou or flags:
  - (b) an instructional or educational hīkoi:
  - (c) a wānanga, hui, or pōwhiri:
  - (d) an event that celebrates the maunga and volcanic activity as distinguishing and land-shaping features of Tāmaki Makaurau:
  - (e) an event that marks or celebrates the history of Aotearoa, Waitangi Day, or Matariki:
  - (f) an event that celebrates the ancestral association, or exercises the mana, of Ngā Mana Whenua o Tāmaki Makaurau with or over the maunga:
  - (g) an event that celebrates Ngā Mana Whenua o Tāmaki Makaurau in its collective capacity:
  - (h) an event that celebrates an iwi or a hapū of Ngā Mana Whenua o Tāmaki Makaurau:
  - (i) any other activity in relation to which provisions are included in the integrated management plan in accordance with [section 59\(4\) to \(7\)](#).

#### 67. Carrying out of authorised cultural activities by members of Ngā Mana Whenua o Tāmaki Makaurau

(1) The trustee may grant approval to 1 or more members of Ngā Mana Whenua o Tāmaki Makaurau to carry out an authorised cultural activity on—

- (a) 1 or more maunga:
- (b) some or all of the administered lands:
- (c) 1 or more maunga and some or all of the administered lands.

(2) However, if requested by a rōpū entity, or a representative entity of an iwi or a hapū described in [section 9\(a\)](#), the trustee must devolve the decision-making role in subsection (1) in respect of authorising cultural activities for members of that iwi or hapū to the entity.

(3) The trustee must notify the Maunga Authority if it devolves its responsibility under subsection (1) in accordance with subsection (2).

(4) The trustee, a representative entity, or a rōpū entity may grant approval for the carrying out of an authorised cultural activity only if it is satisfied that—

- (a) the activity will comply with the relevant provisions of the integrated management plan, including any terms and conditions prescribed in the plan in respect of the activity or an activity of that type; and
- (b) the activity will comply with the [Resource Management Act 1991](#); and
- (c) any permission or other authorisation required under the [Reserves Act 1977](#) from any person other than the Maunga Authority in respect of the carrying out of the activity has been obtained; and
- (d) the activity will comply with any other relevant enactment (for example, the [Heritage New Zealand Pouhere Taonga Act 2014](#), the [Burial and Cremation Act 1964](#), and the [Health Act 1956](#)).

(5) If the authorised cultural activity involves the erection of 1 or more structures, the trustee, representative entity, or rōpū entity must also be satisfied that each structure is—

- (a) temporary or moveable; or
- (b) if permanent, symbolic only (for example, pou whenua or waharoa), or necessary for cultural interpretation (for example, a sign explaining a feature or an event).

(6) The trustee, a representative entity, or a rōpū entity must give the Maunga Authority notice, in writing or electronically, of an activity for which it has granted approval under subsection (1).

(7) Notice must be given as soon as possible, but not later than 5 working days before the day, or the first day, on which the activity is to be carried out.

(8) If the trustee, a representative entity, or a rōpū entity grants approval to carry out an authorised cultural activity under this section, any permission or other authorisation required under the [Reserves Act 1977](#) from the Maunga Authority in respect of the carrying out of the activity is deemed to have been granted.

(9) In this section, **maunga** does not include Maungauika or Rarotonga / Mount Smart.

#### **161 Carrying out of authorised cultural activities prior to integrated management plan taking effect**

(1) Not later than 3 months after the effective date, the Maunga Authority may prescribe interim terms and conditions to be imposed in relation to the carrying out of an authorised cultural activity on a maunga or the administered lands until the first integrated management plan prepared by the Maunga Authority under [section 58](#) takes effect.

(2) During that 3-month period, the trustee, a representative entity of an iwi or a hapū described in [section 9\(a\)](#), or a rōpū entity may not grant approval under [section 67](#) authorising the carrying out of an authorised cultural activity on a maunga or the administered lands.

(3) On the expiry of the 3-month period and until the first integrated management plan prepared under [section 58](#) takes effect,—

- (a) subsection (4) applies if the Maunga Authority has acted under subsection (1);
- (b) subsection (5) applies if the Maunga Authority has not acted under subsection (1).

(4) The trustee, a representative entity, or a rōpū entity may grant approval under [section 67](#) for the carrying out of an authorised cultural activity if the activity complies with the interim terms and conditions prescribed by the Maunga Authority under subsection (1) of this section, and, for that purpose, [section 67](#) applies as if the requirement in subsection (4)(a) of that section had been satisfied.

(5) The trustee, a representative entity, or a rōpū entity may grant approval under [section 67](#) for the carrying out of an authorised cultural activity, and that section applies as if the requirement in subsection (4)(a) of that section had been satisfied.

(6) The Maunga Authority must make copies of the interim terms and conditions prescribed under this section available—

- (a) for inspection free of charge, and for purchase at a reasonable price, at the offices of the Auckland Council; and
- (b) free of charge on an Internet site maintained by or on behalf of the Maunga Authority or the Council.

(7) To avoid doubt, the Maunga Authority is not required to follow any particular process, or consult any person, for the purposes of prescribing terms and conditions under subsection (1).

(8) To avoid doubt, in this section, **authorised cultural activity** includes only those activities described in paragraphs (a) to (h) of [section 66](#).

(9) To avoid doubt, nothing in this section authorises the carrying out of an authorised cultural activity on Maungauika or Rarotonga / Mount Smart.

## Review of Gate Opening and Closing Times

Author: Scott DeSilva - Manager Volcanic Cones

<b>Purpose</b>	To seek approval to the proposed gate opening and closing times on the Tūpuna Maunga.
<b>Recommendations</b>	That the Tūpuna Maunga o Tāmaki Makaurau Authority: a. <b>approve</b> the proposed opening and closing times on the Tupuna Maunga, effective from 1 February 2015.

### Background

1. The current variation in opening and closing times on the Tūpuna Maunga reflect different legacy management approaches across Auckland and legacy councils.
2. Currently there are a range of opening and closing times across the Tūpuna Maunga, and this has created the following issues:
  - a. inconsistency in management resulting in different security requirements;
  - b. after hours activity that goes undetected and or unmanaged; and
  - c. increased incidents on the maunga.
3. The opening and closing of entry gates to the Tūpuna Maunga is an effective and important management tool that controls vehicles outside of operating hours. This control enables a consistent approach across the maunga, the protection of property, the reduction of the number of incidents and the control of undesirable behaviour.

### Useful example: Regional Parks Approach to managing opening and closing times

4. In 2011 the Regional Parks Department carried out a review of the opening and closing times across 27 Regional Parks. The review focused on addressing inconsistencies on parks by creating a consistent message and experience for visitors by standardising open and closing times across the parks network. The changes reflect the change in seasons and demands of visitors through out the year.
5. The Regional Parks model follows the changes in day light saving that reflects summer and winter periods. The summer hours are from 8am-9pm and winter hours are 8am-7pm. Long Bay was the exception due to the number of early morning visitors and opens at 6am.
6. The Regional Parks approach is a good working example of a successful programme across geographically isolated parks.

### Current and Recommended Gate Opening and Closing Times

7. Table 1 illustrates the current gate opening and closing times, and recommended gate closing and opening times. All gates are closed 7 days per weeks, 365 days per year with the exception of Takarunga which is only closed Thursday, Friday and Saturday nights.
8. Staff recommend that the gate opening and closing times for summer and winter as set out in Table 1 be adopted as of 1 February 2015.
9. Staff also recommend that gate closure for Takarunga is extended to 7 days per week.

**Table 1**

<b>Maunga</b>	<b>Current Opening &amp; Closing Times</b>	<b>Proposed Opening &amp; Closing Times (summer)</b>	<b>Proposed Opening &amp; Closing Times (winter)</b>
Maungakiekie / One Tree Hill	7am – 11pm	7am – 8.30pm	7am – 7pm
Maungarei / Mt Wellington	6am – 6pm		
Maungawhau / Mt Eden	7am – 11pm		
Mt Albert	7am – 9pm		
Mt Roskill	6am – 9pm		
Ōhūiarangi / Pigeon Mountain	7am – 9pm (summer) 7am – 7pm (winter)		
Ōtāhuhu / Mt Richmond	7am – 10pm		
Takarunga / Mt Victoria (Thursday, Friday, Saturday) only	6am - 8.30pm (summer) 6am - 6.30pm (winter)		
Mangere Mountain	7am - 9pm (summer) 7am - 7pm (winter)		

**Budget Implications**

- The current annual budget for gate opening and closing on the Tūpuna Maunga is \$26,417.96. Extending the gate closure on Takarunga to 7 days per week would require an additional \$942.00, increasing the total security budget to \$27,413.96 per annum.
- Although there is no requirement to publicly notify the recommended changes, it is however recommended that we notify users and locals with the pending changes, this can be achieved with on site signage at an estimated to cost \$1,200.00.

**Communications**

- In addition to signage, it is recommended that a press release is issued to media the week prior to the changes coming into force. This communication also presents a great opportunity to share some key messages relating to the maunga and the Maunga Authority, in line with the Communications Plan.
- It is recommended that key stakeholders – particularly lessees on the maunga – are proactively engaged with in the lead up to these changes coming into force.
- The Auckland Council website (Parks page and Maunga Authority page) will be updated with new opening and closing times.



## Tūpuna Maunga Visit Programme

Author: Siani Walker – Policy Analyst, Community and Social Policy

<b>Purpose</b>	To seek approval to a 2015 programme for visiting the Tūpuna Maunga.
<b>Recommendation</b>	That the Tūpuna Maunga o Tāmaki Makaurau Authority:  a. <b>approve</b> the 2015 programme for visiting the Tūpuna Maunga as set out in Attachment B.  b. <b>advise</b> whether it is appropriate to photograph the maunga visits.

### Proposed Tūpuna Maunga visit programme for 2015

1. The Tūpuna Maunga o Tāmaki Makaurau Authority wishes to visit the Tūpuna Maunga to get a better understanding of the background and management context for each maunga as well as an understanding of the cultural and community values. This will also enable the iwi / hapū of Ngā Mana Whenua o Tāmaki Makaurau to share their mātauranga with the Tūpuna Maunga.
2. A meaningful and informed visit to each maunga over a period is achievable by scheduling the visit of two maunga over a full day (9am – 5pm). This enables discussions and a hikoi to be held on each maunga. The proposed itinerary in Attachment A illustrates an ‘example’ maunga visit for two maunga. The itinerary includes tikanga protocols, presentations on the values from the respective co-governance partners, discussions and a hikoi across each maunga, travelling to and from each maunga and lunch.
3. The inclusion of a third maunga on a tūpuna maunga visit was considered, however this would reduce presentation times and discussions on the hikoi which add value and are invaluable for building understanding of the maunga as well as developing the relationship between the co-governance partners.
4. Officers suggest invitations to the Tūpuna Maunga visit be extended to Maunga Authority members, Ngā Mana Whenua o Tamaki Makaurau representatives, Auckland Council elected members including members from the 8 local boards with maunga in their area, and relevant council staff. The proposed visits can be achieved over 8 months, with two maunga visited per month, beginning February 2015 and concluding October 2015. Subject to the Maunga Authority’s approval of this report, officers will share the 2015 schedule with Ngā Mana Whenua o Tamaki Makarau representatives to enable them to participate and present their values for each maunga.
5. The proposed visit dates are scheduled on a Monday, with staff also considering a backup day of Friday if matters arise during 2015 that do not support a Monday visit. The proposed visit dates and suggested tūpuna maunga grouping (Attachment B) has been developed taking into account the availability of Maunga Authority members, logistical matters and consideration of the location of each maunga (see map in Attachment C).
6. The Tūpuna Maunga visits programme is an opportunity for the Maunga Authority to consider the use of media tools such as a photographer during the briefing sessions and the maunga hīkoi and discussions. The rights associated with the use of media tools and any publishable materials would be the property of the Maunga Authority to direct its appropriate use and in alignment with the Communications Strategy.
7. The recommendations seek to agree to the 2015 schedule set out in Attachment B and seek advice on whether it is appropriate to photograph the maunga visits.
8. The Manager – Volcanic Cones will lead the organisation of the tūpuna maunga visits.

**Attachment A: 'Example' visit itinerary for two tūpuna maunga**

**DRAFT PROPOSED VISIT ITINERARY FOR TWO TUPUNA MAUNGA**

**Maungawhau - Mount Eden  
Te Kōpuke – Titikopuke - Mount St John**

**Attendees:**

Maunga Authority members, Ngā Mana Whenua o Tāmaki Makaurau representatives, Auckland Council elected members, relevant Auckland Council staff.

**Parking arrangements:**

Parking available at the central meeting point venue – Tea kiosk, Maungawhau 250 Mount Eden Road, Mount Eden.

<b>Time</b>	<b>Activity</b>	<b>Comments</b>
9.00 – 9.30am	Karakia Mihimihi General overview for the day	Tea Kiosk, Maungawhau
9.30 – 10.00am	Refreshments	Tea Kiosk, Maungawhau
10.00am to 12.30pm	Maungawhau / Mount Eden Briefing in the venue 60 mins Hikoi and discussions on site approx. 90 mins	Values of respective co-governance partners
12.30 to 1.30pm	Karakia Lunch	Tea Kiosk
1.30 to 2.00pm	Travel to Te Kōpuke - Titikopuke - Mount St John	Bus or own transport
2.00 to 4.30pm	Te Kōpuke - Titikopuke - Mount St John Briefing in the venue 60 mins Hikoi and discussions on site approx. 90 mins	Values of respective co-governance partners
4.30 to 5.00pm	Return to Maungawhau Tea Kiosk central meeting point	Use bus service

**Attachment B:  
Proposed dates and suggested maunga grouping for all the Tūpuna Maunga visits**

<b>PROPOSED DATES AND SUGGESTED MAUNGA GROUPINGS FOR ALL THE TUPUNA MAUNGA VISITS</b>	
Proposed Dates	Suggested Tūpuna Maunga Grouping
23 February 2015	Ōtāhuhu - Mount Richmond Ōhūiarangi - Pigeon Mountain (central meeting point – North Sports Car Club Inc)
23 March 2015	Ōwairaka – Te Ahi-ka-a Rakataura - Mount Albert Puketāpapa - Pukewiwi - Mount Roskill (central meeting point – Mount Albert Community Centre)
April 2015	Not Available: A full month with Long Term Plan Regional Hearings and public holidays such as Easter Monday and ANZAC day observance.
25 May 2015	Matukutūruru - Wiri Historic Reserve Matukutūreia - McLaughlin's Mountain (central meeting point – Manukau Civic Centre)
29 June 2015	Maungarei / Mount Wellington Ōhinerau / Mount Hobson (central meeting point – Mt Wellington Roller-skating club)
20 July 2015	Maungakiekie - One Tree Hill Te Tātua-a-Riukiuta - Big King Reserve (central meeting point – Stardome observatory)
31 August 2015	Te Pane-o-Mataoho - Te Ara Pueru – Māngere Mountain Rarotonga - Mount Smart (central meeting point – Māngere Mountain Education Centre)
21 September 2015	Maungawhau - Mount Eden Te Kōpuke - Titikopuke - Mount St John (central meeting point – Maungawhau Tea Kiosk building)
19 October 2015	Maungauika - North Head Takarunga - Mount Victoria (central meeting point – Maungauika barracks)

Attachment C: Location of Tūpuna Maunga map



Key

- maunga
- local board boundaries

## Register of Issues

Author: Justine Smith – Lead Officer

<b>Purpose</b>	This report updates the Tūpuna Maunga o Tāmaki Makaurau Authority on issues/incidents raised by the public in respect of the Tūpuna Maunga.
<b>Recommendation</b>	That the Tūpuna Maunga o Tāmaki Makaurau Authority: a. <b>note</b> the issues included in the Register (Attachment A) and actions taken in response.

### Register of Issues reported by the public

1. As agreed at Hui 2 (6 October 2014), a Register of Issues raised by the public in respect of the tupuna maunga has been developed.
2. Attachment A is the latest and complete version of the Register of Issues.
3. Several themes are emerging from the issues raised. They include:
  - a. Dog controls – there are several reported issues concerning ‘on’ and ‘off lead’ areas. This issue can be further considered in the context of the work being progressed on the regulatory framework for the Tūpuna Maunga;
  - b. Inadequate signage – an audit of all signage has been completed and an increase in funding to address missing and substandard signage was included in the proposed budget being consulted on in the Long Term Plan 2015 – 25 process; and
  - c. Vehicles and pedestrians – this will be considered in the work being progressed on vehicles on the maunga.



Attachment A: Tupuna Maunga Issues Register

ID No.r	Hui reported to	Maunga	Date Reported	Item	Description	Actions Taken	Action Completion Date	Link to broader issue / strategy
1	Hui 3	Takarunga	Jun-14	Mountain Bike	Complaint received regarding the unauthorised use of mountain biking on tracks and increasing levels of damage	Increased signage on site at key locations, where possible engaged with users as to impacts and enforcement. Rob M has sourced sign and will put in place.	5/11/2014 0:00	High likely hood of this occurring on other maunga, review key messages in I Know and on site
2	Hui 3	Mt Albert	21-Oct-14	Aggressive behaviour	A complaint has been received about a member of the Mt Albert archery club who was abusing and threatening towards another member of the public	passed on the the team leader of Community Leasing to discussed with the club, the club president has stated that the Club regretted the action of their member, and they intend dealing with the matter internally, together with any police complaints – he understood that both parties were going to lodge a complaint	1/11/2014 0:00	Explore avenues available to council / Maunga Authority to address this under the terms and conditions of the lease - build this into development of template lease
3	Hui 3	Maungawhau	23-Oct-14	Off Lead Dogs	Complaint received relating to the high number of off lead dogs running around the maunga. Currently on the maunga there are two 'off lead' sites the first off Clive Road (next to the tenanted house) and second in Tahaki reserve. Everywhere else dogs must be on lead.	Dog Control Team contacted to carry out random early morning visits and enforcement, Maunga Parks Team to establish relationship with animal control team and establish program for regular enforcement.	1/11/2014 0:00	Link to dog restrictions within regulatory framework.
4	Hui 4	Mt Albert	28-Oct-14	Vehicles travelling in wrong direction	Reports of three vehicles traveling in the wrong direction on the one way road system, confusion due to faded road markings and lack of signage	Organised contractors to re-mark road markings, will see if this solves the problem before looking at new or additional signage.	7/11/2014 0:00	Have recorded road marking requirements and are looking to stage work due to high cost of completing all the work. To date have completed Tahaki Reserve car park and Big King Car park
5	Hui 4	Mt Albert	29-Oct-14	Off lead areas for dogs	A request has been received from a local walker to improve the signage about what areas are on lead and off lead; there is a lack of signs in place to address this	Staff have assessed area and spoken with dog bylaw contact. Will place one more sign at entrance letting people know that it is an off lead-under control area, and that the sport field is 'no dogs'	Signage 22 Nov 14 Dog restriction areas Dec 14	Signage and dog restrictions are issues that will impact on all the maunga. A signage audit has been completed and will be rolled out when budgets are confirmed, in the short term one off signs will be replaced to assist with the transfer of information. Dog restrictions need to be addressed, Maunga Parks Team will look at getting a better understanding of the issue

ID No.r	Hui reported to	Maunga	Date Reported	Item	Description	Actions Taken	Action Completion Date	Link to broader issue / strategy
								over the next few months so this information can be taken into account in considering the regulatory framework.
6	Hui 4	Maungawhau	7-Nov-14	Paul Henry comments	A gentleman heard the comments from Paul Henry regarding the \$600 fee relating to filming of fireworks, and wanted to know how the money would be spent and why it was \$600	Scott called the gentleman and explained the process and reason for the charges. He was happy to receive the phone call and satisfied with the justification and rational.	10/11/2014 0:00	Fees and charges work
7	Hui 4	Te Tatua-a - Riukiuta / Big King	14/11/2014	Privet	Complaint received regarding the amount of privet on Big King and the effects of privet on visitors who suffer from hay fever.	Scott spoke to the member of the public and explained the weed program and that privet is a surveillance plant pest and although we would like to remove this plant our current programme does not include this plant. Consideration will be given to next years programme if budget and priorities change.	14/11/2014	
8	Hui 4	Takarunga / Mt Victoria	4/08/2014	road barrier	# 7000180598/ Work Order # 003100247531. Road barrier above primary school needs extending to replace existing farm fence that is in place as a road barrier. Safety issue	Project underway with ADBS	TBC	
9	Hui 4	Takarunga	14/11/2014	Main gate	Main gate has broken locking flange	Contractor to weld new flange on. At present gate being locked with chain and padlock	28/11/2014 0:00	
10	Hui 4	Maungawhau	6/11/2014	Illegal dumping	Tom found a man dumping rocks and soil down the bank. Approx a wheel barrow full	Council staff has followed up with compliance who are sending an infringement notice with requirement for clean up	5/12/2014 0:00	
11	Hui 4	Maungawhau	14/11/2014	Near miss - bus passenger	Kiwi Exp bus unloading passengers straight on to the road rather than the bus turn around area. Passenger almost hit by car coming down from summit.	Re marking road and adding signs to better communicate areas to drop passengers. Hikoi Guides to continue to talk to bus drivers about where to unload	19/12/2014 0:00	Links to broader issue of vehicles on maunga and pedestrians. Will be dealt with in context of work being done regarding traffic on the maunga



ID No.r	Hui reported to	Maunga	Date Reported	Item	Description	Actions Taken	Action Completion Date	Link to broader issue / strategy
12	Hui 4	Takarunga	24/11/2014	Vandalism/break in	Padlock broken off gate to bunker by disappearing gun	Security company asked to make secure over night. New padlock put in place today	25/11/2014 0:00	Vandalism and break ins on park. Also Takarunga front gate is not locked Sunday through Wednesday nights.
13	Hui 4	Otahuhu	25/11/2014	Rough sleeping	Man sleeping at the Mount Richmond Domain toilets	Reported to the compliance team who work closely with City Mission 25/11/2014	TBC	Rough sleeping on parks around Auckland
14	Hui 4	Maungawhau	25/11/2014	Rough sleeping	Mattresses stored in planting beside Tahaki Reserve stage. Bedding and belongings stored in rocks above Tahaki Reserve playground	Reported to the compliance team who work closely with City Mission 25/11/2015	TBC	Rough sleeping on parks around Auckland
15	Hui 4	Maungawhau	31/10/2014	People in Crater	Visitors walking to the crater from the bottom of the hill reach the crater with out seeing a sign advising them not to enter it.	Because sign posts cannot be dug into the ground a sign will be mounted to a large rock from off site	19/12/2014 0:00	Enhancing signage



## Health and Safety Reporting Template

Author: Justine Smith, Lead Officer

<b>Purpose</b>	To seek approval to a Tūpuna Maunga o Tāmaki Makaurau Authority Health and Safety reporting template
<b>Recommendation</b>	That the Tūpuna Maunga o Tāmaki Makaurau Authority: a. <b>approve</b> the draft Health and Safety reporting template.

1. Officers will report to you at Hui 5 (insert date) on health and safety legislation relevant to the Maunga Authority. In the meantime a proposed Tūpuna Maunga o Tāmaki Makaurau Authority health and safety reporting template has been developed.
2. The proposed reporting template is below (Table 1). This report seeks your approval to this template. It can be amended on an ongoing basis.
3. This, along with the Register of Issues, will be a standing hui report.

**Table 1**

MAUNGA	NUMBER & SUMMARY OF ANY INCIDENTS	NUMBER & SUMMARY OF ANY NEAR MISSES	OUTCOME OF INVESTIGATIONS INTO ANY INCIDENTS & NEAR MISSES	HEALTH & SAFETY MANAGEMENT MATTERS ARISING
[List maunga]				

**Public Input**

Representation from

1. Volcanic Cones Society
2. Puketapapa Local Board
3. Fletcher Construction